

City of Madison

www.publichealthmdc.com



Agenda - Approved

Wednesday, December 3, 2025

5:30 PM

Hybrid Format:

Attend in-person at City-County Building (Room 357)

BOARD OF HEALTH FOR MADISON AND DANE **COUNTY**

Consider: ~~Who benefits?~~ Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

The City of Madison and County of Dane are holding the Board of Health for Madison and Dane County meeting in hybrid format.

In-person will be held at:

City-County Building
210 Martin Luther King Jr. Blvd, Room 357
Madison, WI 53703

Written Comments:

- You can send comments on agenda items to PHBOHSupport@cityofmadison.com

Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. The public comment section of the meeting allows comments on any matter on the agenda or matters not on the agenda, provided, however, that the Board shall not take action on a matter raised in the public comment portion of the meeting unless that matter is otherwise identified on the agenda. The Board will listen to public comment but will not engage in discussions.

You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the meeting if you are attending virtually. You can also register to speak in person. Registrations will be accepted until 30 minutes prior to the beginning of the meeting. Please note: If the Board of Health has already taken public comment on an item on the agenda at a previous meeting, public comment will not be taken on that item, unless a new amendment has been posted and the public has not had the opportunity to testify on the new amendment.

Watch the Meeting:

If you would like to join the live meeting as an observer:

Zoom Link: [https://cityofmadison.zoom.us/j/88698724763?](https://cityofmadison.zoom.us/j/88698724763?pwd=oZbcCef3PjdZ4B5sbodm7BbWQkdCaN.1)
[pwd=oZbcCef3PjdZ4B5sbodm7BbWQkdCaN.1](https://cityofmadison.zoom.us/j/88698724763?pwd=oZbcCef3PjdZ4B5sbodm7BbWQkdCaN.1)

If you would like to watch the recorded meeting:

Please visit: <https://www.cityofmadison.com/city-hall/committees/watch-meetings-online>

Listen by Phone:

Phone #: (877) 853-5257

Meeting ID: 886 9872 4763

Passcode: 019866

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

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Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

تامولعمل نم ديزملل لمعل لودج لفساً بلع علطل بجري. امدقم تمجرتل تامدخ بلطب مدقتل بجي

For accommodations, contact Public Health Staff via:
Email: health@cityofmadison.com
Phone: (608) 266-4821

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

November 5, 2025: <http://madison.legistar.com/Calendar.aspx>

1. [91034](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON NOVEMBER 5, 2025.

Attachments: [Board of Health Minutes for November 5, 2025](#)

PUBLIC COMMENT

2. [91047](#) PUBLIC COMMENT BEFORE THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON DECEMBER 3, 2025.

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the Ethics Code.

NEW BUSINESS

COUNTY BOARD RESOLUTIONS

3. [91048](#) AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH MADISON & DANE COUNTY
- Attachments:** [2025 RES-188](#)
[2025 RES-188](#) [Fiscal Note](#)

BOARD OF HEALTH RESOLUTIONS

4. [91049](#) AUTHORIZATION TO ACCEPT CARRYOVER FUNDS FROM THE WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) - BIOTERRORISM PREPAREDNESS PROGRAM AND TO AMEND THE 2025 PUBLIC HEALTH OPERATING BUDGET
- Attachments:** [2025 BOH RES-015](#)
5. [91050](#) AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES (WI DCF) FOR THE MATERNAL, INFANT, AND EARLY CHILDHOOD HOME VISITING PROGRAM (MIECHV)
- Attachments:** [2025 BOH RES-016](#)
6. [91051](#) AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PREVENTIVE HEALTH AND HEALTH SERVICES (PHHS) BLOCK GRANT
- Attachments:** [2025 BOH RES-017](#)
7. [91052](#) AUTHORIZING APPROVAL OF INCREASING THE ANNUAL ESTABLISHMENT LICENSE FESS FOR THE LICENSED ESTABLISHMENT PROGRAM
- Attachments:** [2025 BOH RES-018](#)
[2025 BOH RES-018](#) [2026 Food License Fees](#)
[2025 BOH RES-018](#) [2026 General License Fees](#)
8. [91053](#) AUTHORIZATION OF LINE-ITEM BUDGET TRANSFERS
- Attachments:** [2025 BOH RES-020](#)
9. [91054](#) 2026 PUBLIC HEALTH MADISON & DANE COUNTY GRANTS AND CONTRACTS
- Attachments:** [2025 BOH RES-021](#)

REPORTS

10. [91056](#) 2025 TAX LEVY REPORT

PRESENTATIONS & RELATED RESOLUTIONS

PRESENTATION #1

11. [91057](#) HARM REDUCTION & PREVENTION DROP-IN CENTER - RFP
PRESENTATION

Attachments: [2025 PRES-200 Presentation Slides](#)

BOARD OF HEALTH RESOLUTION TIED TO PRESENTATION #1

12. [91055](#) AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE
FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND
PREVENTION DROP-IN CENTER RFP

Attachments: [2025 BOH RES-019](#)

REPORTS TO COMMITTEE

CHAIR: JERRY HALVERSON

DIRECTOR: JANEL HEINRICH

FUTURE MEETING ITEMS AND DATES

January 7, 2026
Attend in-person at the Atrium Building in the Community Room
2300 S Park St.
Madison, WI 53713

ADJOURNMENT

Master

File Number: 91034

File ID: 91034

File Type: Miscellaneous

Status: In Committee

Version: 1

Reference:

Controlling Body: BOARD OF
HEALTH FOR
MADISON AND
DANE COUNTY

File Created Date : 11/25/2025

File Name:

Final Action:

Title: MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY
ON NOVEMBER 5, 2025.

Notes:

Sponsors:

Effective Date:

Attachments: Board of Health Minutes for November 5, 2025

Enactment Number:

Author:

Hearing Date:

Entered by:

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 91034

Title
MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON
NOVEMBER 5, 2025.

Meeting Minutes - Draft

BOARD OF HEALTH FOR MADISON AND DANE COUNTY

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, November 5, 2025

5:00 PM

**Hybrid Format: Attend in-person at
City-County Building (Room 357)
Attend Virtually via Zoom**

The City of Madison and County of Dane are holding the Board of Health for Madison and Dane County

Meeting in hybrid format. In-person will be held at:

City-County Building
210 Martin Luther King Jr. Blvd, Room 357
Madison, WI 53703

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allows comments on any matter on the agenda or matters not on the agenda, provided, however, that

the Board shall not take action on a matter raised in the public comment portion of the meeting

unless that matter is otherwise identified on the agenda. The Board will listen to public comment

but will not engage in discussions.

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taken public comment on an item on the agenda at a previous meeting, public comment will not be

taken on that item, unless a new amendment has been posted and the public has not had the

opportunity to testify on the new amendment.

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[pwd=IBuW3IFi00Umgz8DOIN0QnvQOOhhOw.1](https://cityofmadison.zoom.us/j/89659416908?pwd=IBuW3IFi00Umgz8DOIN0QnvQOOhhOw.1)

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Passcode: 345473

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Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

تامولعمل نم ديزملل لمعل لودج لفساً بلع علطل بجري . امدقم ؤمجرتلل تامدخ بلطب مدقتل بجي

For accommodations, contact Public Health Staff via:
Email: health@cityofmadison.com.
Phone: (608) 266-4821

CALL TO ORDER/ROLL CALL

The chair called the meeting to order at 5:03pm.

Present: 6 - Joann Pritchett; Lisa Jackson; Ceri E. Jenkins; Gene Musser; Leslie Seltzer and Jerry L. Halverson

APPROVAL OF MINUTES

1. [90690](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON OCTOBER 9, 2025.

Attachments: [Board of Health Meeting Minutes for October 9, 2025](#)

A motion was made by MUSSER, seconded by HALVERSON, that the Minutes be approved. The motion carried by a voice vote, 6-0.

PUBLIC COMMENT

2. [90691](#) PUBLIC COMMENT BEFORE THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON NOVEMBER 5, 2025.

Attachments: [Registrants Report for 05Nov2025](#)

Total Registrants = 4
Support = 3
Oppose = 1

DISCLOSURES AND RECUSALS

NEW BUSINESS

BOARD OF HEALTH RESOLUTIONS

3. [90692](#) AUTHORIZATION OF LINE-ITEM BUDGET TRANSFERS
- Attachments:** [2025 BOH RES-013 Line-Item Budget Transfer](#)
- A motion was made by Jackson, seconded by Jenkins, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other, 6-0.
4. [90693](#) AUTHORIZATION TO ACCEPT FUNDS FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR EMPLOYING NAVIGATORS TO INCREASE LINKAGES TO CARE FOR PEOPLE WHO USE DRUGS (OD2A-S)
- Attachments:** [2025 BOH RES-014 Accepting Funds DHS OD2A-S \(Navigators\)](#)
- A motion was made by Pritchett, seconded by Musser, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other, 6-0.

