



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, August 26, 2014

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:32 p.m.

Present: 5 - Patrick E. Delmore; Mike DePue; Madeline B. Gotkowitz; Doug Voegeli and Anita Weier

Excused: 3 - Lauren Cnare; Larry Nelson and Bruce Mayer

APPROVAL OF MINUTES

A motion was made by DePue, seconded by Weier, to Approve the Minutes of the July 22 meeting. The motion passed by unanimous voice vote.

PUBLIC COMMENT

There was one registrant: Lori Suiter.

[16738](#)

Written Public Comments

Attachments: [Public Comment 8-26-14.pdf](#)

Lauren Cnare arrived at 4:36 p.m.

Present: 6 - Lauren Cnare; Patrick E. Delmore; Mike DePue; Madeline B. Gotkowitz; Doug Voegeli and Anita Weier

Excused: 2 - Larry Nelson and Bruce Mayer

DISCLOSURES AND RECUSALS

There were none.

PRESENTATION

1. [35281](#) Presentation on the Water Utility's 2014 Rate Case

Attachments: [Rate Case Presentation - 2014 8-26.pdf](#)

Christy Cramer and Erik Granum from Trilogy Consulting, LLC gave a presentation to the board (see attached).

UNFINISHED BUSINESS

2. [31338](#) Request to solicit consultant proposals: Water Master Plan, Infrastructure Management Plan, and preliminary Asset Management.
- Attachments:** [Follow-up Request for Eng Services 8-20-2014.pdf](#)
[Fee Sheet.pdf](#)
- A motion was made by DePue, seconded by Weier, to Approve. The motion passed by unanimous voice vote.**

NEW BUSINESS

3. [35051](#) Amending Sections 13.12, 35.02(8)(d) and 37.05(4)(h) of the Madison General Ordinances to update the late payment period for municipal services bills as part of the change to a monthly billing procedure.
- A motion was made by DePue, seconded by Weier, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.**

BOARD POLICY DEVELOPMENT AND REVIEW

4. [35282](#) Revising the Water Utility Board's Asset Protection Policy
- Attachments:** [Draft Revision to Policy EL-2F- Asset Protection.pdf](#)
- A motion was made by Cnare, seconded by Weier, to Approve the policy revisions. The motion passed by unanimous voice vote.**
5. [34530](#) Development of a workforce planning policy
- Attachments:** [Draft EL-2J Workforce Planning Policy.pdf](#)
- A motion was made by Cnare, seconded by Weier, to Approve the policy. The motion passed by unanimous voice vote.**

MONITORING REPORTS

6. [35285](#) Financial Planning/ Budget Report (Operating Budget)
- Attachments:** [EL-2C Financial Planning Budgeting Monitoring Report August 2014.pdf](#)
- A motion was made by Weier, seconded by Cnare, to approve the General Manager's interpretation of the policy and the report as submitted. The motion passed by unanimous voice vote.**

7. [35288](#) Financial Condition and Activities Report

Attachments: [EL-2D Financial Condition and Activities August 2014.pdf](#)

A motion was made by Cnare, seconded by DePue, to to approve the General Manager's interpretation of the policy and the report as submitted. The motion passed by unanimous voice vote.

8. [35291](#) Asset Protection Report

Attachments: [EL-2F Asset Protection August 2014.pdf](#)

A motion was made by Cnare, seconded by DePue, to to approve the General Manager's interpretation of the policy and the report as submitted. The motion passed by unanimous voice vote.

9. [35294](#) Communication and Support to the Board Report

Attachments: [EL-2H Communication and Support to the Board August 2014.pdf](#)

A motion was made by DePue, seconded by Cnare, to to approve the General Manager's interpretation of the policy and the report as submitted. The motion passed by unanimous voice vote.

INFORMATIONAL ITEMS

10. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

There was none to report.

11. [24301](#) Items of general interest and update on any rate case in progress.

The water utility will be launching a new website in the next few weeks. Board members may be interested in attending the Wisconsin Water Association's annual conference September 17 to 19 in LaCrosse.

12. [34546](#) Update on Project H2O and the water utility's transition to monthly billing.

The first monthly bills would go out to customers in September.

13. [28907](#) Report from the Committee on the Environment.

The committee did not meet in August.

BOARD SELF-EVALUATION

14. [20013](#) Meeting Evaluation and Discussion

Attachments: [Board self-monitoring checklist.pdf](#)

Ald. Weier led the self-evaluation.

FUTURE AGENDA ITEMS

15. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

The September meeting will include another presentation on the utility's rate case.

ADJOURNMENT

The meeting was adjourned at 5:36 p.m.