



SUBDIVISION APPLICATION

Madison Plan Commission

126 S. Hamilton St.
 PO Box 2985; Madison, Wisconsin 53701-2985
 Phone: 608.266.4635 | Facsimile: 608.267.8739

**** Please read both pages of the application completely and fill in all required fields****

This application form may also be completed online at www.cityofmadison.com/planning/plan.html

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (Sec. 2.40, MGO). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

1a. Application Type.

Preliminary Subdivision Plat Final Subdivision Plat Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

1b. Review Fees. Make checks payable to "City Treasurer." Note: New fees effective May 2012 (!)

- For Preliminary and/or Final Plats, an application fee of \$250, plus \$50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of \$250 plus \$200 per lot and outlot contained on the CSM.

2. Applicant Information.

Name of Property Owner: Travis Davenport Representative, if any: _____

Street Address: 4801 Lien Rd #11 City/State: Madison, WI Zip: 53704

Telephone: (608) 576-4825 Fax: () Email: Travisgdavenport@gmail.com

Firm Preparing Survey: Birrenkott Surveying, Inc Contact: _____

Street Address: 1677 N. Bristol Street City/State: Sun Prairie, WI Zip: 53590

Telephone: (608) 837-7463 Fax: () Email: _____

Check only ONE – ALL Correspondence on this application should be sent to: Property Owner, OR Survey Firm

3a. Project Information.

Parcel Addresses (note town if located outside City): 4207 Bellgrove LN

Tax Parcel Number(s): 251-0810-214-0091-6

Zoning District(s) of Proposed Lots: SR-C2 School District: Madison DeForest

→ Please provide a Legal Description on your CSM or plat. Note your development schedule in your Letter of Intent.

3b. For Properties Located Outside the Madison City Limits in the City's Extraterritorial Jurisdiction:

Date of Approval by Dane County: _____ Date of Approval by Town: _____

→ For an extraterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.

4. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

Land Use	Lots	Outlots	Acres
Residential	4		
Retail/Office			
Industrial			
Other (state use):			

Land Use	Lots	Outlot	Acres
Outlots Dedicated to the Public (Parks, Stormwater, etc.)			
Outlots Maintained by a Private Group or Association			
PROJECT TOTALS			

OVER →
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5. **Required Submittals.** Your application is required to include the following (check all that apply):

- Map Copies** (prepared by a Registered Land Surveyor):
 - For Preliminary Plats, **eighteen (18) copies** of the drawing drawn to scale are required. The drawing is required to provide all information as set forth in Section 16.23 (7)(a) of the Madison General Ordinances. The drawings shall include, but are not limited to, a description of existing site conditions and natural features, delineation of all public and private utilities that serve the site (denote field located versus record drawings), the general layout of the proposed subdivision, the dimensions of lots and outlots, widths of existing and proposed rights of way, topographic information, and any other information necessary for the review of the proposed subdivision.
 - For Final Plats, **sixteen (16) copies** of the drawing are required to be submitted. The final plat shall be drawn to the specifications of Section 236.20 of the Wisconsin Statutes.
 - For Certified Survey Maps (CSM), **sixteen (16) copies** of the drawing are required. The drawings shall include all of the information set forth in Sections 16.23(7)(a)&(d) of the Madison General Ordinances, including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.
 - All surveys submitted with this application are required to be collated, stapled and folded so as to fit within an 8 1/2" X 14" folder. An **8-1/2 X 11-inch reduction of each sheet** shall also be submitted.
- Letter of Intent: Twelve (12) copies** of a letter describing the proposed subdivision in detail including, but not limited to: the number and type/ use of lots proposed with this subdivision; existing conditions and uses of the property; development and phasing schedule for the project, and; the names of persons involved (contractor, architect, landscaper, business manager, etc.). ***The letter of intent for a subdivision can be the same document as the letter of intent required for a concurrent Land Use Application for the same property. **A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.**
- Report of Title and Supporting Documents:** All plats and certified surveys submitted for approval shall include a Report of Title satisfactory to the Office of Real Estate Services as required in Section 16.23 of the Madison General Ordinances. A minimum of **two (2) copies** of a City of Madison standard 60-year Report of Title shall be obtained from a title insurance company. **Title insurance or a title commitment policy is NOT acceptable** (i.e. a Preliminary Title Report or a Record Information Certificate). The applicant shall submit a copy of all documents listed in the Report of Title for each copy of the report submitted.
- For any plat or CSM creating common areas to be maintained by private association: Two (2) copies** of proposed development restrictions and covenants shall be submitted for City approval prior to recording of the survey instrument.
- For Surveys Outside the Madison City Limits:** A copy of the approval letters from both the Town where the property is located and Dane County must be submitted with your request. The City of Madison may not consider a survey within its extraterritorial jurisdiction without prior approval **Town and Dane County**.
- For Surveys Conveying Land to the Public:** A Phase I Environmental Site Assessment Report may be required if any interest in these lands are to be conveyed to the public. Please contact the City's Office of Real Estate Services at 266-4222 for a determination as soon as possible.
- Electronic Application Submittal:** All applicants are required to submit a copy of this completed application form, and preliminary and/or final plats or Certified Survey Map as individual Adobe Acrobat PDF files compiled either on a non-returnable CD-ROM to be included with their application materials, or in an e-mail sent to pcapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant.

