

PROPOSED SUBSTITUTE RESOLUTION – Leg. File 10044 (4-28-08)

Fiscal Note

This Resolution would amend the 2008 Parking Utility adopted Capital and Operating budgets to shift \$155,000 from the Parking Utility's operating budget for its Wayfinding Signage (\$500,000 is budgeted in capital assets) to the Utility's capital budget for Parking Revenue Equipment (Account No. 810421, Project No. 7, "Parking Revenue Equipment") to convert the current PARCS system to a ZMS system. Because the funding is from Parking Utility reserves, there is no net effect on the overall Parking Utility budget.

Title

Amending the Parking Utility's 2008 Adopted Capital and Operating Budgets in order to convert the current CTR revenue equipment software (PARCS) to Zeag (ZMS) software and make the associated hardware changes. This would also approve a sole source purchase from ZEAG (USA) Inc. to make these changes. Zeag will also maintain the software/hardware through assuming the CTR maintenance contract which is currently \$51,804/year.

Body

WHEREAS, the Parking Utility's revenue equipment in its garages and Brayton Lot is manufactured by ZEAG (USA), Inc. (~~headquartered in~~ with regional commercial and technical support facilities in Minnesota) and maintained by CTR Systems, Inc. (headquartered in Pennsylvania);

WHEREAS, this \$3 million dollar revenue equipment investment is the backbone to our system controlling entries/exits, revenue control, employee activity, coupons and many other elements of a complex system;

WHEREAS, CTR is a ~~vendor~~ distributor for ZEAG with its customer base on the east coast of the United States and ZEAG has its direct customer base in the mid-west with customers in Minneapolis and Chicago area;

WHEREAS, our customers and the Parking Utility will be served better through a direct relationship with ZEAG the equipment manufacturer, allowing the utility to move forward on broader projects such as real-time occupancy signs/web sites;

WHEREAS, the Purchasing Supervisor has approved a sole source purchase from ZEAG, under sec. 4.26(4)(a)2.:

WHEREAS, ZEAG, CTR and the Parking Utility have agreed in principal to change our facilities from the PARCS system to the ZMS system (with Common Council approval) at a cost of \$155,000 which will include hardware, software and training;

NOW, THEREFORE, BE IT RESOLVED that:

1. ~~The Parking Utility shall issue a sole source purchase order in 2008 for~~ A sole source purchase from ZEAG (USA) Inc. is authorized in the amount of \$155,000 to ~~ZEAG (USA) Inc. to make the necessary hardware/software changes to our system, and ZMS will assume the equipment maintenance contract with a current monthly price of~~

\$4317. and the Mayor and City Clerk are authorized to sign agreement(s) necessary to accomplish this;

2. The City is authorized to enter into a maintenance agreement with ZEAG at the monthly price of \$4317. It is expected that ZEAG will assume CTR's current equipment maintenance contract, however the Mayor and City Clerk are authorized to sign agreements necessary to facilitate this change;

3. The Parking Utility 2008 Capital Budget for Parking Revenue Equipment (Account No. 810421) is increased by \$155,000 in other funding sources (Parking revenue reserves) for the purposes of converting the current PARCS equipment to ZMS equipment; and

4. The Parking Utility 2008 Operating Budget capital asset schedule is to be reduced as follows: Wayfinding signage shown as \$500,000 will be reduced to \$345,000.