



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

Thursday, April 2, 2009

4:30 PM

Meadowridge Branch Library
5740 Raymond Rd.

1. CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:38 p.m.

Present: 5 -
Larry Palm; Tracy K. Kuczynski; Allen A. Arntsen; Ann L. Falconer and
David L. Wallner

Absent: 3 -
Maya Cole; Barbara J. Karlen and Gregory Markle

Excused: 1 -
Theodore C. Widder, III

Also Present: Dimick, Sawyer, Roughen, Benno, Froistad, Murphy

2. APPROVAL OF MINUTES

A motion was made by Arntsen, seconded by Falconer, to Approve the Minutes of March 5, 2009. The motion passed by voice vote/other.

3. CORRESPONDENCE

[14240](#) Homeless Services Consortium Ltr.

A letter from the Homeless Services Consortium expressing gratitude for the library giving them space each week to work with the homeless population was received and placed on file.

[14241](#) C. Rosen Weston WSJ Article

A newspaper article featuring Foundation Board member was received and placed on file.

4. PUBLIC COMMENT

There was none.

5. **BOARD INFORMATION EXCHANGE**

The official pamphlet promoting the Madison Community Foundation grants was available to review.

6. **ACCEPTANCE OF DIRECTOR'S REPORT**

[14242](#) April 09 Director's Report

A motion was made by Arntsen, seconded by Palm, to Accept the April 2009 Director's Report. The motion passed by voice vote/other.

7. **ACCEPTANCE OF FINANCIAL REPORT**

[14243](#) Fin Stmts for JAN and FEB '09

The revisions that were made to the budget at last month's meeting have been incorporated into the financial reports.

A motion was made by Arntsen, seconded by Falconer, to Accept the January and February 2009 reports. The motion passed by voice vote/other.

ROLL CALL

Cole and Karlen arrived at 4:45 p.m.

Present: 7 -
Larry Palm; Maya Cole; Barbara J. Karlen; Tracy K. Kuczenski; Allen A. Arntsen; Ann L. Falconer and David L. Wallner

Absent: 1 -
Gregory Markle

Excused: 1 -
Theodore C. Widder, III

8. **LIBRARY FACILITIES PLANNING - Brad Murphy**

Mr. Murphy presented several maps. The existing land use map showcased all area existing and proposed libraries in the metropolitan area. Circles were

drawn around each one to indicate a 1-mile radius from each library.

From 2000-2008 the population grew by 18,000; about 1% a year although it has slowed down in the last year or so. The City's future land use plan indicates the west side of the city is pretty much filled in. The west side has boundary agreements so those are pretty permanent. Hwy. 19/Pumpkin Hollow on the northside is probably as far as the city will extend in that direction. There are no boundary agreements on the northeast or southeast side of the city so it's conceivable that more development than what is now planned could occur in those directions.

A snapshot in time map shows various colored dots for Madison residents indicating where they lived and what library they checked out materials from on a given day.

Another map indicated the population from 2000 in each of the 1 mile circles. Looking at the map there are many residential developments without any circles indicating they don't have a library.

The City has projected how much the population will increase from 2000 to build out in new neighborhoods that are currently under development. This will occur over 2-3 decades. On the west side the population will increase by 19,000; 23,000 south of Midtown Road; east side - 1800 in the Cherokee area; Marsh Road - 3000 to 4000; Sprecher Road - 11,000; and Pumpkin Hollow 7400. The downtown will increase as well.

From all these maps you can get a sense for the amount of development, the location of development and the proximity of existing libraries. By using our branch siting criteria, and applying the population projections, and looking at roadways we should be able to determine where branches are needed.

After a lot of discussion, It was decided that a special meeting of the board should be held to discuss only this topic. A brief discussion will be held at the board meeting prior to the special board meeting to determine what staff should do in preparation for this meeting.

ROLL CALL

Kuczenski left at 5:35 p.m.

Present: 6 -

Larry Palm; Maya Cole; Barbara J. Karlen; Allen A. Arntsen; Ann L. Falconer and David L. Wallner

Absent: 1 -

Gregory Markle

Excused: 2 -

Tracy K. Kuczenski and Theodore C. Widder, III

9. IMPACT FEES DISCUSSION - Brad Murphy

State Statutes allow for a municipality to impose impact fees on developers to

pay for capital costs necessary to accommodate new development including libraries. The fees can be used for capital costs to construct a facility including the cost of land. They cannot be used to cover operating costs. They must be used within a reasonable period of time or refunded to the current owner of the property.

Before enacting impact fees a public facilities' needs assessment must be prepared. This will include an inventory of existing libraries identifying existing deficiencies in the quantity and quality of libraries; identification of new libraries based on identified service areas and service standards; and cost estimates of the capital costs of providing new public libraries including the impacts on affordable housing with the community.

There are challenges in using impact fees for a library. Financing and construction of a library is not predictable and requires significant lead time in planning and budgeting. The capital costs of these facilities represent a small percentage of the total cost of a library over the life of the facility. A new library would likely serve large areas of existing development. The existing development could not be charged an impact fee.

10. APPROVE DRAFT REVISED SITE SELECTION CRITERIA

[14244](#)

Draft Rev. Site Selection Criteria

A motion was made by Palm, seconded by Arntsen, to Approve the revised branch site selection criteria. The motion passed by voice vote/other.

11. APPROVAL OF MEADOWRIDGE BRANCH LIBRARY LEASE

[13965](#)

Authorizing the execution of an amendment to the lease with MLG Capital/Meadowood, LLC allowing for the City's continued use of space at 5740 Raymond Road for the operation of the Meadowridge Branch Library.

A motion was made by Arntsen, seconded by Karlen to Return to Lead with the Recommendation for Approval to Board of Estimates. Motion passed by voice vote/other.

12. FACILITIES REPORT

Central Library - Mr. Wallner summarized what had happened at the Surplus Committee Meeting. HGA presented 3 options for the existing Central library building.

Rick Chandler from the Madison Public Library Foundation had reported the Foundation expects it could potentially raise up to \$10M once the economy stabilizes. They would need a significant lead donor(s) to reach that goal, and a plan for a 4-5 year campaign.

The Surplus Committee's first order of business will be to accept or reject the RFPs.

13. FRIENDS' REPORT

No report.

14. FOUNDATION UPDATE

The Library Board requested that Rick Chandler's report to the Surplus Committee be mailed to them.

15. SOUTH CENTRAL LIBRARY SYSTEM UPDATE

No report.

16. DANE COUNTY LIBRARY SERVICE UPDATE

No report.

17. ADJOURNMENT

A motion was made by Arntsen, seconded by Cole, to Adjourn at 6:10 p.m.
Motion passed by voice vote/other.