

DRAFTER'S ANALYSIS: The report of the City's Task Force on Government Structure recommended that the City reduce and consolidate its Boards, Commissions and Committees in order to create efficiencies and promote accountability. This ordinance eliminates the Downtown Coordinating Committee, the Community Development Division's Conference Committee, the Public Safety Review Committee, and the Ho-Chunk City of Madison Coordinating Committee. It also consolidates the responsibilities of the Commission on Aging, the Early Childhood Education Committee, and the Community Services Committee into a new Community Resources Committee. It also alters the membership of the Community Development Block Grant Committee.

This ordinance also makes several changes to effectuate the transfer of Urban Forestry services from the Parks Division to the Streets Division in 2020. As a result of that change, the Urban Forestry Section is now primarily responsible for the City's street trees (park trees are maintained by the Parks Division and greenway trees are maintained by the Engineering Division). Under existing ordinances, the City Forester has the authority to issue tree trimming, pruning and removal permits for public trees in the rights-of-way and greenways, and that framework includes a hearing process before the Habitat Stewardship Subcommittee of the Board of Parks Commissioners, a subcommittee that meets quarterly. This ordinance would shift that hearing procedure to the Board of Public Works, and also make it clear that the City Forester is no longer subject to oversight from the Board of Park Commissioners, but remains subject to the oversight of the Street Superintendent and the Board of Public Works.

In addition, this ordinance gives the Urban Forestry Section of the Streets Division the clear authority over street trees to ensure that the City continues to meet the Arbor Day Foundation's requirements to be named a Tree City USA community. Finally, this ordinance updates the authority of the Habitat Stewardship Subcommittee of the Board of Park Commissioners to reflect this narrowing of its authority from all public trees to park-related trees.

The substitute adds a delayed effective date of April 21, 2026 for the Downtown Coordinating Committee (DCC), as recommended by the Common Council Executive Committee.

The amended substitute removes the repeal of the Public Safety Review Committee (PSRC).

The Common Council of the City of Madison do hereby ordain as follows:

1. Section 8.41 entitled "DCC Downtown Coordinating Committee" of the Madison General Ordinances is repealed, effective April 21, 2026.

2. Subsection (1) of Section 10.10 entitled "Installation of Street Trees" of the Madison General Ordinances is amended as follows:

"(1) It shall be the policy of the City of Madison to promote and enhance the beauty and general welfare of the City through the planting and maintenance of trees or shrubs within the public right-of-way of any street, alley or highway. The Urban Forestry Section of the Streets Division, under the direction of the City Forester, shall direct, regulate and control the planting, care and removal of all public trees and shrubs within the City, subject to the direction oversight of the Streets Superintendent and the Board of Public Works ~~and the Board of Park Commissioners.~~"

3. Subdivision (b) of Subsection (3) entitled "Permit Required for Trimming, Pruning, and Removal of Trees within the Public Right-of-Way or Greenway" of Section 10.101 entitled

“Regulation of Tree Trimming, Pruning and Removal Within the Public Right-of-Way of any Street, Alley or Highway” is amended as follows:

- “(b) Any person seeking a permit to trim, prune, or remove a tree in a public street, alley, highway or greenway shall submit a written proposed trimming, pruning or removal plan to the City Forester, setting forth the following:
1. Clear and specific identification of the trees in a public street, alley, highway or greenway which the person is targeting for trimming, pruning, or removal. The identification shall include the name and block number(s) of the street(s) on which the trees are located.
 2. A clear and specific statement identifying the dates on which the trimming, pruning, or removal will begin and end.
 3. Detail regarding the general nature and character of the proposed trimming, pruning or removal.

The ~~Board of Public Works~~ Habitat Stewardship Subcommittee will hold a hearing regarding the proposed Tree Trimming Plan at its first meeting after submission of the plan.”

