



# Liquor/Beer Agent

City of Madison Clerk  
210 MLK Jr Blvd, Room 103  
Madison, WI 53703

Class A:  Beer,  Liquor,  Cider  
Class B:  Beer,  Liquor,  
 Class C Wine

licensing@cityofmadison.com  
608-266-4601

(Agenda Item Number) - if change
(Legistar file number) - if change
(License number)
(Alder District # and Name)
Office Use Only

LICL1A-2015-00237 A013  
ADVERS

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

### To be completed by Corporate Officer or Member of LLC

I, Ann Fedder, officer/member for Ultimate Mart, LLC (Corp/LLC),  
doing business as Pick 'n Save Express #183, authorize and appoint Melissa Minter  
Name  
as the liquor/beer agent for the premise located at 1312 S Park St Madison, WI 53175.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.*

*Ann Fedder* 5/3/2022  
Signature of corporate officer/member Date

### To be completed by appointed Liquor/Beer Agent

I, Melissa Minter, appointed liquor/beer agent for Ultimate Mart, LLC (Corp/LLC),  
being first duly sworn, affirm that I have full authority and control of the premise described  
in this license, and I am involved in the actual conduct of the business as an employee, or have a direct  
financial interest in the business of the licensee. The percent of the business I own is 0 %.

I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.*

*Melissa Minter* May 3, 2022  
Signature of corporate Agent Date

<input checked="" type="checkbox"/> Form submitted by mail/e-mail
Office Use Only