CITY OF MADISON ORDINANCE AMENDMENTS

5. [90169](#) Creating Section 23.202 of the Madison General Ordinances related to Age Restrictions on Hemp-Derived THC Products.
- Sponsors:** Yannette Figueroa Cole, Derek Field And Regina M. Vidaver
- Attachments:** [90169 Body](#)
- A motion was made by Jackson, seconded by Jenkins, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other, 6-0.
6. [90423](#) Creating Section 23.65 of the Madison General Ordinances to regulate the sale of pets in retail pet stores.
- Sponsors:** Tag Evers
- Attachments:** [90423 Body](#)
- A motion was made by Jackson, seconded by Seltzer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other, 6-0.

DANE COUNTY ORDINANCE AMENDMENTS

7. [90272](#) AMENDING CHAPTERS 2 & 34 OF THE DANE COUNTY CODE OF 3 ORDINANCES, REGARDING THE PROHIBITION ON THE SALE OF 4 CANNABINOID PRODUCTS TO PERSONS UNDER 21 YEARS OF AGE

Attachments: [2025 OA-016 - Dane County Ordinance Amendment.pdf](#)
[2025 OA-016 - Dane County Ordinance Amendment- Fiscal Note.pdf](#)
[2025 OA-016 - Dane County Ordinance Amendment - Hemp-Derived THC In SUB to 2025 OA-016 \(PROPOSED-ROSE\)](#)

A motion was made by Jackson, seconded by Jenkins, that the Dane County Ordinance Amendment be recommended for approval. The motion passed by voice vote/other, 6-0.

PRESENTATION

8. [90721](#) STRATEGIC PLAN: YEAR-IN-REVIEW

A motion was made by Halverson, seconded by Pritchett, to Receive the presentation. The motion passed by voice vote/other, 6-0.

DISCUSSION ITEMS

9. [90694](#) BOARD OF HEALTH GOVERNANCE AND MODERNIZATION SUBCOMMITTEE

A motion was made by Jenkins, seconded by Halverson, to discuss and continue with the Board of Health Governance and Modernization committee. A motion was accepted to extend the sunset date to 31Dec2026. The motion passed by voice vote/other, 6-0.

REPORTS TO COMMITTEE

JENKINS left the meeting at 5:46pm.

CHAIR: Jerry Halverson

DIRECTOR: Janel Heinrich

JACKSON left the meeting at 5:53pm, resulting in the loss of quorum; no formal business requiring a vote was conducted thereafter besides motion to adjourn.

FUTURE MEETING ITEMS AND DATES

ADJOURNMENT

A motion was made by Pritchett, seconded by Musser, to Adjourn. The motion passed by voice vote/other, 4-0.
Meeting adjourned at 5:59pm.

Master

File Number: 91047

File ID: 91047	File Type: Public Comment	Status: Public Comment
Version: 1	Reference:	Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY
File Created Date : 11/26/2025		
File Name:		Final Action:
Title: PUBLIC COMMENT BEFORE THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON DECEMBER 3, 2025.		
Notes:		
Sponsors:		Effective Date:
Attachments:		Enactment Number:
Author:		Hearing Date:
Entered by:		Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 91047

Title
PUBLIC COMMENT BEFORE THE BOARD OF HEALTH FOR MADISON AND DANE
COUNTY ON DECEMBER 3, 2025.

Master

File Number: 91048

File ID: 91048	File Type: Resolution	Status: In Committee
Version: 1	Reference:	Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY
File Created Date : 11/26/2025		

File Name:

Final Action:

Title: AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH MADISON & DANE COUNTY

Notes:

Sponsors:

Effective Date:

Attachments: 2025 RES-188, 2025 RES-188__Fiscal Note

Enactment Number:

Author:

Hearing Date:

Entered by:

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 91048

Title

AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH MADISON & DANE COUNTY

AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH MADISON & DANE COUNTY

Public Health Madison & Dane County (Public Health) requested an audit for Grants & Billing Specialists positions #1207, #2119, and #2841. The recommendation for positions #1207, #2119, and #2841 has been approved by Greg Brockmeyer, Director of Administration, as follows:

- Reclassifying position #1207 from Grants & Billing Specialist (P5) to Accounting Assistant (G18)
- Reclassifying position #2119 from Grants & Billing Specialist (P5) to Account Clerk II (G14)
- Reclassifying position #2841 from Grants & Billing Specialist (P5) to Accounting Assistant (G18)

NOW, THEREFORE, BE IT RESOLVED that the Dane County Board of Supervisors does hereby support and authorize reclassification of the Grants & Billing Specialists (positions #1207 and #2841) to Accounting Assistants (G18) and Grants & Billing Specialist position #2119 to Account Clerk II (G14), commensurate with the Department's request and approval of the Department of Administration – Employee Relations Division; and

BE IT FINALLY RESOLVED position #2119, which has been vacant for more than six (6) months, is authorized to be filled pursuant to Dane County Ordinance 29.52(15)), which requires the Personnel and Finance Committee to approve filling positions that are vacant for more than six months.

DANE COUNTY
POLICY AND FISCAL NOTE

☒ Original	☐ Update	Substitute No. _____
Sponsor: JACKSON		Resolution No. 2025 RES-188
Vote Required:		Ordinance Amendment No. _____
Majority	Two-Thirds ☒	

Title of Resolution or Ord. Amd.:

AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH MADISON & DANE COUNTY

Policy Analysis Statement:

Brief Description of Proposal -

This resolution would reclassify #1207 from Grants & Billing Specialist (P5) to Accounting Assistant (G18), #2119 from Grants & Billing Specialist (P5) to Account Clerk II (G14), and #2841 from Grants & Billing Specialist (P5) to Accounting Assistant (G18).

Current Policy or Practice -

Reclassifying positions requires approval of the County Board.

Impact of Adopting Proposal -

None

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- ☒ No Fiscal Effect
☐ Results in Revenue Increase
☐ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☐ No Budget Effect
☐ Increases Rev. Budget
☐ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☒ Increases Position Authority
☒ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services									
Operating Expenses									
Contractual Services									
Capital									
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

None

Prepared By:

Agency:	Public Health Madison & Dane County	Division:	Operations	
Prepared by:	Millicent Hutchinson	Date:	10/15/25	Phone: 608-852-7730
Reviewed by:		Date:		Phone:

Master

File Number: 91049

File ID: 91049

File Type: Board of Health Resolution

Status: In Committee

Version: 1

Reference:

Controlling Body: BOARD OF
HEALTH FOR
MADISON AND
DANE COUNTY

File Created Date : 11/26/2025

File Name:

Final Action:

Title: AUTHORIZATION TO ACCEPT CARRYOVER FUNDS FROM THE WISCONSIN
DEPARTMENT OF HEALTH SERVICES (DHS) FOR PUBLIC HEALTH
EMERGENCY PREPAREDNESS (PHEP) - BIOTERRORISM PREPAREDNESS
PROGRAM AND TO AMEND THE 2025 PUBLIC HEALTH OPERATING
BUDGET

Notes:

Sponsors:

Effective Date:

Attachments: 2025 BOH RES-015

Enactment Number:

Author:

Hearing Date:

Entered by:

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 91049

Title

AUTHORIZATION TO ACCEPT CARRYOVER FUNDS FROM THE WISCONSIN
DEPARTMENT OF HEALTH SERVICES (DHS) FOR PUBLIC HEALTH EMERGENCY
PREPAREDNESS (PHEP) - BIOTERRORISM PREPAREDNESS PROGRAM AND TO AMEND
THE 2025 PUBLIC HEALTH OPERATING BUDGET

Body

Public Health Madison & Dane County (Public Health) proposes the acceptance of
\$39,919.00 in carryover funds from the Wisconsin Department of Health Services (DHS) the
Public Health Emergency Preparedness (PHEP) - Bioterrorism Preparedness Program, and
to amend the 2025 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED Public Health received grant funding from DHS
under Grant #435100-G24-DPHCC24-12 M7 (DPH Contract # 62104-7) for the period of July
1, 2024 to June 30, 2025; and

BE IT FURTHER RESOLVED the Board of Health previously approved Resolution File #80574-Resolution #2023-36 Umbrella Resolution for 2024 Grants and Agreements) to Accept \$252,000.00 in funds; and

BE IT FURTHER RESOLVED the Board of Health previously approved Resolution File #85023 (Resolution #2024-28- Authorization to Accept \$17,975.00 in Additional Funds, increasing the total grant amount to \$269,975.00; and

BE IT FURTHER RESOLVED a portion of the DHS award for fiscal year 2024 in the amount of \$39,919.00 was unspent at the end of the DHS contract period and DHS has authorized carryover of those unspent funds into 2025 contract period; and

BE IT FURTHER RESOLVED Public Health proposes to accept the carryover funds of \$39,919.00 and to execute the 2025 DHS Contract #435100-G25-DPHCC25-12 M7 (DPH Contract #65392-7); and

BE IT FURTHER RESOLVED the acceptance of these funds will be used for the Public Health Emergency Preparedness - Bioterrorism Preparedness Program to enhance Wisconsin's ability to rapidly mobilize, surge, and respond to public health emergencies identified by the CDC, consistent with the original grant terms and DHS carryover approval. DHS disburses funding and oversees program activities with the intention of ensuring that Wisconsin is prepared to effectively and efficiently prevent, detect, and report, investigate, control and recover from public health emergencies; and

BE IT FINALLY RESOLVED that the Board of Health for Madison and Dane County on behalf of Public Health Madison & Dane County hereby authorizes the Director of Public Health, or their designee, to sign the agreement, except and expend the carryover funds, and amend the 2025 Public Health Budget by \$39,919.00.

