



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved

### MONONA TERRACE COMMUNITY AND CONVENTION CENTER BOARD

Wednesday, September 20, 2017

4:00 PM

One John Nolen Drive  
Hall of Fame Room

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Monona Terrace Community & Convention Center  
608/261-4000 TTY: 711 (Local) or 800/947-3529

This meeting has been rescheduled from 9/21/2017 for Rosh Hashanah.

#### CALL TO ORDER / ROLL CALL

#### APPROVAL OF MINUTES

August 17, 2017: <http://madison.legistar.com/Calendar.aspx>

#### PUBLIC COMMENT

#### DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

#### NEW BUSINESS

1. [48812](#) Catering Extension: Gregg McManners, Director
2. [48814](#) Room Tax Commission Update: Glenn Krieg, Commission Member
3. [48818](#) Room Tax Increase / CVB Contract: Gregg McManners, Director

4. [48820](#) Booking Pace Update: Bill Zeinemann, Associate Director - Marketing and Event Services  
**Attachments:** [bookingpace\\_8-17.pdf](#)
  
5. [48823](#) Finance Report: Jeff Boyd, Finance Department
  
6. [48825](#) Director's Report: Gregg McManners, Director
  - A. Administration
  - B. Operations
  - C. Community Relations
  - D. Gift Shop
  - E. Sales and Marketing
  - F. Event Services
  - G. Business Office/Human Resources
  - H. Catering**Attachments:** [rpt\\_9-20-17.pdf](#)

**ADJOURNMENT**