



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Agenda - Final

BOARD OF PARK COMMISSIONERS

*Ald. Santiago Rosas, Ald. Paul E. Skidmore, William Barker, Randall L. Glysch,
Betty Chewning, Emanuel Scarbrough, Betty N. MacDonald*

Wednesday, November 9, 2005

6:30 PM

1625 Northport Dr. (WPCRC)

CALL TO ORDER

I. ROLL CALL

II. PUBLIC COMMENT

If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact the Department of Planning & Development at (608) 266-4635, TDD (608) 266-4747. Please do so 48 hours prior to the meeting so that proper arrangements can be made.

III. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting of October 19, 2005

RECOMMEND APPROVAL

IV. COMMITTEE REPORTS

A. Olbrich Botanical Society Minutes of September 20, 2005 Meeting

RECOMMEND ACCEPTANCE

V. REPORT OF THE PRESIDENT OF THE PARK COMMISSION

VI. REPORT OF THE SUPERINTENDENT OF PARKS

A. Written Report of Supervisor's Activities

B. Central Park's Potential Impact on Park System's Budget

C. Parks Foundation Update

D. [00424](#)

SUBSTITUTE - To establish and execute a fair and participatory process for deciding whether or not ~~or~~ how to restrict the flow of motorized vehicular traffic on Edgewood Drive, a remnant of the Park and Pleasure Drive system. The process includes public information, citizen participation, attorney analysis, traffic engineering analysis, consultation with the Edgewood schools and the other abutting property owner and, finally, consideration by the Common Council of any restrictions recommended by the Board of Park Commissioners.

Board of Public Works voted unanimously that a cul de sac be created on Woodrow Street. to resolve the traffic problems.

VII. CORRESPONDENCE, RESOLUTIONS, ORDINANCES

- A. Correspondence from Sue Alioto requesting modification of the parking lot and extending parking limits at the Brittingham Beach House and Petition of Residents attached to letter.

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

- B. Request of American Society of Civil Engineers to use Brittingham Park on April 27 (for set-up) and 28, 2006 for a Concrete Canoe Competition. ASCE also request that the normal three-hour time limit in the parking lot be waived on April 28, 2006.

RECOMMEND APPROVAL BASED UPON THE ORGANIZATION'S AGREEMENT TO THE FOLLOWING TERMS:

1. *Aldermanic notification.*
2. *All park applications, permits, event deposits, insurance and fees will be reconciled and on file in the Park office at least one week prior to the event.*
3. *Sponsor will review all site plans with the West Parks Field Supervisor and agrees to comply with any and all site recommendations made by him.*
4. *Sponsor has reviewed the City of Madison Programmed Event related policies and procedures, will assume the responsibility of their conveyance to the event participants, and will assure the Parks Division that they will be upheld.*
5. *Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs that may result from this event.*
6. *Sponsor will contact the State Department of Natural Resources to obtain the necessary permits to place buoys in Monona Bay.*

- C. Request of E. Aggo Akyea, President of African Association of Madison, Inc. to use Warner Park on Saturday, August 26, 2006 to host AFRICA FEST 2006.

RECOMMEND APPROVAL BASED UPON THE ORGANIZATION'S AGREEMENT TO THE FOLLOWING TERMS:

1. *Aldermanic notification.*
2. *All applications, permits, insurance documentation and fees will be reconciled and on file in the Parks office at least one week prior to the event.*
3. *Sponsor will review all site plans with the East maintenance supervisor prior to the event and agrees to comply with any and all recommendations made by him.*
4. *Sponsor has reviewed the City of Madison Programmed Event related policies and procedures and will assume the responsibility of their conveyance to the event participants and assure the Parks Division that they will be upheld.*
5. *Sponsor will post a \$1,000 cash deposit at the Park office prior to the event with the understanding that it will be responsible for any and all actual park restoration costs that may be necessary to restore the site to pre-event conditions as a result of the event on any municipal parklands.*
6. *Sponsor understands that the marketing and sale of all event related merchandise on municipal parkland must be pre-approved by the Parks Division including the location and set-up of the vending sites. Further, all food and beverage vendors will comply with all City Health Department regulations. Commensurate vending fees and insurance must be resolved one week prior to the event.*

- D. Request of National Alliance for the Mentally Ill Dane County to use Olin Park on Sunday, October 8, 2006 for the NAMI Walks for the Mind on America.

STAFF RECOMMENDS APPROVAL BASED UPON THE SPONSOR'S AGREEMENT TO THE FOLLOWING TERMS:

- 1. Aldermanic notification at least 30 days prior to the event.*
- 2. All park applications, permits, deposits, and insurance shall all be completed, paid for, and on file in the parks office prior to the event, including a Parade Permit.*
- 3. Sponsor will review all site plans with appropriate Parks Maintenance and Field Supervisors and agrees to comply with any and all site recommendations made by staff.*
- 4. A parking plan shall be submitted, reviewed, and approved by Parks staff prior to the event.*
- 5. Sponsor has reviewed and read the City of Madison Programmed Event related policies and procedures and will assume the responsibility of their conveyance to the event participants, and will assure the Parks Division and the City of Madison that they will be upheld.*
- 6. Sponsor understands that the marketing and sale of all event related merchandise on municipal parkland must be pre-approved by the Parks Division, including the location and set-up of the vending sites. Further, if any food or beverages are sold or served at the park, sponsor or vendors will comply with all City Health Department regulations.*
- 7. Sponsor will submit a certificate of insurance covering this event, and naming the City of Madison as "additional insured".*

VIII. UNFINISHED BUSINESS

- A, [02207](#) Adopting and confirming the City of Madison Comprehensive Plan.
1. *Staff Presentation*

GENERAL DISCUSSION AND RECOMMEND APPROVAL

- B. Appeal of Tacklebox Productions, LLP to Decision by Park Commission Concerning Music Festival at Olin Park on Saturday/Sunday August 26-27, 2006.

STAFF NOTES: The representative(s) from Tacklebox Production LLP have submitted adequate planning information to support their request for the use of Olin Park on August 26-27, 2006 based upon the promoter's agreement to the following terms:

- 1. Aldermanic Notification.*
- 2. Promoter(s) will enter into a short-term contractual agreement with the City of Madison.*
- 3. The Contract will address police recommendations relative to alcohol sales and public security.*
- 4. The Promoter(s) will agree to develop a parking plan that will mitigate neighborhood impact.*
- 5. All park applications, permits, event deposits, insurance and fees will be reconciled and on file in the park office at least one week prior to the event.*
- 6. With the exception to the request to host the event until 11:00 p.m. on August 26, 2006, the Promoter(s) will be contractually obligated to uphold all other city and park regulations.*

7. *The promoter(s) will contact the Yahara Fishing Club and Betty Lou Cruises relative to the closing of the boat launch site from August 25, 2006 at 8:00 p.m. until August 28, 2006 at 8:00 a.m.*

8. *The promoter(s) acknowledges that the event is a for-profit festival held o public parkland, therefore subject to the standard, customary fees established by the City of Madison.*

9. *The promoter(s) will agree to negotiate the terms of this agreement in collaboration with the agency representatives that will serve the event, including park maintenance, city attorney, police. fire and Street Use Coordinator.*

10. *Site plans must conform with Olin Park Preservation initiatives.*

C. [02122](#)

Amending Sec. 8.215(1) of the Madison General Ordinances to require users to obtain a permit prior to launching a boat or parking a vehicle or trailer in designated lake access parking lot areas.

1. *Request from Ron Shutvet to refer this Ordinance to the November Meeting.*

RECOMMEND APPROVAL

IX. NEW BUSINESS

A. Goodman Park Maintenance Facility

1. *Staff/Architect Presentation*

INFORMATIONAL

B. Brittingham Boathouse Project Request for Trust Funds

GENERAL DISCUSSION AND RECOMMENDATION

X. ADJOURNMENT