Drafted by: Sara Stinski and Adrienne Bonow
Introduced: 03Dec205

BOARD OF HEALTH FOR MADISON AND DANE COUNTY
2025 BOH RES-015

**AUTHORIZATION TO ACCEPT CARRYOVER FUNDS FROM THE WISCONSIN
DEPARTMENT OF HEALTH SERVICES (DHS) FOR PUBLIC HEALTH EMERGENCY
PREPAREDNESS (PHEP) – BIOTERRORISM PREPAREDNESS PROGRAM AND TO
AMEND THE 2025 PUBLIC HEALTH OPERATING BUDGET**

Public Health Madison & Dane County (Public Health) proposes the acceptance of \$39,919.00 in carryover funds from the Wisconsin Department of Health Services (DHS) the Public Health Emergency Preparedness (PHEP) – Bioterrorism Preparedness Program, and to amend the 2025 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED Public Health received grant funding from DHS under Grant #435100-G24-DPHCC24-12 M7 (DPH Contract # 62104-7) for the period of July 1, 2024 to June 30, 2025; and

BE IT FURTHER RESOLVED the Board of Health previously approved Resolution File #80574—Resolution #2023-36 Umbrella Resolution for 2024 Grants and Agreements) to Accept \$252,000.00 in funds; and

BE IT FURTHER RESOLVED the Board of Health previously approved Resolution File #85023 (Resolution #2024-28— Authorization to Accept \$17,975.00 in Additional Funds, increasing the total grant amount to \$269,975.00; and

BE IT FURTHER RESOLVED a portion of the DHS award for fiscal year 2024 in the amount of \$39,919.00 was unspent at the end of the DHS contract period and DHS has authorized carryover of those unspent funds into 2025 contract period; and

BE IT FURTHER RESOLVED Public Health proposes to accept the carryover funds of \$39,919.00 and to execute the 2025 DHS Contract #435100-G25-DPHCC25-12 M7 (DPH Contract #65392-7); and

BE IT FURTHER RESOLVED the acceptance of these funds will be used for the Public Health Emergency Preparedness – Bioterrorism Preparedness Program to enhance Wisconsin's ability to rapidly mobilize, surge, and respond to public health emergencies identified by the CDC, consistent with the original grant terms and DHS carryover approval. DHS disburses funding and oversees program activities with the intention of ensuring that Wisconsin is prepared to effectively and efficiently prevent, detect, and report, investigate, control and recover from public health emergencies; and

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Drafted by: Sara Stinski and Adrienne Bonow
Introduced: 03Dec205
Action:

Master

File Number: 91050

File ID: 91050	File Type: Board of Health Resolution	Status: In Committee
Version: 1	Reference:	Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY
File Created Date : 11/26/2025		
File Name:		Final Action:
Title: AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES (WI DCF) FOR THE MATERNAL, INFANT, AND EARLY CHILDHOOD HOME VISITING PROGRAM (MIECHV)		
Notes:		
Sponsors:		Effective Date:
Attachments: 2025 BOH RES-016		Enactment Number:
Author:		Hearing Date:
Entered by:		Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 91050

Title

AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES (WI DCF) FOR THE MATERNAL, INFANT, AND EARLY CHILDHOOD HOME VISITING PROGRAM (MIECHV)

Body

Public Health Madison and Dane County (Public Health) propose the acceptance of additional Funds from the Wisconsin Department of Children and Families (WI DCF). These funds enable Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Program recipients to address the needs of expectant parents and families with young children. These funds support Public Health's Nurse Family Partnership (NFP) program. The WI DCF administers the Family Foundations Home Visiting program (FFHV). FFHV receives funding through the Federal Maternal, Infant, and Early Childhood Home Visiting (MIECHV), Temporary Assistance for Needy Families (TANF), and State General Purpose Revenue (GPR) funds to support families served by evidence-based home visiting programs.

The purpose of the MIECHV Program, authorized by section 511 of the Social Security Act, is to support the delivery of coordinated and comprehensive high-quality and voluntary early childhood home visiting services to eligible families. NFP is an evidence-based program that provides nurse home visiting services to low-income people during pregnancy and supports the family until the child is two (2) years old. Public Health is an LIA for the MIECHV Program.

The Board of Health for Madison and Dane County previously approved Board of Health Resolution File #81369 (Enactment # RES-24-00100), and Dane County Board Resolution #2024 BOH RES-031 authorizing the acceptance of \$506,676.00 from WI DCF. In 2025, Public Health received an additional \$54,234.00 from WI DCF, increasing the total amount to \$560,910.00.

NOW THEREFORE BE IT RESOLVED, that the Board of Health for Madison on behalf of Public Health Madison & Dane County authorizes the Director of Public Health, or their designee, to sign the agreement, and accept and expend the funds in the total amount of \$560,910.00 for the 2025 Nurse Family Partnership budget; and

NOW THEREFORE BE IT FINALLY RESOLVED, that the Board of Health for Madison and Dane County on behalf of Public Health Madison & Dane County authorizes the Director of Public Health, or their designee, to sign the agreement, accept and expend the funding, and amend the 2025 Public Health budget in the amount of \$54,234.00.

Drafted by: Daniel Stattelmann-Scanlan and Adrienne Bonow
Introduced: 03Dec2025

BOARD OF HEALTH FOR MADISON AND DANE COUNTY
2025 BOH RES-016

**AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE WISCONSIN
DEPARTMENT OF CHILDREN AND FAMILIES (WI DCF) FOR THE MATERNAL,
INFANT, AND EARLY CHILDHOOD HOME VISITING PROGRAM (MIECHV)**

Public Health Madison and Dane County (Public Health) propose the acceptance of additional Funds from the Wisconsin Department of Children and Families (WI DCF). These funds enable Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Program recipients to address the needs of expectant parents and families with young children. These funds support Public Health's Nurse Family Partnership (NFP) program.

The WI DCF administers the Family Foundations Home Visiting program (FFHV). FFHV receives funding through the Federal Maternal, Infant, and Early Childhood Home Visiting (MIECHV), Temporary Assistance for Needy Families (TANF), and State General Purpose Revenue (GPR) funds to support families served by evidence-based home visiting programs.

The purpose of the MIECHV Program, authorized by section 511 of the Social Security Act, is to support the delivery of coordinated and comprehensive high-quality and voluntary early childhood home visiting services to eligible families. NFP is an evidence-based program that provides nurse home visiting services to low-income people during pregnancy and supports the family until the child is two (2) years old. Public Health is an LIA for the MIECHV Program.

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NOW THEREFORE BE IT RESOLVED, that the Board of Health for Madison on behalf of Public Health Madison & Dane County authorizes the Director of Public Health, or their designee, to sign the agreement, and accept and expend the funds in the total amount of \$560,910.00 for the 2025 Nurse Family Partnership budget; and

NOW THEREFORE BE IT FINALLY RESOLVED, that the Board of Health for Madison and Dane County on behalf of Public Health Madison & Dane County authorizes the Director of Public Health, or their designee, to sign the agreement, accept and expend the funding, and amend the 2025 Public Health budget in the amount of \$54,234.00.

Drafted by: Daniel Stattelmann-Scanlan and Adrienne Bonow
Introduced: 03Dec2025
Action:

Master

File Number: 91051

File ID: 91051	File Type: Board of Health Resolution	Status: In Committee
Version: 1	Reference:	Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY
File Created Date : 11/26/2025		
File Name:	Final Action:	
Title: AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PREVENTIVE HEALTH AND HEALTH SERVICES (PHHS) BLOCK GRANT		
Notes:		
Sponsors:		Effective Date:
Attachments: 2025 BOH RES-017		Enactment Number:
Author:		Hearing Date:
Entered by:		Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 91051

Title

AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PREVENTIVE HEALTH AND HEALTH SERVICES (PHHS) BLOCK GRANT

Body

Public Health Madison and Dane County (Public Health) propose the acceptance of an additional \$831.00 from the Wisconsin Department of Health Services (DHS) for the Preventive Health and Health Services (PHHS) Block Grant.

The Board of Health (BOH) for Madison and Dane County previously approved BOH Resolution 2024-38 (File #85889) authorizing the acceptance of \$33,928.00 from the State of Wisconsin Department of Health Services (DHS) for the Preventive Health and Health Services (PHHS) Block Grant. Public Health received an additional \$831.00.00 from DHS, increasing the total amount to \$34,759.00.

The Preventive Health and Health Services (PHHS) Block Grant is federal funding from the Center for Disease Control and Prevention (CDC) that states pass through to local health

departments and Tribal agencies to address priority public health needs. These funds support recipients in responding to prioritized public health needs within their jurisdictions, while strengthening collaboration with local and Tribal public health agencies and community organizations. We receive this funding because Public Health plays a key role in supporting local prevention efforts, advancing health equity, and responding to emerging health issues. The funds are intentionally flexible, within federal and state boundaries, and can be used for activities such as reducing preventable illness and death, supporting healthy community initiatives, strengthening data and surveillance systems, and improving agency operations and accreditation. While we must ensure all expenses align with contract requirements and CDC terms and conditions, this funding allows us to expand and enhance local public health efforts; using evidence-based strategies, reducing risk factors, and supporting policy, social, and environmental changes that benefit our community.

