



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, March 11, 2024

5:30 PM

Virtual meeting via Zoom

The City of Madison is holding the Police and Fire Commission meeting virtually.

1. Written Comments: You can send comments on agenda items to pfc@cityofmadison.com

2. Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. Listen by Phone:

(877) 853-5257 (Toll Free)

Webinar ID: 899 1248 3437

Present: 4 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf and William Greer

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:31pm. All attendees participated via Zoom.

Present: 3 - Veronica Figueroa Velez; Mary Schauf and William Greer

Excused: 1 - Kevin C. Gundlach

APPROVAL OF MINUTES

A motion was made by Schauf, seconded by Figueroa Velez, to approve the minutes of February 12, 2024. The motion passed by voice vote/other.

PUBLIC COMMENT

1. [82023](#) Public Comment for the Police and Fire Commission meeting of March 11, 2024

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

FIRE DEPARTMENT DISCUSSION ITEMS

Assistant Chief Tracy Burrus gave the report of the Madison Fire Department.

2. [82409](#) Consideration and potential action on final recommendation of the Fire Chief regarding twelve (12) Firefighter candidates following successful completion of the probationary period, effective March 12, 2024

A motion was made by Schauf, seconded by Greer, to approve the final recommendation of the Fire Chief for permanent placement of the twelve (12) members of the department after successful completion of probation, effective March 12, 2024.

The motion passed by voice vote/other.
3. [82410](#) Status update on 2024 Apparatus Engineer Promotional Process

Chief Burrus informed commissioners of the timeline for the promotional process.
4. [82411](#) General status update on Fire Department retirements and resignations

Chief Burrus reported three retirements, including herself.
 - Assistant Chief Tracy Burrus will be departing from the Madison Fire Department on April 2, 2024, after 22 years of service.
 - Apparatus Engineer Lori Kneebone-Karst, March 4, 2024 after 29 years and 4 months of service
 - Apparatus Engineer Wendy Krugman, March 7, 2024, after 30 years and 3 months of service
5. [82412](#) General status report on Fire Department disciplinary matters

There are currently three open investigations. There are currently no suspensions required for notification to the commission.

POLICE DEPARTMENT DISCUSSION ITEMS

Captain Tim Patton gave the report of the Madison Police Department.

- [82414](#) Status update on 2023-2024 Police Department Hiring Process

There are 32 candidates in the upcoming hiring class. Captain Patton shared

bio profiles with commissioners via email.

8. [82415](#) Status update on 2024-2025 Police Department Hiring Process
- Captain Patton updated commissioners on the details of the hiring process moving forward.**
9. [82416](#) General status update on Police Department retirements and resignations
- Captain Patton reported one retirement:
Police Officer Jason McGee - effective March 14, 2024, after 23 years of service.**
10. [82417](#) General status report on Police Department disciplinary matters
- 2 open cases: an existing internal complaint and a new external complaint related to unlawful conduct.**

CLOSED SESSION

A motion was made by Schauf, seconded by Figueroa Velez, to Convene into Closed Session. The motion passed by voice vote/other.

The commissioners convened into closed session at 5:50pm.

11. [82418](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:
- i. Consider Preliminary Recommendation of the Fire Chief for Promotion of the following candidates and report on personnel file reviews:
 - 1. Jeffrey Larson, Division Fire Chief to Assistant Fire Chief, Effective March 31, 2024
 - 2. Ronald Blumer, Lieutenant to Division Fire Chief, Effective March 31, 2024
 - 3. Michael Howell, Firefighter to Lieutenant, Effective March 31, 2024
 - ii. Consider Preliminary Recommendation of Police Chief for Promotion of the following candidates and report on personnel file reviews:
 - 1. Kellen Dzick, Police Officer to Detective, Effective March 14, 2024

This item was discussed in closed session and voted on in open session.

A motion was made by Figueroa Velez, seconded by Greer, to approve the Fire Chief's preliminary recommendation for the following candidates, Jeffrey Larson, Division Fire Chief to Assistant Fire Chief, Ronald Blumer, Lieutenant

to Division Fire Chief, and Michael Howell, Firefighter to Lieutenant, effective March 31, 2024.

The motion passed by voice vote/other.

A motion was made by Schauf, seconded by Figueroa Velez, to approve the Police Chief's preliminary recommendation Kellen Dzick, Police Officer to Detective, effective March 14, 2024.

The motion passed by voice vote/other.

12. [82419](#)

Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

A motion was made by Figueroa Velez, seconded by Schauf, to reconvene into open session. The motion passed by voice vote/other.

The commissioners reconvened into open session at 6:11pm.

ADJOURNMENT

A motion was made by Schauf, seconded by Figueroa Velez, to Adjourn. The motion passed by voice vote/other.

The meeting adjourned at 6:12pm.