6. **Applicant Declarations:**

The signer attests that the application has been completed accurately and all required materials ~~have~~ been submitted:

Applicant's Printed Name Travis Davenport **Signature** 
Date 7-25-17 **Interest In Property On This Date** Owner

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BIRRENKOTT SURVEYING, INC.
Land Surveying and Soil Testing

DANIEL V. BIRRENKOTT
Registered Land Surveyor • Certified Soil Tester

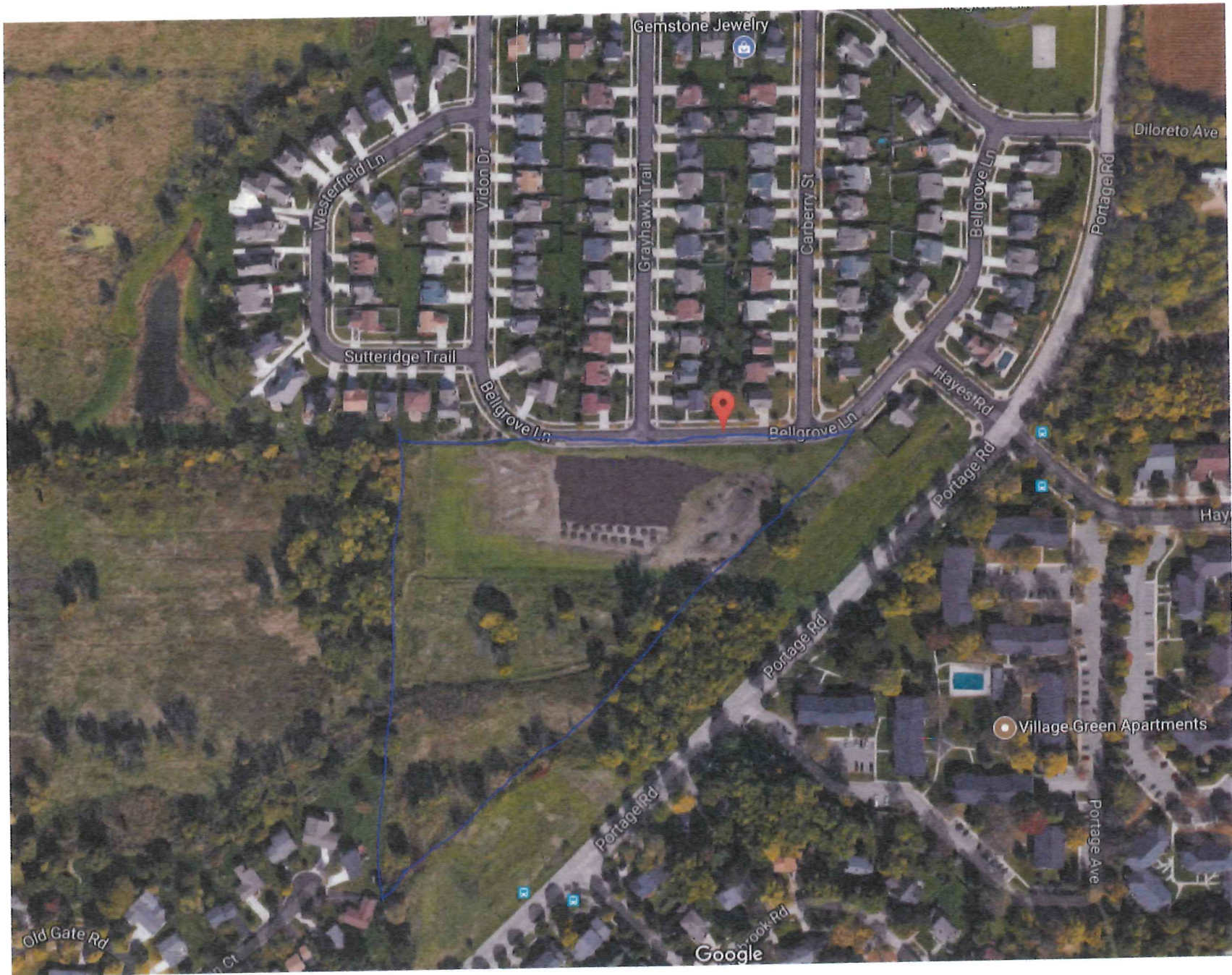
P.O. Box 237 • 1677 N. Bristol Street • Sun Prairie, WI 53590 • (608) 837.7463 • Fax (608) 837.1081 • www.birrenkottsurveying.com

Date: 7/24/2017

Letter of Intent

RE: Travis Davenport CSM in Section 21 Town of Burke

This is a survey to separate off three lots from the original homestead.