NOW THEREFORE BE IT FINALLY RESOLVED, that the Board of Health for Madison and Dane County on behalf of Public Health Madison & Dane County authorizes the Director of Public Health, or their designee, to sign the agreement, accept and expend the funding, and amend the 2025 Public Health Budget by \$831.00.

Drafted by: Lourdes Shanjani and Adrienne Bonow

Introduced: 03Dec2025

BOARD OF HEALTH FOR MADISON AND DANE COUNTY
2025 BOH RES-017

**AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE STATE OF
WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PREVENTIVE
HEALTH AND HEALTH SERVICES (PHHS) BLOCK GRANT**

Public Health Madison and Dane County (Public Health) propose the acceptance of an additional \$831.00 from the Wisconsin Department of Health Services (DHS) for the Preventive Health and Health Services (PHHS) Block Grant.

The Board of Health (BOH) for Madison and Dane County previously approved BOH Resolution 2024-38 (File #85889), authorizing the acceptance of \$33,928.00 from the State of Wisconsin Department of Health Services (DHS) for the Preventive Health and Health Services (PHHS) Block Grant. Public Health received an additional \$831.00.00 from DHS, increasing the total amount to \$34,759.00.

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NOW THEREFORE BE IT FINALLY RESOLVED, that the Board of Health for Madison and Dane County on behalf of Public Health Madison & Dane County authorizes the Director of Public Health, or their designee, to sign the agreement, accept and expend the funding, and amend the 2025 Public Health Budget by \$831.00.

Drafted by: Lourdes Shanjani and Adrienne Bonow
Introduced: 03Dec2025
Action:

Master

File Number: 91052

File ID: 91052	File Type: Board of Health Resolution	Status: In Committee
Version: 1	Reference:	Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY
File Created Date : 11/26/2025		
File Name:		Final Action:
Title: AUTHORIZING APPROVAL OF INCREASING THE ANNUAL ESTABLISHMENT LICENSE FESS FOR THE LICENSED ESTABLISHMENT PROGRAM		
Notes:		
Sponsors:		Effective Date:
Attachments: 2025 BOH RES-018, 2025 BOH RES-018__2026 Food License Fees, 2025 BOH RES-018__2026 General License Fees		Enactment Number:
Author:		Hearing Date:
Entered by:		Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 91052

Title

AUTHORIZING APPROVAL OF INCREASING THE ANNUAL ESTABLISHMENT LICENSE FESS FOR THE LICENSED ESTABLISHMENT PROGRAM

Body

Public Health Madison & Dane County (Public Health) proposes a 17% increase in the annual fees for General Licenses and Food Licenses for the work performed within the Licensed Establishment program as described in the General License and Food License fee schedules attached to this resolution. This 17% increase will support the staffing levels required by our agent contract to deliver high-quality, customer-focused services while maintaining a balanced budget for the 2026-2028 licensing cycles.

Public Health is an agent for the State of Wisconsin to license and inspect retail food establishments, lodging facilities, public swimming pools, recreational and educational camps, campgrounds, beaches, body art and manufactured home communities. These activities help prevent illness and ensure public safety. This program is entirely fee supported. An equitable sliding scale based on gross sales, previously established by Public Health, will continue to apply with this fee adjustment, reflecting our ongoing commitment to equity in

program services.

NOW, THEREFORE, BE IT RESOLVED that annual establishment license fees shall be established by the Board of Health for Madison and Dane County and may be reestablished by the Board of Health for Madison and Dane County as needed, per MGO Ch 7 and Ch 9; and

BE IT FURTHER RESOLVED that the Board of Health for Madison and Dane County on behalf of Public Health Madison & Dane County authorizes approval of the 17% increase to the Public Health Madison & Dane County Licensed Establishment program for General License and Food License fee schedules, effective January 1, 2026; and

BE IT FINALLY RESOLVED that the published Public Health Madison & Dane County license fee schedules for the annual establishment license fees be publicly available at the City Clerk's Office and posted on the Department's website.

Drafted by: Stefanie Moccero, Bonnie Armstrong, and Adrienne Bonow
Introduced: 03Dec2025

BOARD OF HEALTH FOR MADISON AND DANE COUNTY
2025 BOH RES-018

**AUTHORIZING THE INCREASE OF ANNUAL FEES FOR GENERAL LICENSES AND
FOOD ESTABLISHMENT LICENSES FOR THE LICENSED ESTABLISHMENT
PROGRAM**

Public Health Madison & Dane County (Public Health) proposes a 17% increase in the annual fees for General Licenses and Food Licenses for the work performed within the Licensed Establishment program as described in the General License and Food License fee schedules attached to this resolution. This 17% increase will support the staffing levels required by our agent contract to deliver high-quality, customer-focused services while maintaining a balanced budget for the 2026-2028 licensing cycles.

Public Health is an agent for the State of Wisconsin to license and inspect retail food establishments, lodging facilities, public swimming pools, recreational and educational camps, campgrounds, beaches, body art and manufactured home communities. These activities help prevent illness and ensure public safety. This program is entirely fee supported.

An equitable sliding scale based on gross sales, previously established by Public Health, will continue to apply with this fee adjustment, reflecting our ongoing commitment to equity in program services.

NOW, THEREFORE, BE IT RESOLVED that annual establishment license fees shall be established by the Board of Health for Madison and Dane County and may be reestablished by the Board of Health for Madison and Dane County as needed, per MGO Ch 7 and Ch 9; and

BE IT FURTHER RESOLVED that the Board of Health for Madison and Dane County on behalf of Public Health Madison & Dane County authorizes approval of the 17% increase to the Public Health Madison & Dane County Licensed Establishment program for General License and Food License fee schedules, effective January 1, 2026; and

BE IT FINALLY RESOLVED that the published Public Health Madison & Dane County license fee schedules for the annual establishment license fees be publicly available at the City Clerk's Office and posted on the Department's website.

Drafted by: Stefanie Moccero, Bonnie Armstrong, and Adrienne Bonow
Introduced: 03Dec2025
Action:

Food License Fees

Includes retail food serving meals, not serving meals, mobiles, service bases, micromarkets, and transients. License fees effective 1/1/2026. License fees are non-refundable.

Retail Food Establishment – Serving Meals

Gross Annual Food and Drink Sales	Complexity	Our Annual Fee	State Annual Fee	Pre-inspection/Plan Review Fee	New License Fee (Our fee + State fee + Pre-Inspection fee)
\$0 – \$10,000 (sales < \$250/week or \$800/month)	Prepackaged TCS Meals	\$266.76	\$13.50	\$562.50	\$842.76
	Simple	\$266.76	\$30.00	\$562.50	\$859.26
	Moderate	\$266.76	\$43.00	\$562.50	\$872.26
	Complex	\$266.76	\$70.00	\$562.50	\$899.26
\$10,001 - \$100,000 (sales between \$200 - \$1,900/week or \$800 - \$8,300/month)	Prepackaged TCS Meals	\$591.08	\$13.50	\$600.00	\$1,204.58
	Simple	\$591.08	\$30.00	\$600.00	\$1,221.08
	Moderate	\$591.08	\$43.00	\$600.00	\$1,234.08
	Complex	\$591.08	\$70.00	\$600.00	\$1,261.08
\$100,001 - \$250,000 (sales between \$1,900 - \$4,800/week or \$8,300 - \$20,800/month)	Prepackaged TCS Meals	\$759.56	\$13.50	\$675.00	\$1,448.06
	Simple	\$759.56	\$30.00	\$675.00	\$1,464.56
	Moderate	\$759.56	\$43.00	\$675.00	\$1,477.56
	Complex	\$759.56	\$70.00	\$675.00	\$1,504.56
\$250,001 - \$500,000 (sales between \$4,800 - \$9,615/week or \$20,800 - \$41,667/month)	Prepackaged TCS Meals	\$1,062.83	\$13.50	\$750.00	\$1,826.33
	Simple	\$1,062.83	\$30.00	\$750.00	\$1,842.83
	Moderate	\$1,062.83	\$43.00	\$750.00	\$1,855.83
	Complex	\$1,062.83	\$70.00	\$750.00	\$1,882.83
\$500,001 - \$1,000,000 (sales between \$9,615 - \$19,231/week or \$41,667 - \$83,333/month)	Prepackaged TCS Meals	\$1,090.91	\$13.50	\$900.00	\$2,004.41
	Simple	\$1,090.91	\$30.00	\$900.00	\$2,020.91
	Moderate	\$1,090.91	\$43.00	\$900.00	\$2,033.91
	Complex	\$1,090.91	\$70.00	\$900.00	\$2,060.91
\$1,000,001 - \$5,000,000 (sales between \$19,231 - \$96,200/week or \$83,333 - \$416,700/month)	Prepackaged TCS Meals	\$1,312.74	\$13.50	\$1,050.00	\$2,376.24
	Simple	\$1,312.74	\$30.00	\$1,050.00	\$2,392.74
	Moderate	\$1,312.74	\$43.00	\$1,050.00	\$2,405.74
	Complex	\$1,312.74	\$70.00	\$1,050.00	\$2,432.74
> \$5,000,000 (sales > \$96,200/week or \$416,700/month)	Prepackaged TCS Meals	\$1,457.35	\$13.50	\$1,200.00	\$2,670.85
	Simple	\$1,457.35	\$30.00	\$1,200.00	\$2,687.35
	Moderate	\$1,457.35	\$43.00	\$1,200.00	\$2,700.35
	Complex	\$1,457.35	\$70.00	\$1,200.00	\$2,727.35

Retail Food Establishment – Not Serving Meals

Gross Annual Food and Drink Sales	Complexity	Our Annual Fee	State Annual Fee	Pre-inspection/Plan Review Fee	New License Fee (Our fee + State fee + Pre-Inspection fee)
\$0 – \$10,000 (sales < \$200/wk or \$800/month)	Prepackaged TCS Non-Meal	\$266.76	\$6.00	\$562.50	\$835.26
	Simple Non-TCS	\$266.76	\$8.00	\$562.50	\$837.26
	Simple TCS	\$266.76	\$24.50	\$562.50	\$853.76
	Moderate	\$266.76	\$34.50	\$562.50	\$863.76
	Complex	\$266.76	\$89.00	\$562.50	\$918.26
\$10,001 - \$100,000 (sales between \$200 - \$1,900/week or \$800 - \$8,300/month)	Prepackaged TCS Non-Meal	\$591.08	\$6.00	\$600.00	\$1,197.08
	Simple Non-TCS	\$591.08	\$8.00	\$600.00	\$1,199.08
	Simple TCS	\$591.08	\$24.50	\$600.00	\$1,215.58
	Moderate	\$591.08	\$34.50	\$600.00	\$1,225.58
	Complex	\$591.08	\$89.00	\$600.00	\$1,280.08
\$100,001 - \$250,000 (sales between \$1,900 - \$4,800/week or \$8,300 - \$20,800/month)	Prepackaged TCS Non-Meal	\$759.56	\$6.00	\$675.00	\$1,440.56
	Simple Non-TCS	\$759.56	\$8.00	\$675.00	\$1,442.56
	Simple TCS	\$759.56	\$24.50	\$675.00	\$1,459.06
	Moderate	\$759.56	\$34.50	\$675.00	\$1,469.06
	Complex	\$759.56	\$89.00	\$675.00	\$1,523.56
\$250,001 - \$500,000 (sales between \$4,800 - \$9,615/week or \$20,800 - \$41,667/month)	Prepackaged TCS Non-Meal	\$1,062.83	\$6.00	\$750.00	\$1,818.83
	Simple Non-TCS	\$1,062.83	\$8.00	\$750.00	\$1,820.83
	Simple TCS	\$1,062.83	\$24.50	\$750.00	\$1,837.33
	Moderate	\$1,062.83	\$34.50	\$750.00	\$1,847.33
	Complex	\$1,062.83	\$89.00	\$750.00	\$1,901.83
\$500,001 - \$1,000,000 (sales between \$9,615 - \$19,231/week or \$41,667 - \$83,333/month)	Prepackaged TCS Non-Meal	\$1,090.91	\$6.00	\$900.00	\$1,996.91
	Simple Non-TCS	\$1,090.91	\$8.00	\$900.00	\$1,998.91
	Simple TCS	\$1,090.91	\$24.50	\$900.00	\$2,015.41
	Moderate	\$1,090.91	\$34.50	\$900.00	\$2,025.41
	Complex	\$1,090.91	\$89.00	\$900.00	\$2,079.91
\$1,000,001 - \$5,000,000 (sales between \$19,231 - \$96,200/week or \$83,333 - \$416,700/month)	Prepackaged TCS Non-Meal	\$1,312.74	\$6.00	\$1,050.00	\$2,368.74
	Simple Non-TCS	\$1,312.74	\$8.00	\$1,050.00	\$2,370.74
	Simple TCS	\$1,312.74	\$24.50	\$1,050.00	\$2,387.24
	Moderate	\$1,312.74	\$34.50	\$1,050.00	\$2,397.24
	Complex	\$1,312.74	\$89.00	\$1,050.00	\$2,451.74
> \$5,000,000 (sales > \$96,200/week or \$416,700/month)	Prepackaged TCS Non-Meal	\$1,457.35	\$6.00	\$1,200.00	\$2,663.35
	Simple Non-TCS	\$1,457.35	\$8.00	\$1,200.00	\$2,665.35
	Simple TCS	\$1,457.35	\$24.50	\$1,200.00	\$2,681.85
	Moderate	\$1,457.35	\$34.50	\$1,200.00	\$2,691.85
	Complex	\$1,457.35	\$89.00	\$1,200.00	\$2,746.35

Mobile Retail Food Establishment Service Base

No Food Preparation or Processing Activities

License Type	Our Annual Fee	State Annual Fee	Pre-inspection/ Plan Review Fee	New License Fee (Our fee + State fee + Pre-Inspection fee)
Service Base – No Processing	\$266.76	\$6.00	\$150.00	\$422.76

Micro Market

License Type	Our Annual Fee	State Annual Fee	New License Fee (Our fee + State fee)
Single micro market	\$35.00	\$5.00	\$40.00
2 or more micro markets at the same location	\$52.00	\$8.00	\$60.00

Transient Food Establishment

License Type	Our Annual Fee	State Annual Fee	New License Fee (Our fee + State fee)
Transient – Prepackaged TCS Food Only	\$105.30	\$6.00	\$111.30
Transient – Non-TCS Foods	\$140.40	\$10.00	\$150.40
Transient – TCS Foods	\$175.50	\$22.00	\$197.50

General License Fees

Includes Lodging, Recreation, Body Art, or Manufactured Home Community
License fees effective 1/1/2026. License fees are non-refundable.

License Type	Number of Rooms or Sites	Our Annual Fee	State Annual Fee	Pre-inspection Fee/ Plan Review Fee	New License Fee (Our fee + State fee +Pre-inspection fee)
Beach	N/A	\$234.47	\$0.00	\$562.50	\$796.97
Recreational/Educational Camp	Simple No Hospitality	\$674.27	\$66.50	\$562.50	\$1,303.27
	Simple w/ Hospitality	\$743.02	\$73.00	\$562.50	\$1,378.52
	Moderate No Hospitality	\$733.77	\$72.00	\$562.50	\$1,368.27
	Moderate w/ Hospitality	\$873.91	\$86.00	\$562.50	\$1,522.41
	Complex No Hospitality	\$784.01	\$77.00	\$562.50	\$1,423.51
	Complex w/ Hospitality	\$983.64	\$96.50	\$562.50	\$1,642.64
Campground	1-25	\$280.10	\$23.00	\$562.50	\$865.60
	26-50	\$491.40	\$32.50	\$562.50	\$1,086.40
	51-100	\$596.70	\$39.50	\$562.50	\$1,198.70
	101-199	\$701.30	\$46.00	\$562.50	\$1,309.80
	200+	\$807.30	\$53.50	\$562.50	\$1,423.30
Special Event Campground	1-25	\$280.10	\$23.00	N/A	\$303.10
	26-50	\$491.40	\$32.50	N/A	\$523.90
	51-100	\$596.70	\$39.50	N/A	\$636.20
	100-199	\$701.30	\$46.00	N/A	\$747.30
	200 +	\$807.30	\$53.50	N/A	\$860.80
Hotel/ Motel	5-30	\$292.73	\$26.50	\$562.50	\$881.73
	31-99	\$416.99	\$36.50	\$562.50	\$1,015.99
	100-199	\$601.61	\$46.00	\$562.50	\$1,210.11
	200+	\$679.54	\$63.50	\$562.50	\$1,305.54
Bed and Breakfast	N/A	\$209.20	\$14.50	\$562.50	\$786.20
Tourist Rooming House	1 - 4	\$209.20	\$14.50	\$562.50	\$786.20
Manufactured Home Community	1-20	\$142.86	\$46.50	\$562.50	\$751.61
	21-50	\$250.97	\$83.50	\$562.50	\$896.72
	51-100	\$312.39	\$129.50	\$562.50	\$1,004.39
	101-175	\$399.44	\$166.50	\$562.50	\$1,128.44
	176+	\$456.30	\$185.00	\$562.50	\$1,203.80

Public Pool and Water Attraction	Simple, no Feature	\$669.24	\$27.00	\$562.50	\$1,258.74
	Simple with Feature	\$1,110.04	\$45.00	\$562.50	\$1,717.54
	Moderate, no Feature	\$912.60	\$40.50	\$562.50	\$1,515.60
	Moderate with Feature	\$1,316.25	\$58.50	\$562.50	\$1,937.25
	Complex, no Feature	\$1,026.68	\$50.50	\$562.50	\$1,639.68
	Complex with Feature	\$1,387.33	\$68.50	\$562.50	\$2,018.33
Tattoo Establishment	N/A	\$400.84	\$13.50	\$375.00	\$789.34
Body Piercing Establishment	N/A	\$400.84	\$13.50	\$375.00	\$789.34
Combined Tattoo and Body Piercing Establishment	N/A	\$525.10	\$22.00	\$375.00	\$922.10
Temporary Tattooing and/or Body Piercing Establishment	N/A	First Day \$76.05 Each Add'l Day \$29.25	\$10.00	N/A	First Day \$75 Each Add'l Day \$25

Master

File Number: 91053

File ID: 91053	File Type: Board of Health Resolution	Status: In Committee
Version: 1	Reference:	Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY
File Created Date : 11/26/2025		
File Name:	Final Action:	
Title: AUTHORIZATION OF LINE-ITEM BUDGET TRANSFERS		
Notes:		
Sponsors:		Effective Date:
Attachments: 2025 BOH RES-020		Enactment Number:
Author:		Hearing Date:
Entered by:		Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 91053

Title

AUTHORIZATION OF LINE-ITEM BUDGET TRANSFERS

Body

This resolution includes a series of transfers within PHMDC to reflect projected spending levels through the end of the fiscal year; all proposed transfers are net neutral. Under the terms of the merger agreement, the Board of Health for Madison and Dane County may authorize PHMDC to move funds within appropriations during a fiscal year (IGA, VIII, G).

