

**33.12 COMMITTEE ON COMMUNITY GARDENS.**

- (1) Purpose. The Committee on Community Gardens shall act in an advisory capacity to the Mayor and the Common Council in identifying the potential roles for community gardens in neighborhood improvement efforts; in identifying possible City actions that can facilitate such efforts; recommending actions for the implementation of the November 30, 1999, "Growing a Stronger Community with Community Gardens: An Action Plan for Madison", (Action Plan) and; acting as a sounding board for citizen concerns regarding community garden issues and/or the implementation of the Action Plan recommendations.
- (2) Organization. The Committee shall be composed of ten members to be appointed by the Mayor subject to the approval of the Common Council on the third Tuesday of April for a term commencing on that date. One committee member must be an appointed member of the Community Development Block Grant Committee; another committee member must be an appointed member of the Parks Commission and a third committee member must be an appointed member of the Plan Commission. Such persons shall remain committee members so long as they are members in good standing of the commissions from which their appointment originates. Each of the foregoing commissions shall each nominate one of their members to the Mayor who may appoint the recommended persons to the Committee, subject to the approval of the Common Council. The terms of all such appointments shall be three years. Initial appointment terms shall be set as follows so as to create staggered terms thereafter: four members shall be appointed for three (3) years, three members for two (2) years, and three members for one year. (Am. by Ord. 13,652, 7-7-04; ORD-09-00052, Pub. 4-2-09, Eff. 8-1-09)
- (3) Vacancies. All vacancies shall be filled by appointment of the Mayor subject to approval of the Common Council for a term filling out the remainder of the vacated member's term.
- (4) Staffing. The Mayor's Office shall staff this committee.
- (5) Compensation. The members of the Committee shall serve without compensation.

**33.13 COMMON COUNCIL ORGANIZATIONAL COMMITTEE.**

- (1) Committee Composition. There is hereby created a Common Council Organizational Committee which shall consist of seven (7) members of the Common Council who shall serve for terms of one year. The President of the Common Council shall serve as Chair. At the annual organizational meeting of the Common Council, held on the third Tuesday of April of each year, the President shall appoint five (5) other members of the Council to serve on the Organizational Committee. The President Pro Tem of the Council shall serve as the seventh member of the Committee, and the immediate past President shall, if s/he is a member of the Common Council, serve as an alternate member of the Committee. If the immediate past President is not a member of the Common Council, the President of the Common Council shall appoint an alternate member. The alternate member may act with full power and authority when any other member is absent or refuses to act. The alternate member may participate in Committee discussion and serve on subcommittees at any time. The President may appoint any Council members to serve on a subcommittee. (Am. by Ord. 12,037, 3-2-98)
- (2) Office of the Common Council. There is hereby created the Office of the Common Council which shall be managed and directed by the Common Council President with the advice and support of the City's Human Resources Director. Common Council staff shall be appointed by the Common Council after nomination by the Common Council Organizational Committee, shall serve under civil service, shall prepare and review the Council office budget, and shall perform those duties assigned by members of the Common Council. (Am. by ORD-09-00054, 4-2-09) (Sec. 3.55(2) R. and Sec. 3.55(3) Renumbered to Sec. 3.55(2) by Ord, 12,037, 3-2-98)
- (3) Common Council Rules and Procedures. The Common Council Organizational Committee shall be responsible for recommending rules and procedures to be followed by all standing committees of the Common Council and at Council meetings. The Committee shall also establish rules and guidelines for use of the Council office facilities. Such rules and procedures shall be approved by the Common Council. (Renumbered by Ord. 12,037, 3-2-98)

- (4) **Duties of the Committee.**
- (a) **Review and Recommendation of City Policy.** The Common Council Organizational Committee may receive referrals of ordinances, resolutions and reports from the Common Council, may hold public hearings, and may make reports and recommendations on matters so referred.”
- (b) **Review of Legislation.** The Committee shall:
1. Participate in the development of a City of Madison state legislative agenda and make recommendations to the Council and the Mayor as to agenda priorities. The legislative agenda would identify the City’s legislative goals for the session, some of which may be submitted for introduction to the Legislature.
  2. Study proposed legislation affecting the City and make recommendations to the Council and the Mayor for positions to be taken by the City on selected legislation. In those instances where prompt action is required and time and circumstances do not permit adoption of a position on specific legislation, the Mayor is authorized to act in a manner consistent with the City’s legislative agenda.
  3. Design strategies and make recommendations to the Council to directly involve the Council members in communicating Council positions to the Dane County State Legislative delegation on specific issues or legislation.
  4. Receive reports from the City’s Legislative Analyst regarding the status of the City’s legislative agenda and other legislation.
  5. Make periodic reports to the Council pertaining to legislative matters.
  6. Conduct studies and make recommendations to the Council and the Mayor relative to state or federal legislative issues which may have an impact on City government.
  7. Examine federal legislation or issues which might have significant direct impact on City government.
  8. Review proposed legislative agenda from Special Committees.
- (c) **Other Duties.** The Common Council may assign other duties to the Common Council Organizational Committee.
- (Cr. by Ord. 12,037, 3-2-98)

### 33.14 SENIOR CENTER BOARD.

- (1) The Senior Center Board shall serve as an advisory body to the Department of Planning and Community and Economic Development and to the Mayor and Common Council.
- (2) The Senior Center Board shall be composed of twelve members, eleven of whom shall be appointed by the Mayor and confirmed by the Common Council. Terms of the appointments shall be for three years with the exception that the term of any Alderperson shall be two years but only so long as such Alderperson holds said office and with the additional exception that the term of the member of the Senior Citizens Advisory Committee shall terminate upon that person’s termination from the Senior Citizens Advisory Committee. Initial appointments shall be four members for three years, four members for two years, and three members for one year. Members shall be citizens of the City of Madison and shall be knowledgeable and experienced in the provision of senior services. One member shall be an Alderperson and one shall be a member of the Senior Citizens Advisory Committee. The Senior Services Coordinator shall also serve as an ex officio, non-voting member of the Board.
- (3) The Senior Center Board shall be responsible for raising funds; developing programs, policies and services for the Center; encouraging the provision of senior services at the Center; maintaining liaison with the Senior Citizens Advisory Committee; and other related work which is consistent with or enhances these functions.

(Cr. by ORD-08-00025, 3-15-08)