

## MEMORANDUM

TO: Garver Feed Mill Criteria and Selection Committee

FROM: Dan Rolfs

DATE: 16 January 2015

SUBJECT: Updated Garver Feed Mill Review Process

Staff has updated the previous process memo to reflect the

- 1. Jan 7, 2015**
  - a. Initial Staff presentation (proposals meeting minimum requirements)
  - b. Initial staff report
  - c. Committee Q&A regarding process
  - d. Specific questions of each development team or general questions for all
- 2. January 22, 2015**
  - a. Interviews / Presentations
- 3. February 26, 2015 (*deadline for submittals by development teams*)**
  - a. Public Hearing / Public Input
  - b. Final Staff Report
  - c. Q&A between Committee and Development Teams
- 4. Committee members complete scores individually and submit to Staff for compilation**
  - a. Committee members complete scoring and submit to Staff
  - b. Staff compiles scores and presents scores to Committee at final meeting
- 5. March 18, 2015**
  - a. Scoring discussion (*NOTE: Scores are only a guide and do not bind the Committee or the City to any course of action.*)
  - b. Final debate / decision