Vicinity Map Travis
Davenport CSM

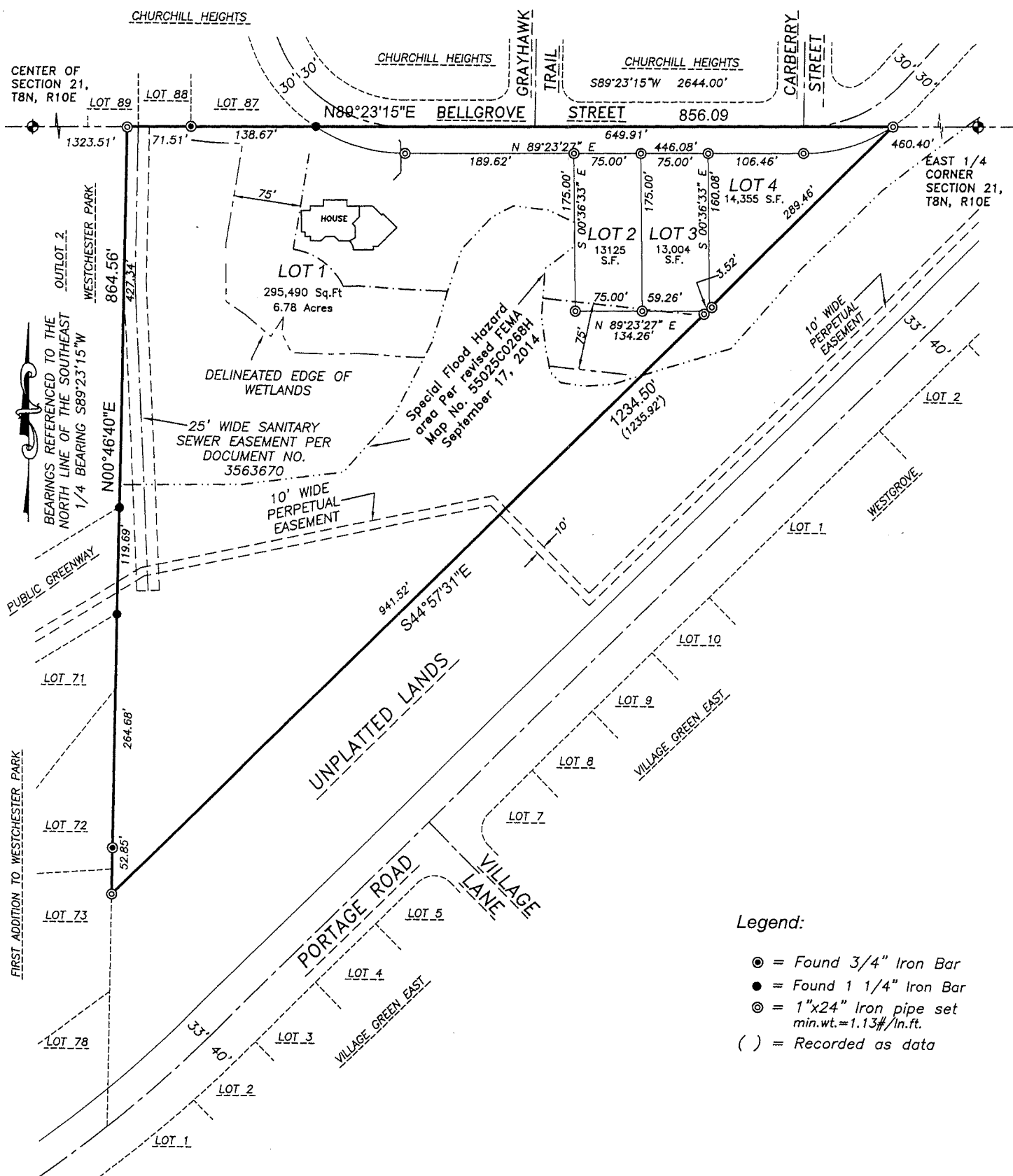


**BIRRENKOTT
SURVEYING, INC.**

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CERTIFIED SURVEY MAP

A PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF
SECTION 21 LYING NORTHWEST OF PORTAGE ROAD, T8N, R10E,
CITY OF MADISON, DANE COUNTY, WISCONSIN.



