



Legislation Text

File #: 61869, **Version:** 1

Title

Request from GSAFE for the use of Penn Park for the GSAFE Trick or Trot Walk/Run on October 10, 2020 10 am - 2 pm for a packet pickup and October 11, 2020, 10 am - 6 pm for setup, run/walk, and clean up.

Body

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

COVID-19: If an event meets the criteria to occur in any Phase of the [Forward Dane](https://publichealthmdc.com/coronavirus/forward-dane) <<https://publichealthmdc.com/coronavirus/forward-dane>> plan, organizers must submit a detailed plan that shows how they will meet [PHMDC requirements](https://www.publichealthmdc.com/coronavirus/forward-dane/requirements) <<https://www.publichealthmdc.com/coronavirus/forward-dane/requirements>> for physical distancing, hygiene and cleaning policies at the event. The event plan must be approved by Madison Parks and PHMDC. - APPROVED and on file.

Notification: Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event are: Sheri Carter - district14@cityofmadison.com

Insurance: Organizer will submit a \$1,000,000 certificate of insurance covering this activity which names the City of Madison as "additional insured."

Setup: Organizer will contact the Interim Central Parks Maintenance Supervisor, Pual Quinlan, at pquinlan@cityofmadison.com at least 30 days prior to your event to review site plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

Setup: Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

Fee Due Date: All fees will be paid and deposits made at upon receipt of the invoice.

To pay by check:

Please make checks payable to **City Treasurer** and mail to:

City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd., Room 104 / Madison, WI 53703

To pay by Credit Card, please arrange payment with Kelly Post, kpost@cityofmadison.com <<mailto:kpost@cityofmadison.com>>.

Vending, Temporary Structures: There will be no vending or temporary structures at the event.

Food Distribution: Organizer will follow all Health Department requirements and recommendations concerning food in the park.

Amplified Sound: A PA1 permit will be issued for amplification. Sound shall be limited to 75 decibels (dB) 125' from the source. Amplification will be allowed on 10/11/20 from 12:30pm-5pm. There is a fee(s) for a PA1

permit.

Park Rules:

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

Parks staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

Estimated Fees

Application Fee	\$50
Scheduling Fee	\$200
Amplification Permit Fee	\$60
Shelter Fee	<u>\$70 (\$35/day)</u>
Tentative Total	\$380