



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved DIGITAL TECHNOLOGY COMMITTEE

Thursday, February 13, 2014

5:00 PM

210 Martin Luther King, Jr. Blvd.
Room 321 (City-County Building)

CALL TO ORDER / ROLL CALL

The meeting was properly noticed. A quorum was met and the meeting was called to order by Paul Kronberger at 5:05pm.

Present: 9 -

Scott J. Resnick; Mark Clear; Mark H. Evans; Erik S. Paulson; Lauren N. Benson; Ashley J. Dryden; J.J. Streicher-Bremer; Bradley J. Grzesiak and Teresa Q. Holmes

PUBLIC COMMENT

None

NEW BUSINESS

[33062](#)

Introductions

Committee members introduced themselves and shared their backgrounds and experiences.

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Election of a Chair

Clear moved to elect Erik Paulson as Chair and Mark Evans as Vice Chair; seconded by Grzesiak. Motion passed by voice vote. Paulson suggested having a rotating chair for meetings based on the agenda.

DISCUSSION ITEMS

[33064](#)

Committee Charge, Purpose and Function

Duties, as written in Section 33.53 of the Madison General Ordinances (MGO), were read:

The Digital Technology Committee shall act in an advisory capacity to the Mayor and Common Council on the City's deployment and use of digital

technology consistent with industry and governmental standards including: making studies and recommendations relative to the facilitating the provision of internet access to all citizens with special attention to low income families, realizing additional benefits from and expand utilization of the Metropolitan Unified Fiber Network, exploring the technological needs of existing and startup businesses, assisting in the provision of digital infrastructure needs, facilitate communication with the local information technology community, assisting in providing high speed, no-cost access for travelers and commuters and exploring the feasibility of other public and private investments in 21st century telecommunication technologies, including fiber optics to the home.

Clear indicated the duties were written so as not to be restrictive and felt the most important aspects of the committee's mission are to help resolve the digital divide and provide policy guidance to the City on the use of technology and resources.

Committee members discussed their reasons for being on the committee. Many members shared their hope that the committee could offer solutions to the digital divide problem and to help develop technology policies or programs to promote entrepreneurship and economic growth. Efforts will be made to make meetings as inclusive as possible, encouraging all stakeholders to share their views and concerns.

33065

Surveillance Cameras

Rich Beadles, IT Technical Services Manager, provided background information about the City's use of surveillance cameras. City policy is outlined in Administrative Procedure Memorandum (APM) No. 3-17; and the APM references Common Council Resolution RES-08-00863.

Scott Langer, Assistant City Traffic Engineer, provided more detail about street right of way cameras. WI Dept of Transportation and neighboring municipalities have requested access to the video stream from traffic cameras and City staff are determining the feasibility and concerns with sharing the video. Discussion included technical, privacy, security, and public access issues.

A motion was made by Paulson, seconded by Clear -

City staff are to provide at the March Digital Technology Committee meeting:

1. Administrative Procedure Memorandum 3-17 and department policies/plans
2. Sample policy from other municipality or government agency
3. Staff concerns about how to address policy questions
4. Recommendations for new IT policy, new APM or revise current APM

Motion amended by Clear and Evans to include the following:

5. Provide one-page memo about which City staff have access to the cameras and how often they are accessed
6. Description of number of cameras used by different agencies

Motion and amendments passed on voice vote.

[33066](#)

Digital Divide

Paul Kronberger reported that a City budget amendment was passed to provide \$150,000 to fund a pilot project with a focus on how to provide internet service to low income neighborhoods. Other City resources include a 130-mile high speed backbone with laterals and established neighborhood resource teams. Procurement and contracting efforts are anticipated by summer.

Discussion included a critical need to collaborate with the Madison Metropolitan School District (MMSD) as they initiate their one-to-one plan (one device per student).

Efforts may be hindered by current state statute (2003 Act 278) and an opinion is requested from the City Attorney's Office.

Committee members requested the following information/documents be provided at the March meeting (additional information can be requested via email to Paul Kronberger prior to 2/21):

1. List or map of distressed neighborhoods (6-8 threshold)
2. Brief presentation of MUFN with map
3. Survey from MMSD - if available
4. Budget amendment language

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Future Agenda Items

Surveillance Cameras
MUFN (brief overview)
Digital Divide

ADJOURNMENT

A motion was made by Resnick, seconded by Grzesiak, to Adjourn at 7:35pm. The motion passed by voice vote/other.