



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft VENDING OVERSIGHT COMMITTEE

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Wednesday, August 30, 2017

5:00 PM

City County Building  
210 Martin Luther King Jr Blvd.  
Room 108

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### CALL TO ORDER / ROLL CALL

**Present:** 6 - Michael E. Verveer; Zach Wood; Chaitannya K. Agni; Marlys M. Miller;  
Rena Gelman and Saran Ouk

**Absent:** 1 - Peter J. McElvanna

**Excused:** 1 - Sean Lee

**Non Voting:** 2 - Maureen K. O'Grady and Aaron D. Collins

### APPROVAL OF MINUTES

A motion was made by Wood, seconded by Agni, to adopt the June 28, 2017 minutes. The motion was approved by a voice vote/other

### PUBLIC COMMENT

There were five people signed in for public comment.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

### DISCUSSION ITEMS

- 1 [48599](#) Review VOC roles and responsibilities

VOC roles and responsibilities were reviewed and the members gave a brief discription of thier experience in regards to the VOC.

- 2 [48600](#) Top of State Vending Overlay District (TOSVOD)

The number of licenses granted and products sold were reviewed. Also, the engagement of the area and the programming by the Business Improvement District (BID) was discussed as well as special events in that area. The complaints by businesses in the area and concern for competition in the area was discussed. The new BID visitors booth and potential kiosks were also introduced. These potential permanent kiosks are under review and more will be introduced once there is more details.

3      [46570](#)      Food Cart Review Process

The training for new reviewers was a success. There are 30 reviewers this season with 50% of them new to the process.

There are 36 food cart applications in to date with the deadline on 9/1/17.

#### NEW BUSINESS

4      [47964](#)      ALTERNATE Amending 9.13(6)(n) of the Madison General Ordinances to reduce the closing time for Late Night food vending from 4 a.m. to 3:30 a.m., creating new Late Night Vending Zone F, creating a process for trial period late night vending zones for the 2017-2018 season, and eliminating Late Night Vending Zones A and B.

A motion was made by Verveer and seconded by Wood to move to recommend to the Common Council the alternate ordinance.

A motion was made by Gelman and seconded by Agni to retain Zones A and B. Alder Verveer and Alder Wood both stated that they could not agree to this amendment. A vote was taken: Yes - Gelman, No- Agni, Wood, Verveer, Abstained - Ouk, Not present at time of vote - Miller. The motion failed.

A motion was made by Angi and seconded by Verveer to change the vending end time from 3:30 am to 4 am.

A vote was taken: Yes - Gelman, Agni and Ouk, No - Wood and Verveer, Not present at time of vote - Miller. The motion passed.

A motion was made by Agni, seconded by Ouk, (with the changes to the vending end time from 3:30 am - 4 am) to RECOMMEND TO COUNCIL TO ADOPT THE SECOND ALTERNATE - REPORT OF OFFICER. The motion passed by voice vote/other.

5      [45775](#)      Street Vending Coordinator's Report, including enforcement activity, licensing and permitting numbers.

Verveer requested that the names of the businesses that have been issued citations or warnings be listed on the staff report.

#### NEXT MEETING

Wednesday, September 27, 2017 from 5p-7p in the City County Building room 108.

#### ADJOURNMENT

This was Adjourn