



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

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Thursday, March 1, 2012

4:30 PM

Pinney Branch  
204 Cottage Grove Rd.

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PLEASE NOTE THAT ITEMS ARE REPORTED IN AGENDA NUMBER ORDER

### CALL TO ORDER / ROLL CALL

**Present:** 5 -

Larry Palm; Beth Moss; David L. Wallner; Ann L. Falconer and Gregory Markle

**Excused:** 3 -

Barbara J. Karlen; Tracy K. Kuczenski and Theodore C. Widder, III

**Others Present:** Susan Lee, Mark Benno, Deb Lehnherr, Michael Spelman, Mary Burton, Margie Navarre Saaf, Marc Gartler, Bryan Cooper, Madison Environmental Group Employees: Leah Samuels and Naomi Lipke

David Wallner called the meeting to order at 4:36 p.m.

A motion was made by Palm, seconded by Falconer to move to agenda item # 8, Approval of the 2011 DPI Public Library Annual Report at this point in the meeting. The motion passed by voice vote/other.

### APPROVAL OF MINUTES

A motion was made by Palm, seconded by Markle, to Approve the Minutes from the Library Board meeting of February 2, 2012. The motion passed by voice vote/other.

### PUBLIC COMMENT

There was none.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the Library Board.

### BOARD INFORMATION EXCHANGE

There was none.

#### ACCEPTANCE OF DIRECTOR'S REPORT

A motion was made by Palm, seconded by Falconer, to Approve the March 2012 Library Director's Report. The motion passed by voice vote/other.

Wallner commented that he liked the branch information in the report and asked for further information regarding the strategic planning process. Lee explained that the goal is to bring a draft report to the board in April. The library contracted with Orange Boy (a consulting firm) last year and has received a lot of data but not a final report yet. The 15 member steering committee has a lot of momentum but doesn't want to get too far ahead without a new director. Palm asked for some background on Morrill Solutions. Lee explained that Josh Morrill did a survey and planning piece for the library in approx. 2003. Marc Gartler further explained that Josh Morrill worked with WI Library Services and facilitated their process of looking at library trends and strategic planning. Morrill created a template for WI Public libraries which will give MPL tools to use in the strategic planning process. Palm asked for the composition of the 15 member steering committee. Lee advised that there are branch employees, technical services staff and management.

[25469](#)

March 2012 Library Director's Report

#### ACCEPTANCE OF FINANCIAL REPORT

A motion was made by Palm, seconded by Wallner to approve. The motion passed by voice vote/other.

Lee explained that this is not final and the revised 2012 report will be available next month. The difference in expenditures is largely due to the timing of the Central Branch move and that the branch was located at Mifflin St. longer than planned when the budget was built in July 2010. [SIC] 2011.

[25470](#)

Draft Final 2011 Fin Stmts

#### APPROVAL OF THE 2011 DPI PUBLIC LIBRARY ANNUAL REPORT - SUSAN LEE

A motion was made by Palm, seconded by Markle to approve. The motion passed by voice vote/other.

At this point the meeting continued in agenda item number order.

[25471](#)

2011 DPI Public Library Annual Report

## RECOGNITION OF MADISON ENVIRONMENTAL GROUP - MARK BENNO

Mark Benno introduced Leah Samuels and Naomi Lipki from Madison Environmental Group. He wanted to give them extra recognition and for the board to know of the incredible job of their superlative sustainable effort at old Central Library. Naomi worked every form of social media possible and the building was harvested for anything usable and transportable. Schools, non-profits and private citizens all benefited. The general contractors have a head start because so many things have been removed. The final clean out will be March 2nd at 5:00 p.m.

## UPDATE ON CENTRAL LIBRARY

Bryan Cooper reported that the second bidding was February 3rd. Findorff's bid for \$ 18,501,000.00 was the lowest bid out of four firms that bid on the project and was approved by the Common Council on February 28th. The Findorff bid included the green roof. Findorff is doing pre-planning and has selected a project manager. Cooper believes there is a good team so far. They held a pre-construction meeting with hazardous material removal company KPH Environmental. The removal starts on March 5th and will be done by mid-April. KPH will be on-site at the same time as the general contractor. Jeanne Zwart from engineering continues to work on furniture, fixtures and equipment with the design team and library staff in order to get specifications ready for the bid process on those items. Incidental work by the general contractor starts on March 19th and full work on March 26th.

## FACILITIES REPORT

There was none.

## FRIENDS REPORT

Ann Falconer reported that she has a meeting scheduled with Mark Benno next week to view the area at the Pennsylvania Ave. facility that is being made available for the Friends use.

## FOUNDATION REPORT

Lee reported that the capital campaign is just shy of \$ 5,500,000.00. The foundation has three events scheduled. There is a Donor Thank You event on May 4th. In July there is a fundraising luncheon called Lunch for Libraries with author David Maraniss. There will also be a beer and chocolate event on October 11th.

## SOUTH CENTRAL LIBRARY SYSTEM REPORT

There was none.

#### **DANE COUNTY LIBRARY SERVICE REPORT**

Susan Lee reported that there continues to be concern with some Dane County Libraries regarding the effectiveness of Koha and they are looking at some alternatives. There are several meetings scheduled over the next couple of months to discuss.

#### **ADJOURNMENT**

A motion was made by Palm, seconded by Markle to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 4:50 p.m.