TRANSFERS:

- MIECHV
 - Transfer \$8,644.73 to Salary as follows:
 - \$4,111.39 from Fringe
 - \$3,638.76 from Mileage
 - \$894.58 from Conferences/Training
- HEALTH STRATEGIC INITIATIVES
 - Transfer \$6,200.00 from Food & Beverage as follows:

- \$1,200.00 to Facility Rental
 - \$5,000.00 to Conferences/Training
- WIC ADMINISTRATION GRANT
 - Transfer \$16,592.70 to Community Agency Contracts as follows:
 - \$3,616.40 from Office Supplies
 - \$12,975.77 from Postage

NOW THEREFORE BE IT RESOLVED, that the Board of Health for Madison and Dane County, on behalf of Public Health-Madison and Dane County, authorizes the transfer of the amounts as outlined within the department.

ACCOUNT STRINGS:

PROGRAM	OBJECT	GRANT	LINE-ITEM TITLE	AMOUNT
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MIECHV

32025	52000	15436	FRINGE	(\$4,111.39)
32025	54515	15436	MILEAGE	(\$3,638.76)
32025	54520	15436	CONFERENCES/TRAINING	(\$894.58)
32025	51000	15436	SALARY	\$8,644.73

HEALTH STRATEGIC INITIATIVES

32103	53250		FOOD & BEVERAGE	(\$6,200.00)
32103	54230		FACILITY RENTAL	\$1,200.00
32103	54520		CONFERENCES/TRAINING	\$5,000.00

WIC ADMINISTRATION GRANT

32021	53110	15541	OFFICE SUPPLIES	(\$3,616.40)
32021	53150	15541	POSTAGE	(12,975.77)
32021	54820	15541	COMMUNITY AGENCY CONTRACTS	\$16,592.17

Drafted By: Adrienne Bonow
Introduced: 03Dec2025

Board of Health for Madison & Dane County
2025 BOH RES-020

AUTHORIZATION OF LINE-ITEM BUDGET TRANSFERS

This resolution includes a series of transfers within PHMDC to reflect projected spending levels through the end of the fiscal year; all proposed transfers are net neutral. Under the terms of the merger agreement, the Board of Health for Madison and Dane County may authorize PHMDC to move funds within appropriations during a fiscal year (IGA, VIII, G).

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NOW THEREFORE BE IT RESOLVED, that the Board of Health for Madison and Dane County, on behalf of Public Health-Madison and Dane County, authorizes the transfer of the amounts as outlined within the department.

ACCOUNT STRINGS:

PROGRAM CODE	OBJECT CODE	GRANT CODE	LINE-ITEM TITLE	AMOUNT
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32021	54820	15541	COMMUNITY AGENCY CONTRACTS	\$16,592.17

Drafted By: Adrienne Bonow
Introduced: 03Dec2025
Action:

Master

File Number: 91054

File ID: 91054	File Type: Board of Health Resolution	Status: In Committee
Version: 1	Reference:	Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY
File Created Date : 11/26/2025		
File Name:	Final Action:	
Title: 2026 PUBLIC HEALTH MADISON & DANE COUNTY GRANTS AND CONTRACTS		
Notes:		
Sponsors:	Effective Date:	
Attachments: 2025 BOH RES-021	Enactment Number:	
Author:	Hearing Date:	
Entered by:	Published Date:	

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 91054

Title

2026 PUBLIC HEALTH MADISON & DANE COUNTY GRANTS AND CONTRACTS

Body

Public Health Madison & Dane County (PHMDC) has many grants and contracts whereby it receives funds to support public health services. The grants included in this resolution are continuations of grants from previous years; they have been reviewed and approved by the Dane County Board of Supervisors and the City of Madison Common Council in previous funding cycles. Under the terms of the merger agreement, the Board of Health for Madison and Dane County may accept continuation grants with the approval of the Board of Health for Madison & Dane County (IGA, VIII, F, 1-3).

NOW THEREFORE BE IT RESOLVED, that the Board of Health for Madison and Dane County on behalf of Public Health Madison & Dane County authorizes the Director of Public Health, or their designee, to sign the following contracts and agreements that are anticipated, and accept and expend the funding in the 2026 Public Health Operating Budget:

GRANTS:

**Division of Public Health of the Wisconsin Department of Health and Human Services
(DHS):**

DHS Consolidated Contract Grants for the following:

1. Childhood Lead Poisoning Prevention (CHHD)
2. Radon Regional Information Center - EPA Indoor Radon Services
3. Immunizations and Perinatal Hep B
4. Maternal Child Health (MCH) - Health Equity
5. Maternal Child Health (MCH) - Community Engagement
6. Wisconsin Well Woman Program (WWWP) - Service Coordination
7. Wisconsin Well Woman Program (WWWP) - Screening
8. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) - WIC Total
9. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) -Farmer's Market Nutrition Program
10. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) - Peer Counseling
11. Tobacco Prevention and Control - Community Interventions
12. Tobacco Prevention and Control - WI WINS
13. Communicable Disease Control and Prevention
14. Prevention Health and Human Services (PHHS)
15. Public Health Emergency Preparedness - Emergency Preparedness Planning - BIOT
16. Bioterrorism Preparedness
17. HIV Prevention and Linkages to Care for HIV Prevention Activities
18. HIV High Impact-Partner Services
19. Overdose Data to Action In States - Overdose Fatality Reviews (OFR)
20. Overdose Data to Action In States (OD2A)

DHS Independent (Non-Consolidated) Contract Grants:

1. Ryan White Part B:
Wisconsin Integrated HIV Surveillance and Prevention Program-For HIV Counseling, Testing, and Referrals
2. Injection Drug Use Prevention Grant
3. Family Planning Dual Protection (Title V)
4. Reproductive Health Dual Protection (Title X) - Pregnancy Outreach
5. Wisconsin Healthy Behavior Group (WHBG) - Chlamydia Outreach
6. Wisconsin Healthy Behavior Group (WHBG) - Racial Minority
7. Wisconsin Healthy Behavior Group (WHBG)

University of Wisconsin-Madison:

1. Ryan White HIV/AIDS
Program Part C HIV Early Intervention Services Program: Existing Geographic Service Areas" from the DHHS, PHS, HEALTH RESOURCES AND SERVICES under agreement number 2 H76HA00204-21 (Prime Award), (CFDA number 93.918 Grants to Provide Outpatient Early Intervention Services with Respect to HIV

Disease; FAIN H76HA00204)

AGENT AGREEMENTS:**State of Wisconsin Department of Natural Resources (DNR):**

1. Transient Non-Community Public Water Systems-To test private water systems

Wisconsin Department of Safety and Professional Services (DSPS):

1. Body Art Program-To issue permits and inspect tattoo and body piercing establishments
2. Manufactured Homes Community Program-To inspect each manufactured home community in Dane County for the enforcement of state sanitary regulations

Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP):

1. Retail Food Establishment (DPI Schools), Lodging, and Recreational Safety Regulator Program-To administer a retail food establishment licensing program; issue permits; inspect and regulate campgrounds, recreational educational camps, public swimming pools, hotels, motels, tourist rooming houses, and bed and breakfast establishments; and inspect vending machines

OTHER AGREEMENTS:**Division of Public Health of the Wisconsin Department of Health and Human Services (DHS):**

1. Tuberculosis (TB) Dispensary-To reimburse local providers and pharmacies for TB services when clients have no health coverage

Local Municipalities and Governmental Agencies:

1. West Nile Virus Partner
Agreements-for mosquito surveillance and control

Wisconsin Department of Children and Families (DCF):

1. MIECHV (Maternal, Infant, and Early Childhood Home Visiting) Program-For Nurse Family Partnership home visiting services and additional supports for pregnant women and families

The 2026 Operating Budget anticipates the following grants/contracts. The amounts listed are early estimates of what is expected. The actual contract amounts may differ.

