

DRAFT

City of Madison Child Care Accreditation Statement of Compliance

(name of program) meets the standards of quality necessary for accreditation by the City of Madison.

(name of program) **will:**

1. Maintain City of Madison Accreditation Standards.
2. Collaborate with Child Care Unit to address areas of improvements and required changes to meet accreditation requirements.
3. Provide care for City of Madison Child Care Assistance clients.
4. Work collaboratively with the City of Madison Office of Community Services Child Care Unit to ensure accurate and timely invoicing, payments to the center and continuity of care for City of Madison Child Care Assistance clients
(*Reference Child Care Assistance Fact Sheet*)
5. Maintain compliance with DHFS HFS 46 Licensing Rules for Group Child Care Centers. (*Reference Accreditation Standards H-1*)
6. Adhere to local applicable ordinances, including 39.05 Nondiscrimination based on disability in City Facilities and City-Assisted Programs and Activities and, if not otherwise exempt, Section 39.02(9)(e)2, regarding Affirmative Action.
7. Notify the City Child Care Unit of licensing violations, forfeitures, and enforcements.
8. Report to the City Child Care Unit, immediately, significant changes to the program including change in director and changes in center operation.
9. Complete and submit the City's annual survey.

Center Director

Date

The City of Madison Office of Community Services Child Care Unit will:

1. Provide assessment, consultation and technical assistance to support center in meeting and maintaining Madison Accreditation Standards.
2. Collaborate with program staff to build on program strengths and address areas of improvement and required changes to meet Accreditation requirements.
3. Provide referral information about the accredited program to families.
4. Provide programs with enrolled City of Madison Child Care Assistance clients with accurate and timely authorizations, invoices and payments. (*Reference Child Care Assistance Fact Sheet*)
5. Notify the program of changes in the accreditation standards and process, including Child Care Specialist assignments.

Child Care Specialist

Date