

SOMMERVILLE

<b>Mayor Approval Required for Acquisition</b>	<b>Mayor Approval Required for Acquisition (cont.)</b>	<b>Mayor Approval Required for Data Management Protocols</b>	<b>Law Enforcement Exemption</b>
Departments must submit a request for acquisition and include operational protocols containing the following info:	Operational Protocols continued:	Departments must submit a written protocols containing the following info:	Sommerville Police may use surveillance equip on a temporary basis for the purpose of a criminal investigation under the following conditions
Purpose and proposed use of surveillance	Real time vs. historical data capture	Data retention time frames	Supported by reasonable suspicion with supervisory authority, pursuant to a lawfully issued search warrant
Type of surveillance equipment	Public notification plan for each community impacted by the surveillance tech	Methods for storing data and how it will be labeled/indexed	Under exigent circumstances as defined in case law
Intended location of surveillance equipment	Details surrounding drones or unmanned aircraft	How the data may be accessed, who authorizes access, acceptable reasons for access	Or when the Chief of Police finds, subject to approval of the Mayor, that compelling circumstances in the public interest warrant temporary use
How and when a department will use the equipment (permanently or temporarily)	Lead department and protocols for access to surveillance equip and data	Viewers log or other method to track viewings for data captured or collected by the surveillance equip	
Which privacy rights are affected by the tech and a mitigation plan	Plans to share access or data with other govt. entities	Individuals who have authority to obtain copies of the records	
A description of how and when data will be collected and retained and who will have access to data/info	Training to be provided to operators or users of the surveillance equip	Description of the data management / storage system	
		Description of the unit/individuals responsible for ensuring compliance	

