



Legislation Details (With Text)

File #: 82821 **Version:** 1 **Name:** Recreate position #1471 of Account Clerk 3 as an Administrative Assistant in CG 20, Range 14 in the Parks operating budget and reallocate the employee.

Type: Resolution **Status:** Passed

File created: 4/5/2024 **In control:** Human Resources Department

On agenda: 4/16/2024 **Final action:** 5/7/2024

Enactment date: 5/13/2024 **Enactment #:** RES-24-00310

Title: Recreate position #1471 of Account Clerk 3 as an Administrative Assistant in CG 20, Range 14 in the Parks operating budget and reallocate the employee.

Sponsors: Director of Human Resources, Amani Latimer Burris

Indexes:

Code sections:

Attachments: 1. PB Memo Account Clerk 3 Parks.pdf

Date	Ver.	Action By	Action	Result
5/7/2024	1	COMMON COUNCIL	Adopt Unanimously	Pass
5/6/2024	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
4/17/2024	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
4/16/2024	1	COMMON COUNCIL	Referred	
4/5/2024	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The proposed recreates position #1471 from Account Clerk 3 in Compensation Group 20 Range 11 as an Administrative Assistant in Compensation Group 20, Range 14 and reallocates employee, J. Walters, to the new position in the Parks Division Operating Budget. The estimated annual fiscal impact of the reclassification is \$6,009, including benefits. Costs associated with the recreation will be absorbed within the Parks Division's 2024 budget. No additional appropriation is required.

Title

Recreate position #1471 of Account Clerk 3 as an Administrative Assistant in CG 20, Range 14 in the Parks operating budget and reallocate the employee.

Body

Resolution to delete position #1471 of Account Clerk 3 in CG 20, Range 11 and recreate the position as an Administrative Assistant in CG 20, Range 14; and reallocate the employee (J. Walters) to the new position in the Parks Division operating budget, thereof.