



City of Madison

Meeting Agenda - Final

City of Madison
Madison, WI 53703
www.cityofmadison.com

BOARD OF PARK COMMISSIONERS

Wednesday, September 5, 2007

6:30 PM

1625 Northport Dr. (WPCRC)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats, or other accommodations to access this service, activity, or program, please contact the Parks Division at 266-4711, TDD #267-4980. Please do so 48 hours prior to the meeting date so proper arrangements can be made in a timely fashion.

CALL TO ORDER

I. ROLL CALL

II. PUBLIC COMMENT

(3-minute speaking limit for items not on Agenda)

III. APPROVAL OF MINUTES

A.

RECOMMEND APPROVAL

B. Minutes of the Regular Meeting of August 8, 2007

RECOMMEND APPROVAL

IV. COMMITTEE REPORTS

A. Golf Committee Minutes of April 24, 2007 Meeting

RECOMMEND ACCEPTANCE

1. Fatality at Odana Hills Golf Course

INFORMATIONAL

B. Olbrich Botanical Society Minutes of June 19, 2007 Meeting

RECOMMEND ACCEPTANCE

1. 5-year Program Planning Process

INFORMATIONAL

C. Ad Hoc Committee on Alcohol and Related Behaviors in Parks

1. *E-mail dated July 19, 2007 from Nina Emerson regarding death in Brittingham Park*
2. *Letter dated August 1, 2007 from "The PEOPLE of Brittingham Park"*
3. *Letter dated August 6, 2007 from Groundwork*

INFORMATIONAL / GENERAL DISCUSSION / POSSIBLE RECOMENDATION

D. Warner Park Community Recreation Center Advisory Committee Minutes of May 16, 2007 Meeting

RECOMMEND ACCEPTANCE

1. Action Report from Meeting of July 26, 2007

a. To request that the Park Commission initiate a long range and comprehensive plan for Warner Park that includes: WPCRC, the Pool, the Stadium and Parking. The WPCRC Advisory Committee requests to be included in the discussion. MOTION PASSED BY ACCLAMATION

b. To request the Chair of the WPCRC Advisory Committee to set up an ad hoc committee to plan a 10 year celebration party and to include members from the WPCRC Advisory Committee, circle of Friends, Center staff collaborators, stakeholders and citizens. MOTION PASSED BY ACCLAMATION

RECOMMEND APPROVAL

V. REPORT OF THE PRESIDENT OF THE PARK COMMISSION

VI. REPORT OF THE SUPERINTENDENT OF PARKS

A. Written Report of Supervisor's Activities

This report will be mailed under separate cover at the end of next week. Due to the change in meeting date Supervisors' have not had time to compile their portions of the report. They have been dealing with rain, rain, grass, grass and more rain.

B. Informational Items

1. *Beach Numbers for July/August*
2. *Annual Report 2006*
3. *Spray Park*

VII. CORRESPONDENCE, RESOLUTIONS, ORDINANCES

A. Request from Joan and Pete Degen to place a Memorial Rock on their son's grave at Forest Hill Cemetery

1. E-mails from family and friends in support of request

GENERAL DISCUSSION / RECOMMENDATION

B. Request of Brian Benford, Program Director for Neighborhood House Community Center, Inc

STAFF RECOMMENDS APPROVAL BASED UPON THE ORGANIZER'S AGREEMENT TO THE FOLLOWING TERMS:

1. *Immediately after your event, all temporary structures will be taken down and removed from the premises. You are responsible for contacting Digger's Hotline, and providing the Park Office with the ticket number.*
2. *Immediately after your event, all trash will be picked up. Please bring extra trash bags with you.*
3. *You and your group will be allowed public amplification from 11:30 AM-5:00 PM, following the obtainment of an Amplification Permit through the parks office.*
4. *You are responsible to contacting the City Health Department at 266-4821, to determine if a Food Permit is necessary.*
5. *For food sales, a Park Vending Permit is necessary and obtained through the Parks Office.*
6. *Sponsor shall submit a park site plan as soon as possible to the parks office showing the location of all temporary structures. (Site plan submitted and on file).*
7. *Aldermanic notification is required by the event sponsor. You should contact Alder Julia Kerr at district13@cityofmadison.com <mailto:district13@cityofmadison.com>, or 260-2661, no less than two weeks prior to your event.*
8. *A park walk through is required with West Parks Maintenance Supervisor, Bill Schott 246-4508, or wschott@cityofmadison.com <mailto:wschott@cityofmadison.com>. Please contact him directly to arrange a walk through one week prior to your event.*
9. *For beer and alcohol sales, you are responsible for obtaining a Temporary Class B Beer and Alcohol License through the City Clerk's office, providing a licensed bartender, security, and a double-fenced area for alcohol sales and consumption. In addition, a Beer Selling Permit must also be obtained through the Parks Office.*
10. *All streets will remain open. An emergency access lane of a minimum of 16 feet will be maintained at all times. Regular on street parking will continue as posted.*
11. *No parking allowed on the grass.*
12. *No glass containers are allowed in the parks.*
13. *All parks close at 10:00 PM, so please allow enough time for clean up prior to 10:00 PM.*
14. *There will be no fireworks or bon fire before, during, or after your event.*
15. *You are responsible for the ordering, placement, pickup, and payment for any portable toilets for your event.*
16. *A separate check deposit of \$1,000 will need to be paid prior to your event. This check will be returned to you if there are no damages to the park. Please make checks payable to "City Treasurer".*
17. *All applications, permits, deposits, fees, are to be reconciled and on file in the Park Office at least one week prior to the event.*
18. *A Certificate of Insurance is required, that also names the City of Madison as an additional insured.*

C. Request from Charles Adams for Interpretative Park on Milwaukee Street/Wyalusing Drive

1. Presentation by Charles Adams

GENERAL DISCUSSION / POSSIBLE RECOMENDATION

- D. [06568](#) Authorizing the Mayor and City Clerk to enter into an Amendment to the Agreement between the City and Organizacion Latina De Futbol, Inc. to require Organizacion Latina to schedule and designate a field marshal for Elver Park fields #3 and #4.

Sponsors: Joseph R. Clausius and Michael Schumacher

RECOMMEND APPROVAL

VIII. NEW BUSINESS

A. Request of Ald. Michael Schumacher to review Mallards Use of Warner Stadium

1. *Staff Presentation*
2. *Mallards Presentation*

GENERAL DISCUSSION / POSSIBLE RECOMENDATION

B. Shelter and Gates of Heaven Fees for 2008

RECOMMEND APPROVAL

- C. Diseased and Dead Elms and Oaks on Private Property, 2007 Requiring Condemnation

RECOMMEND THAT AT THE OCTOBER 10, 2007 MEETING OF THE BOARD OF PARK COMMISSIONERS, A PUBLIC HEARING BE HELD BEGINNING AT 6:45 P.M. TO DECLARE DISEASED AND DEAD ELMS AND OAKS A PUBLIC NUISANCE ACCORDING TO CITY OF MADISON GENERAL ORDINANCE 23.40 (4)(B).

IX. OLD BUSINESS

X. ADJOURNMENT