



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved PERSONNEL BOARD

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Wednesday, May 6, 2015

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 525 (City-County Building)

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If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Please contact Bill Wick, Human Resources, 608-266-4615, [wwick@cityofmadison.com](mailto:wwick@cityofmadison.com)

### CALL TO ORDER / ROLL CALL

### APPROVAL OF MINUTES

Approve the minutes of the April 8, 2015 meeting:  
<http://madison.legistar.com/Calendar.aspx>

### PUBLIC COMMENT

Limit to three (3) minutes each person.

### DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

### NEW BUSINESS

1. [38031](#) Recreating the position #1119 of 1.0 FTE Administrative Clerk 1 in CG20-09 as Program Assistant 1 in CG20-11, in the Engineering Division Operating Budget; and reallocating the incumbent, A. Boutelle, to the new position.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo AdminClerk to PA1 \(ABoutelle\).pdf](#)

[PD Boutelle.pdf](#)

**Legislative History**

4/13/15 Human Resources Referred for Introduction  
Department  
Board of Estimates 5/11/15, Personnel Board 5/6/15

2. [38186](#) Delete the classification of “Library Administrative Services Manager” in CG18, R10, and create the classification of “Library Facilities Manager” in CG18, R12. Recreate the 1.0 FTE position #414 of “Library Administrative Services Manager,” (currently occupied by M. Benno) as a “Library Facilities Manager” in CG18, R12, and reallocate the incumbent to the new position within the Library budget.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo Library Adm Srv Mgr.pdf](#)

[Benno PD.pdf](#)

[LibAdminSvcsMgr.pdf](#)

[Lib Facilities Mgr.pdf](#)

[Library Org Chart 3-6-2015.pdf](#)

**Legislative History**

4/27/15 Human Resources Referred for Introduction  
Department  
Board of Estimates 5/11/15, Personnel Board 5/6/15

3. [38196](#) Create the classification of Asset Manager in CG18, R10 and recreate the 1.0 FTE position currently identified as “Asset Mgmt. Professional” in the Water Utility budget as an Asset Manager in CG18, R10.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo WU Asset Manager 4-2015.pdf](#)

[Asset Manager PD.pdf](#)

[Asset Manager.pdf](#)

**Legislative History**

4/28/15 Human Resources Referred for Introduction  
Department  
Board of Estimates 5/11/15, Personnel Board 5/6/15

4. [38129](#) Recreation of the 1.0 FTE Program Assistant 1 position (#997) to a 1.0 FTE Program Assistant 2 position in the Housing Operations Unit budget and reallocating the incumbent in the new position.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo PA1s Housing.pdf](#)

[Amos PD.pdf](#)

[Housing 4-8-15.pdf](#)

**Legislative History**

4/23/15 Human Resources Referred for Introduction  
Department  
Board of Estimates 5/11/15, Personnel Board 5/6/15

5. [38130](#) Recreation of the 1.0 FTE Program Assistant 1 position (#1042) to a 1.0 FTE Program Assistant 2 position in the Housing Operations Unit budget and reallocating the incumbent in the new position.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo PA1s Housing.pdf](#)  
[Kutz PD.pdf](#)  
[Housing 4-8-15.pdf](#)

**Legislative History**

4/23/15            Human Resources            Referred for Introduction  
Department  
Board of Estimates 5/11/15, Personnel Board 5/6/15

6.        [38183](#)        Delete the classification of "Child Care Program Coordinator" in CG18, R10, and create the classification of "Child Care Program Coordinator" in CG18, R12. Recreate the 1.0 FTE position #103 of "Child Care Program Coordinator," (currently occupied by M. Host) as a "Child Care Program Coordinator" in CG18, R12 and reallocate the incumbent to the new position within the Community Development Division budget.

**Sponsors:**        Paul R. Soglin  
**Attachments:**    [PB Memo Child Care and Community Svcs CDD 5-2015.pdf](#)  
[Host PD.pdf](#)

**Legislative History**

4/27/15            Human Resources            Referred for Introduction  
Department  
Board of Estimates 5/11/15, Personnel Board 5/6/15

7.        [38184](#)        Delete the classification of "Community Services Program Coordinator" in CG18, R10, and create the classification of "Community Services Program Coordinator" in CG18, R12. Recreate the 1.0 FTE position #111 of "Community Services Program Coordinator," (currently occupied by L. Noel) as a "Community Services Program Coordinator" in CG18, R12 and reallocate the incumbent to the new position within the Community Development Division budget.

**Sponsors:**        Paul R. Soglin  
**Attachments:**    [PB Memo Child Care and Community Svcs CDD 5-2015.pdf](#)  
[Noel PD.pdf](#)

**Legislative History**

4/27/15            Human Resources            Referred for Introduction  
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Board of Estimates 5/11/15, Personnel Board 5/6/15

**ADJOURNMENT**