

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, April 10, 2014

5:30 PM

Madison Water Utility
119 E. Olin Ave., Conf. Rm. A and B

CALL TO ORDER / ROLL CALL

OTHERS PRESENT: Janel Heinrich, David Caes, Doug Voegeli, Pamela Abel (recorder), Jeff Golden, Mark Woulf, Heather Allen

Present: 8 -

Matthew J. Phair; Carl Chenoweth; Mark E. Edgar; Judith M. Wilcox;
Patricia A. Lasky; Lori Kay; Renae Sieling and Jerry L. Halverson

Chair Wilcox called the meeting to order at 5:30 p.m.

REQUEST FOR CHANGES IN AGENDA ORDER

Phair/Lasky moved to place item 9.a. prior to item 1, Chair's Report. Passed unanimously
Phair/Chenoweth moved to place item 8.a. prior to the Chair's Report. Passed unanimously.

APPROVAL OF MINUTES

A motion was made by Chenoweth, seconded by Halverson, to Approve the Minutes. The motion passed by voice vote/other.

PUBLIC COMMENT - 5 minute limit per speaker

None

DISCLOSURES AND RECUSALS

None

REPORTS

1. [27914](#) CHAIR'S REPORT - 5 minutes

- 1.a. [33665](#) National Association of Local Boards of Health 2014 Membership

Attachments: [NALBOH Membership Application.pdf](#)

A motion to approve the Board's NALBOH membership for 2014 passed unanimously.

2. [32728](#) DIRECTOR'S REPORT - 5 minutes

The Sunday edition of the Wisconsin State Journal will include a story on infant mortality by David Wahlberg.

The Executive Summary of the report on infant mortality 2011-2012 will be released in the next few days with the full report should be released next week.

The final report of equity team will be presented to Common Council at their 4-29 meeting.

The Health Equity Coordinators are leading conversations about equity at department team meetings and will do the same for Board members at an upcoming meeting.

3. [27918](#) ENVIRONMENTAL HEALTH DIVISION REPORT - 5 minutes

Septic work is increasing as the ground thaws.

Mosquito season will be here soon which means hiring West Nile Virus Technicians.

Madison Kipp Corp sponsored a neighborhood meeting to provide information and answer questions. Kipp has started removing PCB contaminated soil from the rain garden and also conversing with Madison Water Utility about PCE contamination in Well 8.

The Lab has been busy reviewing discharge permits for new construction projects.

There are two upcoming regional emergency preparedness exercises.

- 3.a. Safe Food Advisory Committee Meeting Scheduled for April 15, 2014, 2:00 p.m., at Madison Fresh Market

4. [31824](#) OPERATIONS DIVISION REPORT - 5 minutes

Attachments: [Draft BOH agenda template.pdf](#)

Dane County is implementing a newer version of the same legislative system, Legistar, that the city currently.

Staff met to change the agenda template to respect both cultures.

A sample of the agenda template to be used was distributed.

Minutes will be more action and less text.

The department will keep more extensive minutes available upon request but will check with Corporation Counsel first to make sure this is not a problem.

5. [32731](#) COMMUNITY HEALTH DIVISION REPORT - 5 minutes

See Director's report

6. [33353](#) POLICY, PLANNING AND EVALUATION DIVISION - 5 minutes

LIAISON COMMITTEE UPDATES - 10 minutes

7. [28747](#) Committee on the Environment - Pat Lasky
8. [28748](#) Madison Food Policy Council - Alder Matt Phair

- 8.a. Update on Food Policy Council and Electronic Benefit Transfers - Mark Woulf, City of Madison Food and Alcohol Policy Coordinator

Community Action Coalition (CAC) was handling the Electronic Benefit Transfers at Farmers Market related to Food Share redemptions. CAC expressed a funding issue for the program in 2014. The city and county are working together to come up with a solution before the market season begins. The goal is to eventually expand to a county wide program for all Dane County farmers markets. The Common Council passed a resolution on April 8 for funding and issuing an RFP.

NEW BUSINESS - 45 minutes - ACTION Items

Referrals from Madison Common Council

9. [32670](#) SUBSTITUTE - Accepting the Interim Report: "Demographic Change and the City of Madison: Findings of the Common Council Legislative Agenda Work Group on Demographic Change and Recommendations for Action" and approving a plan for implementing recommendations therein.

Attachments: [June Interim Demographic Change Report and Recommendations.pdf](#)
[Original Resolution 32670.pdf](#)

A motion was made by Halverson, seconded by Chenoweth, to Return to Lead with the Recommendation for Approval to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE. The motion passed by voice vote/other.

- 9.a. Presentation on Above Report by Heather Allen, Common Council Legislative Analyst

See attachments to legislative file #32670

10. [33444](#) Amending Section 1.08(4) of the Madison General Ordinances to provide the Humane Officers of the Health Department with enforcement authority for Section 8.40(5).

Attachments: [Body](#)

A motion was made by Phair, seconded by Chenoweth, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Board of Health Resolution

11. [33341](#) Board of Health Resolution #2014-03 for Nurse-Family Partnership Expansion

Attachments: [BOH Resolution 2014 03 Sauk County NFP.pdf](#)

This Board of Health Resolution was Grant Final Approval by the Board of Health

Referrals from Dane County Board of Supervisors

12. [33659](#) Dane County Board Resolution 284, 13-14, Dane County Equity Initiative

Attachments: [Dane Co Board Res 284, 13-14 Dane County Equity Initiative.pdf](#)

A motion was made by Chenoweth, seconded by Sieling, to Forward to the County Board of Supervisors with the Recommendation for Approval. The motion passed by voice vote/other.

13. [33660](#) Dane County Board Resolution 292, 13-14 Funding for Electronic Benefits Transfers at Farmers Markets

Attachments: [Dane Co Res 292 14-14 Funding for EBT Farmers Markets.pdf](#)
[Sub 1 Res 292 13-14 EBT for Farmers Market.pdf](#)

A motion was made by Chenoweth, seconded by Phair, to Adopt With Amendment(s). The motion passed by voice vote/other.

Supervisor Chenoweth distributed a substitute resolution.
The current recommendation is to strike sentence #1 from the fourth paragraph.
Chenoweth/Kay moved to approve Sub 1, passed unanimously.
To make a clear cost benefit analysis, need a better understanding of the scope of services in the RFP. Public Health is willing to lead the RFP process and manage the contract.
Chenoweth/Kay moved to amend Sub 1 by striking the first and second sentence of paragraph 4. Also, change the third sentence in paragraph 4 to read "The City of Madison and DCFM Board have indicated a willingness to split expenses with Dane County".

REPORTS OF STANDING AND SPECIAL COMMITTEES - 5 minutes

- 14. [27921](#) EXECUTIVE
- 15. [27922](#) BUDGET
- 16. [27923](#) ADMINISTRATIVE HEARING
- 17. [27924](#) PERSONNEL
- 17.a. [33661](#) Board of Health Personnel Committee Meeting Minutes 2-13-14

Attachments: [Board of Health Personnel Committee Minutes 2 13 14.pdf](#)
- 17.b. [33662](#) Board of Health Personnel Committee Meeting Agenda 4-10-14

Attachments: [Board of Health Personnel Committee Agenda 4 10 14.pdf](#)

The committee is in the last stage of preparing the director's evaluation. After completion, will share with Director and then go into closed session at the May Board of Health meeting.

- 18. [27925](#) AD HOC BYLAWS
- 19. **ADJOURNMENT**

This was Adjourn