



Legislation Details (With Text)

**File #:** 63525      **Version:** 1      **Name:** Authorizing a double-fill of the Legislative Management System Specialist position

**Type:** Resolution      **Status:** Passed

**File created:** 2/10/2021      **In control:** Council Office

**On agenda:** 3/16/2021      **Final action:** 3/16/2021

**Enactment date:** 3/22/2021      **Enactment #:** RES-21-00200

**Title:** Authorizing a double-fill of the Legislative Management System Specialist position in the Common Council office.

**Sponsors:** Sheri Carter

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
3/16/2021	1	COMMON COUNCIL	Adopt	Pass
3/8/2021	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
2/23/2021	1	COMMON COUNCIL	Refer	Pass
2/10/2021	1	Council Office	Referred for Introduction	

**Fiscal Note**

The proposed resolution authorizes a double-fill of the Legislative Management System Specialist position in the Common Council office. The Council Office would like to fill the Legislative Management System Specialist position by March 15<sup>th</sup>. The incumbent’s last day in the office is April 2, 2021 and their last day on the payroll is June 4, 2021. This timetable will result in a double-fill for approximately 12 weeks and an estimated cost of \$19,000, including benefits. Currently, the Chief of Staff position is vacant resulting in salary savings. No appropriation is required.

**Title**

Authorizing a double-fill of the Legislative Management System Specialist position in the Common Council office.

**Body**

WHEREAS, Legislative Management System Specialist Lisa Veldran is retiring from her City of Madison employment with her last day at work on April 2, 2021; and,

WHEREAS, the incumbent will be exhausting her leave balances through June 4, 2021; and,

WHEREAS, this position is necessary for legislative management, payroll, budgeting and open record requests; and,

WHEREAS, the Common Council office has started recruiting to fill this position as soon as possible, with the goal of having someone hired to start by March 15, 2021; and,

WHEREAS, if successful, the double-fill will exceed thirty (30) days,

NOW, THEREFORE, BE IT RESOLVED, that the Common Council office is authorized to double-fill the position of Legislative Management System Specialist position # 45, from approximately March 15, 2021 through June 4, 2021, which will be Ms. Veldran's last day on the payroll.