

SEATTLE

Departments Provide Information on Existing Surveillance Technology	Council Reviews and Votes on the Acquisition and Deployment of all New and Existing Surveillance Tech	Surveillance Impact Reports (Process)	Surveillance Impact Reports (Requirements)	Community Engagement Requirements
<p>City departments review all existing technologies and provide Council a Master List by November 2017 of those currently in use to be reviewed in 2018-2019.</p>	<p>The Executive shall establish a process for determining whether technology is surveillance technology.</p> <p>Each quarter the Chief Technology Officer will submit a report to the Council of the technologies reviewed as part of this process, and the justifications for the dispositions of each item.</p> <p>The Council may at any time designate that a technology is or is not surveillance technology.</p>	<p>1) Upcoming for review, 2) Initial draft, 3) Open comment period: The initial draft of the SIR and supporting materials have been released for public review and comment. During this time, one or more public meetings will take place to solicit feedback, 4)Final draft: During this stage the SIR, including collection of all public comments related to the specific technology, is being compiled and finalized. 5) Under review by council, 6) Council decision: City Council has made a determination on the use of the surveillance technology.</p>	<p>1) Description of the technology, its capabilities and the data/info it will likely generate, 2) description of the purpose and proposed use of the technology, 3) a clear use and data management policy including: how and when the tech will be used and by whom, any additional rules governing use, how data will be stored, how data will be retained and deleted, how data will be accessed, whether the technology or data will be shared, efforts to ensure compliance with policy, community engagement, impacts on civil rights and liberties, fiscal impact</p>	<p>One or more meetings with opportunity for public comment and written response are required for each request for surveillance tech approval. The Council may direct the department to conduct additional community engagement before approval or after approval as a condition of approval. The community meetings should be accessible, be noticed in multiple languages, be held in communities impacted by the proposed acquisition, and collect information about potential disparate impacts on disadvantaged groups.</p>

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Exemptions and exceptions	Agreements and Sharing	Transparency	Equity Impact Assessment
Information knowingly volunteered or where the individual could opt out	A City department may share tech or data as required by law	The CTO shall post the latest version of all proposed and all approved SIRs to the City’s website with an indication of its current approval status and if available the planned Council date for action	The Chief Technology Officer shall produce and submit an annual Surveillance Technology Community Equity Impact Assessment and Policy Guidance Report (EIA).
Body-worn cameras, police car cameras, traffic cameras, security cameras, technology to monitor City employee performance	When providing access to City’s surveillance tech by contract with a non-City entity, the City shall require the entity be bound by any restrictions in the Surveillance Impact Report		The Report will include whether the Surveillance Ordinance is effectively meeting the City’s Race and Social Justice Initiative’s Goals
Emergency situations that pose a serious threat of death or bodily harm			The Report will include whether adjustments to laws and policies should be made to remedy any disproportionate impacts so as to achieve a more equitable outcome
Technical patch or upgrade necessary to mitigate threats to the City’s environment			Any new approaches and considerations the City Council should bring to future reviews of requests for Council approval
Seattle Municipal Court, Seattle Public Library			

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Annual Surveillance Usage Review	Enforcement		
The Inspector General and City Auditor shall conduct an annual review of surveillance technology and City department compliance with the ordinance. The Annual review will include:	The Chief Tech Officer shall direct any City department out of compliance with the ordinance to cease use of surveillance tech		
How surveillance tech has been used, usage patterns	A person who is surveilled and injured by a violation of the ordinance may institute proceedings against the City		
How surveillance data is being shared with other entities	Departments may use existing technology as long as they comply with the Ordinance		
How well data management protocols are safeguarding individual info	The Executive shall convene a work group including members of the Community Technology Advisory Board to make recommendations on how to utilize community expertise to advise the Council on surveillance tech policy-making		
How surveillance tech have impacted or could impact civil liberties on disadvantaged populations			
Complaints or concerns about surveillance tech (including internal audits)			
Total annual costs, including personnell			