FUNDING NAME	ESTIMATES	DHS PROF. #	GRANTOR
<u>GRANTS</u>			
CONSOLIDATED CONTRACTS			
Childhood Lead (CHHD)	\$29,133.00	157720	DHS
EPA Indoor Radon Services	\$11,665.00	150321	DHS
Immunizations & Perinatal Hep B	\$115,457.00	155022	DHS

Maternal Child Health (MCH) - Health Equity	\$180,791.00	159320	DHS
Maternal Child Health (MCH) - Perinatal Community Engagement	\$50,000.00		
159400 DHS			
Wisconsin Well Woman Program (WWWP) - Service Coordination	\$126,975.00		
157010 DHS			
Wisconsin Well Woman Program (WWWP) - Screening	\$6,585.00	157120	DHS
WIC Total Grants	\$1,306,275.00	154710	DHS
WIC Farmers' Market	\$3,400.00	154720	DHS
WIC Peer Counseling	\$128,750.00	154760	DHS
Tobacco Prevention and Control - Community Interventions	\$130,000.00	181010	
DHS			
Tobacco Prevention and Control - WI WINS	\$20,559.00	181004	DHS
Communicable Disease	\$27,040.00	155800	DHS
Preventative Health & Health Services (PHHS)	\$34,759.00	159220	DHS
Public Health Emergency Preparedness (PHEP) - BIOT	\$269,975.00	155015	DHS
Bioterrorism Preparedness	\$39,919.00	155050	DHS
HIV Prevention and Linkages	\$40,500.00	155957	DHS
HIV High Impact-Partner Services	\$16,875.00	155903	DHS
Overdose Data to Action For States - Overdose Fatality Reviews (OFR)			\$34,860.00
150216 DHS			
Overdose Data to Action For States (OD2A)	\$103,999.00	150218	DHS

INDEPENDENT (NON-CONSOLIDATED) CONTRACTS

Ryan White Part B-HIV Surveillance and Prevention	\$50,000.00	155990	DHS
Injection Drug Use Prevention	\$146,253.00	533143	DHS
Family Planning Dual Protection (Title V)	\$12,229.00	159316	DHS
Reproductive Health Dual Protection (Title X) - Pregnancy Outreach	\$8,024.00		
159322 DHS			
Wisconsin Healthy Behavior Group (WHBG) - Chlamydia Outreach	\$4,670.00		
152003 DHS			
Wisconsin Healthy Behavior Group (WHBG) - Racial Minority	\$8,760.00	152020	
DHS			
Wisconsin Healthy Behavior Group (WHBG)	\$32,081.00	159317	DHS
Ryan White Part C- HIV/AIDS Program	\$99,964.45	UW-Madison	

AGENT AGREEMENTS

Transient Non-Community Public Water Systems	\$49,250.00	DNR
Body Art Program	\$70,721.30	DSPS
Manufactured Homes Community Program	\$7,656.70	
Retail Food Establishment (DPI schools), Lodging, and Recreational Safety Regulatory Program	\$3,230,085.45	DATCP

OTHER AGREEMENTS

TB Dispensary	\$20,000.00	DHS
West Nile Virus Partner Agreements	\$40,000.00	
City of Madison	\$25,705.68	

City of Middleton	\$4,384.38	
City of Monona	\$1,081.08	
City of Sun Prairie	\$7,027.02	
University of Wisconsin-Madison		\$1,801.80
MIECHV	\$506,676.00	DCF

Submitted by: Adrienne Bonow
Introduced: 03Dec2025

Board of Health for Madison and Dane County
2025 BOH RES-021

**2026 PUBLIC HEALTH MADISON & DANE COUNTY
GRANTS AND CONTRACTS**

Public Health Madison & Dane County (PHMDC) has many grants and contracts whereby it receives funds to support public health services. The grants included in this resolution are continuations of grants from previous years; they have been reviewed and approved by the Dane County Board of Supervisors and the City of Madison Common Council in previous funding cycles. Under the terms of the merger agreement, the Board of Health for Madison and Dane County may accept continuation grants with the approval of the Board of Health for Madison & Dane County (IGA, VIII, F, 1-3).

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1. MIECHV (Maternal, Infant, and Early Childhood Home Visiting) Program—For Nurse Family Partnership home visiting services and additional supports for pregnant women and families

**PUBLIC HEALTH MADISON & DANE COUNTY
2026 OPERATING BUDGET**

The 2026 Operating Budget anticipates the following grants/contracts. The amounts listed are early estimates of what is expected. The actual contract amounts may differ.

FUNDING NAME	2026 ESTIMATES	DHS PROFILE # (if applicable)	GRANTOR
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GRANTS

CONSOLIDATED CONTRACTS

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EPA Indoor Radon Services	\$11,665.00	150321	
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FUNDING NAME	2026 ESTIMATES	DHS PROFILE # (if applicable)	GRANTOR
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GRANTS

INDEPENDENT (NON-CONSOLIDATED) CONTRACTS

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Injection Drug Use Prevention	\$146,253.00	533143	
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Ryan White Part C— HIV/AIDS Program	\$99,964.45		UW-Madison

AGENT AGREEMENTS

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Body Art Program	\$70,721.30		DSPS
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City of Monona	\$1,081.08		
City of Sun Prairie	\$7,027.02		
University of Wisconsin-Madison	\$1,801.80		
MIECHV	\$506,676.00		DCF

Submitted by: Adrienne Bonow
Introduced: 03Dec2025
Action:

Master

File Number: 91056

File ID: 91056	File Type: Report	Status: In Committee
Version: 1	Reference:	Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY
		File Created Date : 11/26/2025
File Name:		Final Action:
Title: 2025 TAX LEVY REPORT		

Notes:

Sponsors:	Effective Date:
Attachments:	Enactment Number:
Author:	Hearing Date:
Entered by:	Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 91056

Title
2025 TAX LEVY REPORT

Master

File Number: 91057

File ID: 91057

File Type: Presentation

Status: Presentation

Version: 1

Reference:

Controlling Body: BOARD OF
HEALTH FOR
MADISON AND
DANE COUNTY

File Created Date : 11/26/2025

File Name:

Final Action:

Title: HARM REDUCTION & PREVENTION DROP-IN CENTER - RFP
PRESENTATION

Notes:

Sponsors:

Effective Date:

Attachments: 2025 PRES-200__Presentation Slides

Enactment Number:

Author:

Hearing Date:

Entered by:

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 91057

Title

HARM REDUCTION & PREVENTION DROP-IN CENTER - RFP PRESENTATION

Harm Reduction and Prevention Drop-In Center

December 3, 2025

Background

Dane County Board of Supervisors approved \$800,000 in opioid settlement funds (RES-370) to support the creation of a centralized, low-barrier Harm Reduction and Prevention Drop-In Center.

A Harm Reduction and Prevention Drop-In Center is a safe, welcoming, and low-barrier space where people at risk of overdose, infectious disease, or other substance-related impacts can access nonjudgmental support, supplies, education, and referrals—without the requirement of abstinence.

This RFP was released by Public Health Madison & Dane County (PHMDC) to identify a qualified organization to establish and operate the center.

Scope of Services

These centers focus on:

- Harm reduction services like distributing naloxone, fentanyl test strips, sterile syringes, and safer smoking supplies.
- Prevention and health promotion through education, screenings (e.g., HIV, hepatitis C), and linkages to medical, mental health, and substance use treatment.
- Basic needs support such as snacks, hygiene products, clothing, and charging stations.
- Peer engagement and support groups led by staff with lived experience to build trust and reduce stigma.
- Connections to resources for housing, employment, and other social services.

Application Overview

**TOTAL
APPLICATIONS**

4

**TOTAL
NUMBER OF REVIEWERS:**

9



PROPOSED CONTRACTOR



EXPERIENCE

- Founded in 2023, CAYA's mission is to meet people who use drugs in Wisconsin where they are and utilize evidence-based harm reduction therapy techniques to reduce drug-related harms, prevent overdose, and promote the empowerment of people who use drugs.
- Provided 9,584 hours of harm reduction psychotherapy to 495 unique clients reducing anxiety by 5 pts, depression by 7 pts, and cut substance use in half with an 87% client satisfaction rate
- Distributed 11,804 naloxone doses (712 nasal, 11,092 intramuscular), 10,500 injection supplies, 8,544 smoking supplies and more than 5,000 safe sex supplies
- Trained hundreds of community members on identifying and responding to overdose



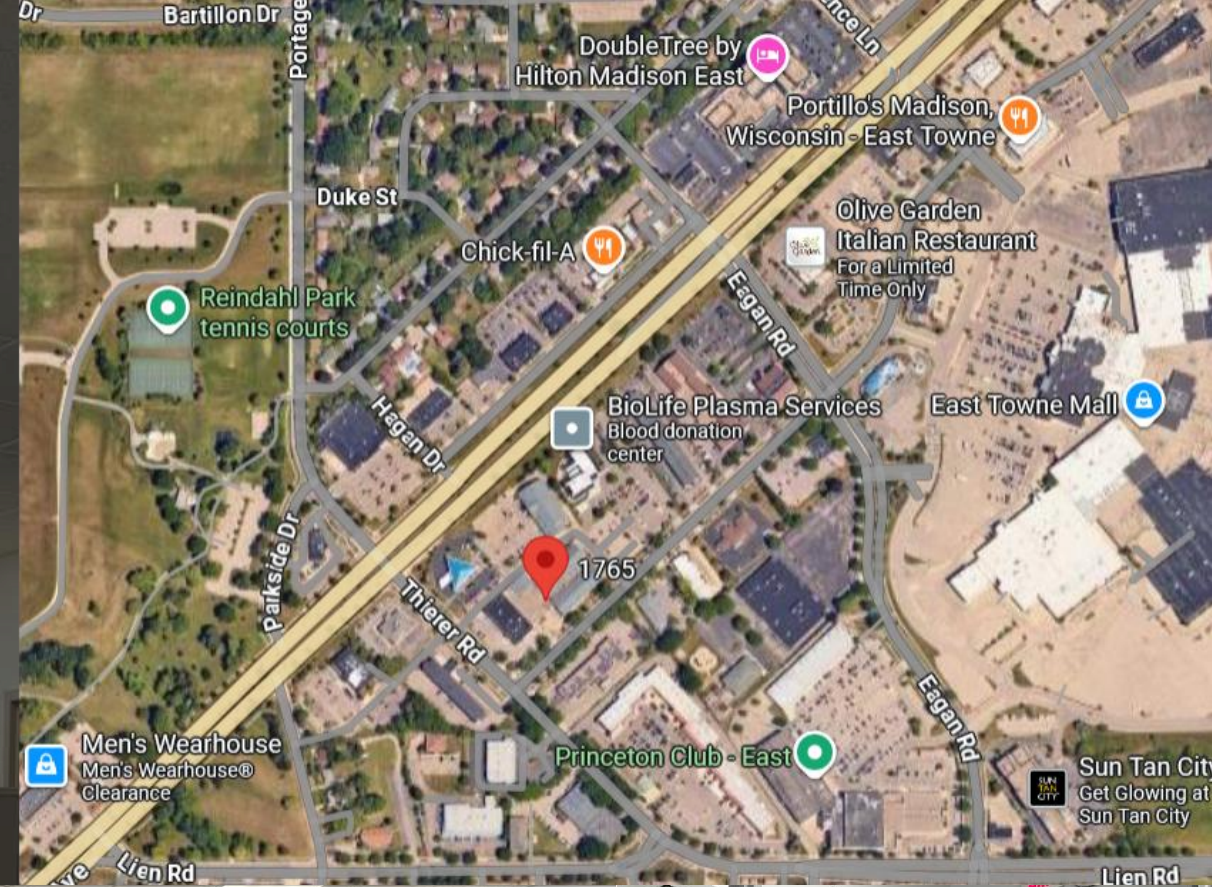
PROPOSAL: RENE LIVINGSTON-DETIENNE DROP-IN CENTER

- The center honors CAYA's former BIPOC Program Manager Rene Livingston-DeTienne, who championed this project and built trust with Black communities most affected by overdose.
- Safe, low-barrier access point **open-door drop-in space with peer greeters**, comfortable common areas, private consultation spaces, and no-barrier entry. Staffed by peer specialists, program coordinators, and outreach workers.
- Harm reduction supplies distribution free, unlimited access to naloxone (nasal/intramuscular), fentanyl/xylazine test strips, sterile syringes, safer smoking supplies, condoms, wound care supplies, and sharps disposal.

PROPOSED SPACE

1765 Theirer Rd, Madison, Wisconsin

Tuesday through Saturday from
12:00 to 6:00 PM



Master

File Number: 91055

File ID: 91055	File Type: Board of Health Resolution	Status: In Committee
Version: 1	Reference:	Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY
File Created Date : 11/26/2025		
File Name:	Final Action:	
Title: AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP		
Notes:		
Sponsors:		Effective Date:
Attachments: 2025 BOH RES-019		Enactment Number:
Author:		Hearing Date:
Entered by:		Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 91055

Title

AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP

Body

Public Health Madison & Dane County (Public Health) released the 2025 Harm Reduction and Prevention Drop-In Center Request for Proposals (RFP) to seek a qualified applicant to establish and operate a Harm Reduction and Prevention Drop-In Center that acts as a nonjudgmental community hub offering a safe environment and trauma-informed services that meet people where they are, reduces immediate health risks, and helps individuals connect to care and long-term support. The goal is to reduce stigma, prevent overdose deaths, promote health and dignity, and connect people to care through a welcoming, accessible environment. Applicants responding to this RFP were evaluated by a review panel, which included external subject matter experts beyond Public Health. Based on the panel's funding recommendation, the following agency, CAYA Clinic, Inc. is recommended for contract award and funding allocation for \$800,000.00 annually for three (3) years (January 1, 2026 to December 31,

2028) to fund the operation of a Harm Reduction and Prevention Drop-In Center.

NOW, THEREFORE, BE IT RESOLVED Public Health utilizes a Harm Reduction and Prevention Drop-In Center to provide access to services such as peer support, supplies, education, and referrals primarily for people at risk of overdose, infectious disease, or other substance-related impacts; and

BE IT FURTHER RESOLVED Public Health worked with the Purchasing Division to issue RFP #14050-0-2025-AM through a competitive process to solicit proposals for a Harm Reduction and Prevention Drop-In center, and received 4 proposals; and

BE IT FURTHER RESOLVED an evaluation team conducted a detailed evaluation, scored and ranked each of the proposals using criteria including cost, program design, past experience, plan for low barrier access, community responsiveness, start-up plan, implementation timeline, evaluation design, and partnerships; and CAYA Clinic, Inc. received the highest score; and

BE IT FURTHER RESOLVED Public Health has proposed a contract amount for \$800,000.00 annually, totaling \$2,400,000.00 over a three-year (3) period; and

BE IT FURTHER RESOLVED the Public Health RFP advertised the contract as a three (3) year contract; and

BE IT FURTHER RESOLVED the contract is set to start on January 1, 2026 and due to expire on December 31, 2028; and

BE IT FINALLY RESOLVED that the Board of Health for Madison and Dane County, on behalf of Public Health Madison & Dane County, authorizes the Director of Public Health, or their designee, to enter into an agreement with CAYA Clinic, Inc. accepting and distribute the funding of \$800,000.00 annually for three (3) years from January 1, 2026 to Dec 31, 2028, to fund the operation of a Harm Reduction and Prevention Drop-In Center.

Drafted by: Julia Olsen and Adrienne Bonow

Introduced: 03Dec2025

BOARD OF HEALTH FOR MADISON AND DANE COUNTY
2025 BOH RES-019

**AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO
CAYA CLINIC, INC.
FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP**

Public Health Madison & Dane County (Public Health) released the 2025 Harm Reduction and Prevention Drop-In Center Request for Proposals (RFP) to seek a qualified applicant to establish and operate a Harm Reduction and Prevention Drop-In Center that acts as a nonjudgmental community hub offering a safe environment and trauma-informed services that meet people where they are, reduces immediate health risks, and helps individuals connect to care and long-term support. The goal is to reduce stigma, prevent overdose deaths, promote health and dignity, and connect people to care through a welcoming, accessible environment.

Applicants responding to this RFP were evaluated by a review panel, which included external subject matter experts beyond Public Health. Based on the panel's funding recommendation, the following agency, CAYA Clinic, Inc. is recommended for contract award and funding allocation for \$800,000.00 annually for three (3) years (January 1, 2026 to December 31, 2028) to fund the operation of a Harm Reduction and Prevention Drop-In Center.

NOW, THEREFORE, BE IT RESOLVED Public Health utilizes a Harm Reduction and Prevention Drop-In Center to provide access to services such as peer support, supplies, education, and referrals primarily for people at risk of overdose, infectious disease, or other substance-related impacts; and

BE IT FURTHER RESOLVED Public Health worked with the Purchasing Division to issue RFP #14050-0-2025-AM through a competitive process to solicit proposals for a Harm Reduction and Prevention Drop-In center, and received 4 proposals; and

BE IT FURTHER RESOLVED an evaluation team conducted a detailed evaluation, scored and ranked each of the proposals using criteria including cost, program design, past experience, plan for low barrier access, community responsiveness, start-up plan, implementation timeline, evaluation design, and partnerships; and CAYA Clinic, Inc. received the highest score; and

BE IT FURTHER RESOLVED Public Health has proposed a contract amount for \$800,000.00 annually, totaling \$2,400,000.00 over a three-year (3) period; and

BE IT FURTHER RESOLVED the Public Health RFP advertised the contract as a three (3) year contract; and

BE IT FURTHER RESOLVED the contract is set to start on January 1, 2026 and due to expire on December 31, 2028; and

BE IT FINALLY RESOLVED that the Board of Health for Madison and Dane County, on behalf of Public Health Madison & Dane County, authorizes the Director of Public Health, or their designee, to enter into an agreement with CAYA Clinic, Inc. accepting and distribute the funding of \$800,000.00 annually for three (3) years from January 1, 2026 to Dec 31, 2028, to fund the operation of a Harm Reduction and Prevention Drop-In Center.

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Action: