



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, May 6, 2015

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 525 (City-County Building)

CALL TO ORDER / ROLL CALL

Others Present: Emaan Abdel-Halim, Peter Braselton, Mike Dailey, Lisa Daniels, Rick Marx, Greg Mickells, Alice Oakey, Jim O'Keefe, Sarah Olson, and Michael Spelman.

Present: 3 - Gary D. Mitchell; Julie A. Graziano and Judy J. Hughes

Absent: 2 - Christie L. Hill and Dana E. Denny

APPROVAL OF MINUTES

Approve the minutes of the April 8, 2015 Personnel Board meeting.

PUBLIC COMMENT

No Public Comment.

CALL TO ORDER / ROLL CALL

At 12:05 pm, Dana E. Denny arrived. A new roll call was taken.

Present: 4 - Gary D. Mitchell; Dana E. Denny; Julie A. Graziano and Judy J. Hughes

Absent: 1 - Christie L. Hill

DISCLOSURES AND RECUSALS

No disclosures or recusals.

NEW BUSINESS

1. [38031](#) Recreating the position #1119 of 1.0 FTE Administrative Clerk 1 in CG20-09 as Program Assistant 1 in CG20-11, in the Engineering Division Operating Budget; and reallocating the incumbent, A. Boutelle, to the new position.
A motion was made by Mitchell, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
2. [38186](#) Delete the classification of "Library Administrative Services Manager" in CG18, R10, and create the classification of "Library Facilities Manager" in CG18, R12. Recreate the 1.0 FTE position #414 of "Library Administrative

Services Manager," (currently occupied by M. Benno) as a "Library Facilities Manager" in CG18, R12, and reallocate the incumbent to the new position within the Library budget.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

3. [38196](#) Create the classification of Asset Manager in CG18, R10 and recreate the 1.0 FTE position currently identified as "Asset Mgmt. Professional" in the Water Utility budget as an Asset Manager in CG18, R10.

A motion was made by Mitchell, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

4. [38129](#) Recreation of the 1.0 FTE Program Assistant 1 position (#997) to a 1.0 FTE Program Assistant 2 position in the Housing Operations Unit budget and reallocating the incumbent in the new position.

A motion was made by Mitchell, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

5. [38130](#) Recreation of the 0.85 FTE Program Assistant 1 position (#1042) to a 0.85 FTE Program Assistant 2 position in the Housing Operations Unit budget and reallocating the incumbent in the new position.

A motion was made by Mitchell, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

6. [38183](#) Delete the classification of "Child Care Program Coordinator" in CG18, R10, and create the classification of "Child Care Program Coordinator" in CG18, R12. Recreate the 1.0 FTE position #103 of "Child Care Program Coordinator," (currently occupied by M. Host) as a "Child Care Program Coordinator" in CG18, R12 and reallocate the incumbent to the new position within the Community Development Division budget.

A motion was made by Denny, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

7. [38184](#) Delete the classification of "Community Services Program Coordinator" in CG18, R10, and create the classification of "Community Services Program Coordinator" in CG18, R12. Recreate the 1.0 FTE position #111 of "Community Services Program Coordinator," (currently occupied by L. Noel) as a "Community Services Program Coordinator" in CG18, R12 and reallocate the incumbent to the new position within the Community Development Division budget.

A motion was made by Denny, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Mitchell, seconded by Graziano, to Adjourn. The motion passed by voice vote/other.