

Council Chief of Staff Update

7/21/26

Staff Out-of-Office

8/5: Karen out afternoon
8/6-14: Karen out
8/17-19: Liz out
8/20-21: Liz half days

Alder Resources

Council Office Annual Report

The Council Office 2025 Annual Report is available. Each of you has received a copy in your alder mailbox.

Social Media Considerations for Alders

Alders have a number of obligations when using social media to do alder business beyond what a private individual has, particularly in terms of records retention and limitations on blocking or deleting comments. The Council Office has prepared several resources to assist alders in navigating the social media space.

- *Common Council Social Media Considerations*

This resource covers alder use of both official and personal social media accounts to do alder business.

- *Guidelines for the Official City of Madison Common Council Office Facebook Page and Alder District Social Media Pages*

This resource provides information on how to create and maintain an official district social media page.

- [Common Council Strategic Communication Plan](#)

The objective of this plan is to build relationships and enhance community engagement in strategic and equity-focused ways. The Office of the Common Council offers an array of communication tools and resources designed to help alders connect meaningfully with their constituents, the media, and various City agencies.

Project Updates

AASPIRE Intern

After a brief break in August, our 2026 summer AASPIRE intern will return as a part-time Council Office intern with us from September-November. If you have projects that you would like intern assistance with, please reach out to Isaac so he can build it into the workplan.

City Trainings

The City offers [several training courses that are free](#) for alders to attend. Here are some upcoming ones that you may find interesting:

August 12: [Values-Based Leadership](#)

September 16: [Plain Language Workshop](#)