



Intergovernmental Agreement: Shelter Operations

CDBG Committee May 7, 2026



New Men's Shelter Rendering - 1904 Bartillon Drive

Shelter Vision & Mission Statement

Vision Statement

A facility that offers safe, dignified shelter for men experiencing homelessness, where they can also get help to connect with housing and other resources.

Mission Statement

Our mission is to provide safe shelter, stability, and supportive services to men experiencing homelessness in Dane County, Wisconsin. We meet short-term needs while fostering long-term housing stability, personal growth, and community connection.

What is an IGA?

Intergovernmental Agreement (IGA) is a partnership mechanism used between government entities to exchange services or funds.

Current revenue transfers between City & County:

Source	Amount	Service Area
County to City	\$54,643	Tenant Resource Center (Tenant Services)
County to City	\$30,000	Institute for Community Alliance (Coordinated Entry)
City to County	\$200,000	Catholic Charities (The Beacon/Homeless Services)

All these agreements were approved via Leg #89945 on October 7, 2025

New Leg#92946- Approves a new IGA for 2026 Dane County revenue to be accepted by the City for expenses related to operations at Bartillon Men's Shelter.

2026 Budget – Overnight Services Only

Revenue Source	Amount
State of WI- Emergency Solution Grant Case Management (pass through the City)	\$12,680
City – Shelter Operations	\$1,500,000
City - Shelter Tenant Base Rental Assistance	\$100,000
City- Utility and Maintenance Costs	\$200,000
Dane County (pass through the City)	\$1,078,681
SSSG - State of WI	\$183,500
County- Shelter Zeier Road	\$355,299
Porchlight	\$200,000
Total Budgeted 2026	\$3,630,160

IGA Resolution Timelines

City of Madsion

- May 7th CDBG Committee
- May 11th Finance Committee
- May 19th Common Council
- May 22nd- IGA routed for City signatures

Dane County

- June 4th County Board Introduction
- June 11th Health and Human Needs
- June 15th Personnel and Finance
- June 25th County Board

Policies and Procedures

City, County, and Porchlight Staff meet regularly to develop and review program design, policies and procedures.

- How openings are filled - prioritization and waitlist management
- Bed utilization policy
- Stay duration and engagement expectations
- Intake flow and bed assignments
- Staffing patterns
- Supportive services, coordination with partner agencies
- Guest expectations
- Shelter operation – hours, meal service, linens, showers, transportation, security screenings, infectious disease response, prevention
- Community engagement

How Openings Will Be Filled

Step 1: Hospital Returns (Highest Priority)

Guests who were shelter residents **and** were hospitalized receive the next available opening upon discharge (with hospital documentation). They are offered beds **before** the Unsheltered Priority Referral List and the FCFS List.

Step 2: Unsheltered Priority Referral List

After hospital return placements, available beds are offered to individuals on the Unsheltered Priority Referral List.

Step 3: Remaining Openings – First-come, first-served list (FCFS)

Any remaining beds are filled from the FCFS list.

Unsheltered Priority Referral List

This list will be generated by Porchlight staff using an HMIS report. It includes individuals who:

- Are actively unsheltered

AND

- Are either age 65+ or meet at least one Medical Vulnerability Criteria.

Medical Vulnerability Criteria

- A. Dependence on Medical Equipment or Treatment
- B. Severe Mobility Limitations
- C. Need for Hospice Care

Bed Utilization Policy

All guests must use their assigned bed nightly in order to retain it.

If a guest is hospitalized and misses nights, they may provide hospital documentation. Upon discharge, they will be offered the next available opening, prior to filling the beds from **the Unsheltered Priority List and FCFS List**.

Stay Duration and Engagement Expectations

Case Management Requirement

Housing-focused services are available to all shelter guests, including housing workshops and individualized, one-on-one housing case management throughout their stay. If a participant is unable to secure housing within 90 days, case management requirements will increase, and active engagement will be mandatory. Case management services can be provided by Porchlight staff or other community housing case managers.

Case Conferencing Group

A standing Case Conferencing Group will meet monthly to address the needs of shelter guests requiring enhanced support and service coordination.

- Guests who have been in shelter for 180 days or longer will be automatically referred.
- Porchlight case managers may refer guests earlier if they believe the guest would benefit from additional problem-solving or intensified service connection.

Contract Development Timeline

- City of Madison & Dane County- Intergovernmental Agreement (IGA)
 - Currently routing through City of Madison
 - Expected to be introduced by Dane County in June
- City of Madison & Porchlight Purchase of Services Amendment
 - Standard Amendment Document
- City of Madison & Porchlight Operating Agreement/Lease
 - Required by City of Madison and Porchlight Board
 - Currently in legal review

Construction Timeline

- General Contractor Completed On Site Work
- Leadership in Energy & Environmental Design (LEED) Certification- underway
- Final Installation of Security Cameras- underway
- Art mural- to be installed
- Furniture Orders- still being delivered

Project Updates

Engineering Project Page

<https://www.cityofmadison.com/engineering/projects/bartillon-shelter>

What to Know About the New Men's Shelter

<https://www.cityofmadison.com/MensShelter>