4. Subdivision (c) entitled “Notification” of Subsection (3) entitled “Permit Required for Trimming, Pruning, and Removal of Trees within the Public Right-of-Way or Greenway” of Section 10.101 entitled “Regulation of Tree Trimming, Pruning and Removal Within the Public Right-of-Way of any Street, Alley or Highway” is amended as follows:

- “(c) Notification. Upon submission of the Tree Trimming Plan to the City Forester, the party submitting the plan shall notify residents within the proposed tree trimming, pruning or removal area, via United States Mail or personal delivery.

The notice shall inform the resident(s) of the proposed date for trimming, pruning or removal, the date on which the ~~Board of Public Works~~ Habitat Stewardship Subcommittee will consider the proposed Tree Trimming Plan, and inform the resident that they have the opportunity to appear and testify at the meeting of the ~~Board of Public Works~~ Habitat Stewardship Subcommittee.

Whichever method is used to effect notification, the party shall submit proof to the ~~Board of Public Works~~ Habitat Stewardship Subcommittee that notification was mailed or delivered to the affected residents.

~~All meetings of the Habitat Stewardship Subcommittee, including all deliberations on a proposed tree trimming plan shall be open to the public. The Subcommittee shall keep minutes of its proceedings, showing the vote for each member upon each question or, if absent or failing to vote, indicating such fact, and shall also keep records of its examination and other official actions, all of which shall be immediately filed in the office of the Park Division and shall be a public record.~~

The ~~Board of Public Works~~ Habitat Stewardship Subcommittee, upon its findings, shall make a recommendation, including the reasons therefore, to the City Forester after the hearing. The recommendation shall be provided to the applicant.”

5. Paragraph 2 of Subdivision (e) of Subsection (3) entitled “Permit Required for Trimming, Pruning, and Removal of Trees within the Public Right-of-Way or Greenway” of

Section 10.101 entitled "Regulation of Tree Trimming, Pruning and Removal Within the Public Right-of-Way of any Street, Alley or Highway" is amended as follows:

- "2. The annual forestry permit will be subject to renewal upon reapplication to the City Forester and re-hearing before the Board of Public Works ~~Habitat Stewardship Subcommittee.~~"

6. Subsection (6) entitled "Appeals" of Section 10.101 entitled "Regulation of Tree Trimming, Pruning and Removal Within the Public Right-of-Way of any Street, Alley or Highway" is amended as follows:

- "(6) Appeals. Any person aggrieved by the administration or interpretation of any of the terms or provisions of this section may appeal the City Forester's determination to the Streets Superintendent ~~Board of Park Commissioners~~ by filing a notice of appeal with the City Forester within ten (10) days of said action, stating the grounds therefore. ~~with the President of the Park Commission. The Board of Park Commissioners~~ The Streets Superintendent may, after hearing from the City Forester and the appellant, a hearing, with notice to the appellant, reverse, affirm or modify, in whole or in part, the decision or determination of the Habitat Stewardship Subcommittee or the City Forester. The decision of the Street Superintendent may be appealed to the Board of Public Works by filing a notice of appeal with the City Clerk within ten (10) days of the Street Superintendent's determination, stating the grounds therefore. The Board of Public Works shall fix a reasonable time for the hearing on the appeal and give due notice to the parties in interest, and decide the same within a reasonable amount of time. During the hearing, any party may appear in person or by an agent or attorney. The Board of Public Works may, in conformity with this ordinance, reverse, affirm or modify, wholly or partially, the determination. The Board's decision ~~Board of Park Commissioners~~ shall be a final administrative determination, subject to judicial review as may be provided by law."

7. Subsection (b) entitled "Habitat Stewardship Subcommittee" of Subsection (5) entitled "Subcommittees" of Section 33.05 entitled "Board of Park Commissioners" is amended as follows:

- "(b) Habitat Stewardship Subcommittee. Reviews ~~public-park-related~~ tree concerns and policies, advises and makes recommendations concerning land stewardship, ecological and sustainability practices for all park land. Advises and makes recommendations concerning the Parks Division's Integrated Pest Management Policy and annual report. The Subcommittee consists of five (5) members, including at least one member of the Park Commission, and meets as needed."

8. Section 33.14 entitled "Committee on Aging" of the Madison General Ordinances is repealed.

9. Subdivision (a) entitled "Membership" of Subsection (2) entitled of Section 33.15 entitled "Community Development Block Grant (CDBG) Committee" of the Madison General Ordinances is amended as follows:

~~“(2)(a) Membership. The Committee shall consist of nine (9) members and two (2) alternate members, appointed by the Mayor, subject to the approval of the Common Council. Members shall serve without compensation. Two (2) members shall be alderpersons. The other members shall be resident members, at least two of whom reside within a low- or moderate-income census tract as defined by the U.S. Department of Housing and Urban Development, and the remaining residents shall be residents who through their expertise, lived experience or strong interest in the work of the Committee will represent a broad range of perspectives on issues before the Committee. At least three resident members shall be persons of low or moderate income, as low or moderate income is defined by the CDBG regulations, and at least one resident member shall be a member of a minority as defined in Sec. 39.02(9)(a)7. of these ordinances. One position may be filled by either an alderperson or a resident member.”~~

10. Section 33.16 entitled “Community Services Committee” of the Madison General Ordinances is repealed and recreated as follows:

- (1) The Community Resources Committee (CRC) shall act in an advisory capacity to the Community Development Division (CDD), the Mayor and the Common Council, offering guidance and recommendations to ensure that City resources are allocated equitably and effectively to meet the diverse and evolving human service needs of Madison residents. The CRC collaborates with CDD staff, community stakeholders, and subject matter experts to assess service gaps, establish funding priorities, and identify best practices that support household stability, economic opportunity, early childhood and youth development, aging support, and neighborhood well-being. By centering community voices and lived experiences, the CRC plays a vital role in shaping funding recommendations and policy direction to enhance the well-being of all residents.
- (2) Members. The Committee shall be composed of twelve (12) members, each bringing expertise and/or lived experience in key areas impacting community well-being. Members shall be appointed by the Mayor subject to confirmation by the Common Council. Two (2) members shall be City of Madison alders. Two (2) members shall have professional expertise or lived experience in aging, elder care, or issues affecting older adults. Two (2) members shall have expertise or lived experience in early childhood development, childcare, or education. Two (2) members shall have experience in workforce development, job training, economic mobility, or employment-related services. Two (2) members shall have knowledge of or lived experience in neighborhood engagement or community well-being, including crisis intervention and prevention. Two (2) members shall have expertise, lived experience, or a strong interest in addressing the diverse social service needs of the City of Madison.
- (3) Terms. When the Committee is first constituted, the respective appointments shall be as follows: Four (4) resident members shall be appointed for terms of three (3) years; four (4) resident members shall be appointed for terms of two (2) years; and two (2) resident members shall be appointed for terms of one (1) year and said terms shall expire on the third Tuesday of April. Thereafter, all members shall be appointed for terms of three (3) years, except that the term of aldermanic members of the Committee shall expire on the third Tuesday of the following April including the terms of the initial alder appointments.
- (4) Duties. The Community Resources Committee shall:
 - (a) Advise the Community Development Division in creating and updating City goals and strategies designed to create conditions in Madison in which families and individuals at all stages of life can thrive and realize their full potential despite challenges posed by educational, economic or cultural barriers. This work shall focus on issues related to early childhood care, positive youth development,

educational attainment, gainful employment and career development, household stability, aging support, and neighborhood and community well-being, with an emphasis on fostering safe, connected, and thriving communities.

- (b) Discuss and provide recommendations regarding human services priorities and the most effective allocation of City financial resources in addressing them.
- (c) Within funding processes initiated by the Community Development Division, review and finalize staff recommendations for consideration by the Common Council.
- (d) Promote collaboration and strategic planning across and within communities to enhance the delivery of human services.
- (e) Seek input from subject matter experts, community partners, residents and other stakeholders to understand concerns, challenges and human service needs affecting individuals and families and communicate relevant findings to the Community Development Division, the Mayor and Common Council.
- (f) Provide input on strategies to reduce or eliminate barriers that residents face in accessing human services including, for example, those related to language access, socioeconomic status, age, race, ethnicity, culture, gender and/or sexual orientation.
- (g) Advise and make recommendations to the Community Development Division on policies and guidelines for assessing community needs and ensuring the quality and accessibility of essential services.
- (h) Gather information on emerging concerns, challenges, and issues facing residents in Madison and within the limitations of available resources, recommend programs or policies to address them.
- (i) Promote collaboration among human service providers, funders and other stakeholders in order to improve the delivery and the effectiveness of human services programming and activities.
- (j) Promote resident engagement by creating opportunities for community members to contribute to assessments of human services programming and identify barriers to accessing services.

11. Section 33.18 entitled “Community Development Division Conference Committee” of the Madison General Ordinances is repealed.

12. Section 33.25 entitled “Ho-Chunk City of Madison Coordinating Committee” of the Madison General Ordinances is repealed.

EDITOR’S NOTES:

Section 8.41 entitled “DCC Downtown Coordinating Committee” of the Madison General Ordinances currently reads as follows:

8.41 DCC DOWNTOWN COORDINATING COMMITTEE.

- (1) Purpose. The Common Council finds that it is in the public interest to create a Downtown Coordinating Committee to provide a forum for public information and stewardship regarding the use of public space in the Downtown Area, and to periodically review regulations and policies affecting the Downtown Area, with particular emphasis on State Street and the Capitol Square, as a high-quality urban space for pedestrians in an environment that promotes healthy businesses. For purposes of this ordinance, the "Downtown Area" shall be defined as all geographical areas within the jurisdiction of the City of Madison between Blair Street, Lake Mendota, North Park Street, Regent Street, Proudfit Street, North Shore Drive, and Lake Monona. This geographical definition of the Downtown Area shall be for the sole purpose of guiding the issues to be considered by the Downtown Coordinating Committee under this ordinance.
- (2) Composition and Appointment of Members. The Downtown Coordinating Committee shall consist of nine (9) voting members and two (2) alternate members. Membership shall include two (2) or three (3) alderpersons. The remaining six (6) or seven (7) members and two alternates shall be persons residing within the City of Madison. At least one (1) of the resident members shall be a permanent resident of the Downtown area, one (1) shall be a student at the University of Wisconsin-Madison, and one (1) shall be a representative of the downtown business community. Appointments shall be made by the Mayor, subject to the approval of the Common Council provided, however, that the UW-Madison student will serve a one (1) year term from May 15 to May 14, the appointee to be forwarded to the Mayor for appointment by the alderperson of the 8th district, and shall be chosen from a list of potential appointees provided to the alderperson by the Associated Students of Madison.
- (3) Terms. Alderperson members shall serve for terms of two (2) years, expiring with the respective Alder term. Resident members shall serve for three (3) years. Any vacancies shall be filled by the Mayor, subject to approval of the Common Council, for a term filling out the remainder of the vacated member's term.
- (4) Officers and Staff. The members of the Committee shall annually elect a chairperson and vice chairperson from among its membership. An alderperson may serve as either chairperson or vice chairperson, but alderpersons shall not serve in both positions. The Committee shall be staffed by the Director of the Department of Planning and Community and Economic Development or designee, who shall be a non-voting member and shall serve as Secretary to the Committee. Staff support will be provided by other Divisions as needed.
- (5) Duties and Responsibilities. The Downtown Coordinating Committee shall:
 - (a) Consider ongoing issues of operation, design, safety, maintenance and use of the Downtown Area; and provide advice on the development, implementation, and revisions to plans for improvements to be made in the Downtown Area; through periodic review of the implementation and enforcement of policies, regulations and city services that affect the quality of State Street and the Capitol Square as a high-quality urban space for pedestrians in an environment that promotes healthy businesses. This includes policies, regulations and city services that affect pedestrians, including people with disabilities; bicyclists; Mall Concourse maintenance; parking for bicycles, mopeds and automobiles; loading and unloading; motorized vehicles; signage and advertising; vending; sidewalk cafes; and streetscape items such as benches, planters and other street fixtures.
 - (b) Provide a forum for public information and stewardship for topics that affect the use of public space in the Downtown Area including trash, care of terrace trees and plants, use of sidewalks, placement of utility boxes and building maintenance.

- (c) Consider any proposed ordinance amendments or new ordinances or resolutions regarding planning in the Downtown Area; or impacting upon the ongoing operation, safety, maintenance, enjoyment, use of, and scheduling and operation of special events in the Downtown Area.
- (d) Serve as a forum for sharing information and providing advisory recommendations regarding the above duties and issues of concern in the Downtown Area.
- (6) Rules of Procedure. The Committee may adopt rules of Procedure not in conflict with these Ordinances and which may from time to time be amended by the Committee. The Committee may delegate powers and responsibilities to a subcommittee or subcommittees as allowed under Section 33.01(4) of the Madison General Ordinances. At any meeting in which a member has a personal or financial interest in the issue being discussed, that member shall abstain from participating in any discussion or voting on any matter concerning that issue, shall not be counted for purposes of determining a quorum, and the minutes of any such meeting shall reflect the abstention accordingly.
- (7) Compensation. Members of the Committee shall serve without compensation.

Section 33.14 entitled "Committee on Aging" of the Madison General Ordinances currently reads as follows:

"33.14 - COMMITTEE ON AGING.

- (1) Organization. There is hereby created a Committee on Aging to serve as an advisory body to the Community Services Committee and the Community Development Division, as well as other City Departments, the Mayor and the Common Council.
- (2) Membership and Meetings. The Committee on Aging shall be composed of eleven (11) individuals and two (2) members of the Common Council, to be appointed by the Mayor, subject to the approval of the Common Council. A majority of the members shall be over 55 years of age, and other members shall have expertise, experience, or education in aging social services or programs. One member of the Committee shall be a board member of the Madison Senior Center Foundation, Inc. All members will serve without compensation. Members shall be appointed for terms of three (3) years, except that the term of the aldermanic member shall expire upon the expiration of his or her term as alder. The Committee shall meet no fewer than nine (9) times per year.
- (3) Officers. The Committee shall elect from among its members a chairperson and vice chairperson. The Senior Center Director and the Community Development Division shall provide staff assistance to the Committee on Aging.
- (4) Charge. The Committee on Aging shall have the following powers and duties:
 - (a) Recommend Older Adult Service Goals and Objectives to the Community Services Committee.
 - (b) Recommend budget allocations for older adult services purchased by the City of Madison to the Community Services Committee.
 - (c) Address barriers to service or participation in older adult services including but not limited to language access issues, socioeconomic, racial, cultural or gender issues and sexual orientation.
 - (d) Gather information, through public hearings and other methods, on the concerns, problems and needs of older adults and communicate its findings to the Community Services Committee, Mayor, and Common Council.

- (e) Review and recommend policy and its impacts to the Community Services Committee, the Community Development Division, the Mayor and the Common Council in the area of older adult concerns and programs.
- (f) Review proposed legislation or policies to determine the impact on older adult services and the service population.
- (g) Recommend legislation or policy or revisions as may be necessary related to the health, welfare, and security and safety of older adults.
- (h) With the support of the Mayor and Common Council, advocate for older adults and the policies, funding, and legislation which best serve their interests and needs.
- (i) Coordinate funding and programs with the Area Agency on Aging, the Aging and Disability Resource Center, and other agencies serving older adults.
- (j) Investigate new and innovative methods for the delivery of older adult services.
- (k) Seek ways to involve residents in planning for the provision of services to older adults.
- (l) Advise the Director of the Senior Center on programs, services and policies for the effective functioning of the facility.
- (m) Promote the Senior Center and its programs and services to older adults and their families and caregivers.
- (n) Oversee and recommend the budget for the Senior Center to the Community Development Division.
- (o) Receive regular reports and information from the staff and participant advisory council of the Senior Center."

Section 33.16 entitled "Community Services Committee" of the Madison General Ordinances currently reads as follows:

"33.16 COMMUNITY SERVICES COMMITTEE.

- (1) Organization. There is created for the City of Madison a Community Services Committee.
- (2) Membership. The Committee shall consist of eleven (11) members, except as provided below. Eight (8) members shall be appointed by the Mayor, subject to the confirmation by the Common Council. Members shall be appointed on the basis of their knowledge and interest in human services. At least one, and no more than two, such members shall be an Alderperson. One (1) citizen member shall be selected by the Mayor from a panel of three (3) submitted by the Madison Federation of Labor. One (1) of the citizen members shall be a present or former client or recipient of a private nonprofit program. At least one (1) of the citizen members shall be a member of a minority as defined in Sec. 3.58(8)(a)7. of these ordinances. The Committee on Aging shall elect one of its members to serve as a member of the Community Services Committee. The Early Childhood Care and Education Committee shall elect one of its members to serve as a member of the Community Services Committee. The remaining members shall be broadly representative of the community. The Director of the Community Development Division or his/her designee shall be an ex-officio member of the Committee without vote.
- (3) Terms. When the Committee is first constituted, the respective appointments shall be as follows: Three (3) resident members shall be appointed for terms of three (3) years; and two (2) resident members shall be appointed for terms of two (2) years; and two (2)

resident members shall be appointed for terms of one (1) year except that such terms shall expire on October 1 of the year of expiration of said terms. Thereafter, all members shall be appointed for terms of three (3) years, except that the term of aldermanic members of the Committee shall expire with the expiration of their terms as alders.

- (4) Charge. The Community Services Committee shall have the following responsibilities:
- (a) Establish policies to be followed by the Office of Community Services.
 - (b) Investigate new and innovative methods for delivery of human services.
 - (c) Recommend policy to the Mayor and Common Council in the area of community services.
 - (d) Make recommendations to the Mayor and Supervisor of Community Services regarding the budget for community services, and human services purchased by the City from private non-profit agencies.
 - (e) Stimulate coordinated inter-community and intra-community planning for the delivery of human services.
 - (f) Seek ways to involve residents in assessment of human services needs.
 - (g) Cooperate with the Plan Commission and Department of Planning and Community and Economic Development.
 - (h) Seek to improve accessibility of human services to residents who have language and other barriers.
 - (i) Establish human services priorities and criteria for choices between those services which are provided directly by the City and those which are purchased from other agencies.
 - (j) Work to improve coordination and follow-up in connecting City residents with available human services.
 - (k) Coordinate human services activities with other governmental units.
 - (l) The Community Services Committee (CSC) shall recommend to the Mayor three (3) of its regular members (not alternate members), including one alderperson, to serve as members of the Community Development Division Conference Committee. The term of each appointment shall be one year.
- (5) Meetings. The Committee shall meet at least once each month and shall conduct its business in accordance with rules which it may establish.
- (6) Reports. The Committee shall furnish to the Mayor minutes of its regular and special meetings within ten (10) days of the date of the meeting.
- (7) Early Childhood Care and Education Committee.
- (a) There is hereby created an Early Childhood Care and Education Committee as a committee of the Community Services Committee to serve as an advisory body to the Community Services Committee and the Community Development Division on the operation of the Madison Child Care Accreditation and Child Care Assistance Programs.
 - (b) The Early Childhood Care and Education Committee shall consist of nine (9) members with experience and/or expertise necessary for proper performance of the duties assigned; two (2) members shall be specialists in the field of child care; six (6) members shall be other resident members to include one (1) member who is a child care service consumer and one (1) member who is a child care worker; and one (1) Alderperson.
 - (c) Members shall be appointed by the Mayor and confirmed by the Common Council to three (3) year terms with the exception of the Alderperson whose term

shall expire with the expiration of their term as alderperson. All Committee members shall serve without compensation. All terms shall commence on the first (1st) day of October, with the exception of the Alderperson, whose term shall begin on the third Tuesday in April. Appointments shall be for three (3) years. Vacancy appointments shall complete the term of appointment filled. Members' terms shall automatically be terminated when the member no longer meets the requirements set forth in Section 33.16(7)(b).

- (d) The committee members shall choose from among their resident members a chairperson and vice chairperson. The Community Development Director or his/her designee shall serve as secretary to the committee.
 - (e) It shall be the general duty of the Early Childhood Care and Education Committee to advise and make recommendations to the Community Services Committee and the Community Development Division on policy and guidelines for the Madison Child Care Accreditation and Child Care Assistance Programs and the Community Resources funding process. Those duties shall include, but not be limited to, the following:
 - 1. Eligibility criteria for approved child care agencies;
 - 2. Eligibility criteria for child care assistance;
 - 3. Eligibility criteria for grants and loans; and
 - 4. Participation in the Community Development Division Funding Process regarding children and families and assessment of community child care needs.
 - (f) The Committee shall conduct hearings and make determinations in appeals from actions of the Child Care Coordinator pursuant to Section 3.12(10)(c)3.e. of these ordinances.
- (8) (R. by ORD-12-00062, 5-9-12)"

Section 33.18 entitled "Community Development Division Conference Committee" of the Madison General Ordinances currently reads as follows:

33.18 COMMUNITY DEVELOPMENT DIVISION CONFERENCE COMMITTEE.

- (1) Purpose and Intent. The Community Development Division (CDD), the Community Development Block Grant Committee (CDBG) and the Community Services Committee (CSC) each exercise an important and ongoing role in allocating City resources, through established and regularly scheduled City funding processes, that seek to address and fund social services and community needs through investments in programs that serve prioritized issues or populations. Within these funding processes, the roles of the CDBG and CSC frequently intersect. In addition, emerging or unanticipated needs or opportunities sometimes arise under circumstances that cannot be properly addressed within established funding cycles. To meet these various needs, this Committee is created and charged with coordinating final decisions that are required under CDD's established funding processes; reviewing applications for Emerging Opportunities Program funds submitted pursuant to Sec. 3.12(11) and making the final funding and award decision for funds awarded under that program; and facilitating discussions or decisions around other issues that affect both the CDBG and CSC.
- (2) Composition. The Committee shall be composed of six (6) members. The CDBG and CSC shall each recommend to the Mayor three of its members, including one alderperson from each of the CDBG and the CSC, to serve on the Conference Committee. No member of the Conference Committee shall be appointed to fill a position

for both the CDBG and the CSC, however, a member of the Conference Committee may be a member of both the CDBG and the CSC. Each member's term shall be for one year, though members may serve for more than one term.

- (3) Support. The CDD shall provide staff support to the Community Development Division Conference Committee.
- (4) Meetings. The CDD Director shall notify the Community Development Division Conference Committee when there is a need to convene and the Committee shall schedule meetings as soon as practicable following such notifications.

Section 33.25 entitled "Ho-Chunk Nation-City of Madison Joint Planning Committee" of the Madison General Ordinances currently reads as follows:

"33.25 HO-CHUNK NATION-CITY OF MADISON JOINT PLANNING COMMITTEE.

The Ho-Chunk Nation-City of Madison Joint Planning Committee shall consist of six members: three appointed by the Nation and two appointed by the Mayor subject to the approval of the Common Council, and the director of the City Department of Planning and Community and Economic Development, or his or her designee. Four members, two each representing the Nation and the City, shall be required to constitute a quorum. The Committee shall meet as necessary or at least biannually. The Committee shall be charged with the responsibility of creating and periodically updating a development plan for the Nation's Fee and Trust Land real properties located within the Development Area and the City boundaries."