



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

## Non-Competitive Selection Request

Date: 09/11/2024

Requisition Number: 20000224 (8 characters)

Requestor Name: CAPTAIN STEPHANIE DRESCHER

Requestor Phone Number: 608-261-9105

Requestor Email: sdrescher@cityofmadison.com

Fund: 1100 GENERAL

Agency: 31 POLICE

- Major:
- 53\*\*\* Supplies/Goods
  - 541\*\* Utilities
  - 542\*\* Building/Facility Maintenance/Repair
  - 543\*\* Software/Equipment Maintenance/Repair
  - 544\*\* Public Works Maintenance/Repair
  - 545\*\* Training/HR-Related Services
  - 546\*\* Consulting/Professional Services
  - 548\*\* Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$300,000.00

Vendor Name: Domestic Abuse Intervention Services

Product/Service Description: Law Enforcement Advocacy Program

**\$50,000 and UNDER**  
This form will be sent to the Purchasing Supervisor for review.

**OVER \$50,000**  
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

**Check the box(es) for the exception criteria you feel are applicable:**

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.

- 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

**REASON FOR REQUEST**

**WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:**

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The Madison Police Department has been in a mutually beneficial partnership with Domestic Abuse Intervention Services, Inc. (DAIS) for the Law Enforcement Advocate Partnership (LEAP) since 2013. As part of this partnership, MPD personnel make referrals to DAIS of domestic violence victims and DAIS staff reach out directly to these victims. The numbers of victims MPD has referred to the DAIS LEAP program have steadily increased over time and meeting the needs of these victims requires an agency with a robust offering of services. DAIS has been helping domestic violence victims since 1977 and offers comprehensive crisis intervention and prevention programs including the following (cited from Dane County Commission on Sensitive Crimes website): a 24-hour help line; legal advocacy services; community response services; children's programming; support groups; prevention, training, and education; and the only emergency domestic violence shelter in Dane County. Given these robust offerings, DAIS is the only agency in Dane County equipped to staff the LEAP partnership with MPD. The new contract will be for 5 years (2025-2029) for ~\$60,000 per year.

**COMMENTS REGARDING PURCHASES OVER \$50,000**

The City of Madison has made \$3,475,586 in payments to DAIS since 2015. These payments are a combination of the LEAP program mentioned above and various Community Development Division grant programs. As such, these payments are for community partnerships and grants, not the result of procurements of services. Standard services procurement procedures have not been followed. CDD does perform an RFP process in selecting their community partnership grantees.

Date: