



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

Thursday, January 27, 2011

4:30 PM

Madison Public Library
201 W. Mifflin St., Rm. 201

1. CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:35 p.m.

Present: 5 -

Barbara J. Karlen; Tracy K. Kuczenski; Allen A. Arntsen; David L. Wallner
and Theodore C. Widder, III

Absent: 1 -

Larry Palm

Excused: 3 -

Beth Moss; Ann L. Falconer and Gregory Markle

Also Present: Cooper, Burton, Dimick, Sawyer, Benno, Roughen, Froistad, Lee

2. APPROVAL OF MINUTES

A motion was made by Arntsen, seconded by Karlen, to Approve the Minutes
of January 6, 2011. The motion passed by voice vote/other.

3. CORRESPONDENCE

There was none.

4. PUBLIC COMMENT

There were none.

5. DISCLOSURES AND RECUSALS

There were none.

6. BOARD INFORMATION EXCHANGE

[21073](#) Library Satisfaction Survey Results

The city satisfaction survey was included in the packet. The library ranked third behind garbage collection and recycling collection.

7. ACCEPTANCE OF DIRECTOR'S REPORT

[21129](#) February 2011 Library Director's Report

A motion was made by Arntsen, seconded by Wallner, to Approve the Library Director's Report. The motion passed by voice vote/other.

8. ACCEPTANCE OF FINANCIAL REPORT

[21134](#) Preliminary Financial Statement for December 2010

Because the Reserves Applied line item (\$667,000) has not been applied, we don't know at this point what the 2011 budget will be. It is estimated there will be a carryover of \$375,000 for 2011. Because we were able to fill more positions in 2010, this is less than last year. This is still good (some years we didn't have any carryover). The money that is left can be used to help cover moving and rental expenses.

A motion was made by Arntsen, seconded by Wallner, to Approve the Preliminary December Financial Report. The motion passed by voice vote/other.

ROLL CALL

Palm arrived at 4:40 p.m.

Present: 6 -

Larry Palm; Barbara J. Karlen; Tracy K. Kuczenski; Allen A. Arntsen; David L. Wallner and Theodore C. Widder, III

Excused: 3 -

Beth Moss; Ann L. Falconer and Gregory Markle

9. APPROVE ADDENDUM TO ARCHITECT'S CONTRACT

[21052](#) Authorizing an amendment to the contract between the City of Madison and Meyer Scherer & Rockcastle, Ltd., in the amount of \$570,429.00 for additional architectural and engineering design services for Madison Central Public Library.

This addendum to the architect's contract is to authorize an additional \$570,429 for services that were anticipated at the time the original contract was let, but we didn't know at that time what they would cost. That has now been quantified and negotiated between the architects and city staff. This deals primarily with the new third floor and will not add to the overall budget. The cost is \$35,000-\$40,000 less than the total line item for design services and incorporates other line items that weren't previously included.

A motion was made by Arntsen, seconded by Palm, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

It was noted that two additional public hearings have been scheduled: February 24 is for the 50% design development phase and April 7 for the 100% design development phase. At these meetings we can expect to see more renderings/drawings of interior spaces from a variety of perspectives. Time may be dedicated to more definition of what some of the finishes might be.

10. APPROVAL OF AGREEMENT WITH ORANGEBOY INC.

[21130](#)

Research and Assessment Services Agreement with OrangeBoy, Inc.

The library wishes to contract with OrangeBoy to provide consulting services for strategic planning for library services. This firm offers a fresh approach to public library planning through a multi-faceted research effort that provides a better understanding of library usage trends and library user behavior based on library cardholder data, on-site observation of user behavior and stake-holder input. References have been checked. There are several key deliverables: Stakeholder assessment summary, mapping cardholders for identification process; survey and observe cardholders; and meetings with staff and library board and determine what their clusters are. The contract is not for a specific time period, but for however long it takes to complete the process. The MPL Foundation has agreed to pay \$15,000 of the \$54,000 fee.

A motion was made by Arntsen, seconded by Karlen, to Approve the Research and Assessment Agreement with OrangeBoy Inc. The motion passed by voice vote/other.

11. FACILITIES REPORT

Mr. Benno reported that a 90-year-old accidentally ran her vehicle into the Sequoya Branch Library. She took out a light fixture and a tree and caused some exterior damage but was unharmed. Joe Krupp is following up with the insurance company.

12. FRIENDS REPORT

The Central Friends are still looking for space after the library moves.

13. FOUNDATION REPORT

[21131](#) Grant Request and Awards Notification

The Foundation has awarded the library the following grants totaling \$30,000 for the year 2011

\$15,000 - Strategic planning consulting firm

\$10,000 - Re-branding of the Madison Public Library system

\$ 5,000 - Sunday hours for an east side branch in fall 2011

The library is required to report on the progress or completion of the projects by October 1, 2011.

A motion was made by Arntsen, seconded by Wallner, to Accept the MPL Foundation's grant proposal. Motion passed by voice vote/other.

14. SOUTH CENTRAL LIBRARY SYSTEM REPORT

The Koha migration has been delayed yet again. The new vendor will pay Dynix to continue since they have not met their deadline to complete the project.

15. DANE COUNTY LIBRARY SERVICE REPORT

No report.

16. ADJOURNMENT

A motion was made by Arntsen, seconded by Palm, to Adjourn . The motion passed by voice vote/other. The meeting adjourend at 5:10 p.m.