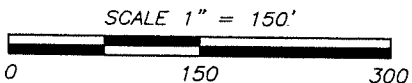
Legend:

- ⊙ = Found 3/4" Iron Bar
- = Found 1 1/4" Iron Bar
- ⊖ = 1"x24" Iron pipe set
min. wt. = 1.13#/in.ft.
- () = Recorded as data

140268CSM-prelim v3

SHEET 1 OF 2

Office Map No.



CERTIFIED SURVEY MAP NO. _____

VOLUME _____ PAGE _____

DOCUMENT NO. _____



CERTIFIED SURVEY MAP DATED: May 11, 2017

**Birrenkott
Surveying, Inc.**

P.O. Box 237
1677 N. Bristol Street
Sun Prairie, Wisconsin 53590
Phone (608) 837-7463
Fax (608) 837-1081

Surveyor's Certificate:

I, Daniel V. Birrenkott, herby certify that this survey is in full compliance with Chapter 236.34 of Wisconsin Statutes. I also certify that by the direction of the owners listed hereon, I have surveyed and mapped the lands described hereon and that the map is a correct representation of all the exterior boundaries of the land surveyed and the division of that land, in accordance with the information provided.

Daniel V. Birrenkott, Registered Land Surveyor No. S-1531

Description:

Part of the Northeast ¼ of the Southeast ¼ of Section 21, Town 8 North, Range 10 East, in the City of Madison, Dane County, Wisconsin, described as follows: Commencing at the East quarter corner of said Section 21; thence S 89°23'15" W along the North line of said Southeast ¼, 460.40 feet to the Easterly right of way line of Bellgrove street and the point of beginning; thence S 44°57'31" E, 1234.50 feet; to the East line of First Addition to Westchester Park, thence N 01°04'38" E, 864.56 feet along said East line and the East line of Westchester Park to said North line; thence N 89°23'15" E, 856.09 feet along said section line to the point of beginning; Containing 369,632 Sq. Ft. and 8.49 Acres.

Owners Certificate:

As owner, I hereby certify that I have caused the lands described on this Certified Survey Map to be surveyed, divided, dedicated, and mapped as represented on this Certified Survey Map. I also certify that this Certified Survey Map is required by Wis. Stats. s. 236.34 to be submitted to the City of Madison for approval.

Travis Davenport

Jackie Davenport

State of Wisconsin)

Dane County) ss Personally came before me this _____ day of _____, 2017, the above-named Travis Davenport, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, Dane County, Wisconsin.

My Commission Expires _____

Printed name

Surveyed For:
Travis & Jackie Davenport
4207 Bellgrove Lane
Madison, WI 53704

Surveyed: C.K.C.
Drawn: M.A.P./L.A.W.
Checked: M.A.P./D.V.B.
Approved: D.V.B.
Field book:
Tape/File: J:\2014\Carlson

Register of Deeds Certificate:
Received for recording this _____ day of _____, 2017
at _____ o'clock _____ m and recorded in Volume _____ of Certified Survey
Maps of Dane County on Pages _____.

Kristi Chlebowski, Register of Deeds



CERTIFIED SURVEY MAP

DATED: May 11, 2017

Birrenkott Surveying, Inc.

P.O. Box 237
1677 N. Bristol Street
Sun Prairie, Wisconsin 53590
Phone (608) 837-7463
Fax (608) 837-1081

Madison Common Council Certificate:

Resolved that this certified survey map located in the City of Madison was hereby approved by Enactment

Number _____, File ID Number _____, adopted on the ____ day of _____, 2017, and that said enactment further provided for the acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the City of Madison for public use.

Dated this _____ day of _____, 2017

Maribeth L. Witzei-Behl, City Clerk
City of Madison, Dane County Wisconsin

City of Madison Plan Commission Certificate:

Approved for recording per Secretary of the City of Madison Plan Commission.

Natalie Erdman, Secretary Plan Commission

Notes:

Utility Easement: No poles or buried cables are to be placed on any lot line or corner. The disturbance of a survey stake by anyone is in violation of Section 236.32 of Wisconsin Statutes.

Wetlands if present have not been delineated.

This survey is subject to any and all easements and agreements both recorded and unrecorded.

All lots created by this certified survey map are individually responsible for compliance with Chapter 37 of the Madison General Ordinances in regard to storm water detention at the time they develop.

Utility Easements as herein set forth are for the use of public bodies and private public utilities having the right to serve the area. Riparian rights incident to the premises.

Surveyed For:

Travis & Jackie Davenport
4207 Bellgrove Lane
Madison, WI 53704

Surveyed: C.K.C.
Drawn: M.A.P./L.A.W.
Checked: M.A.P./D.V.B.
Approved: D.V.B.
Field book: 359/23
Tape/File: J:\2014\Carlson