Isaac Knoflicek
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Expertise

Relevant Systems:	WISDM, query library, Microsoft Project, Microsoft Excel, Adobe Photoshop, Databases (FileMaker, Access, SQL),
Relevant Skills:	Finance, budgeting, supervision, project management, customer service, multitasking

Professional Experience

IT Manager and Financial Supervisor (2013 - Present)
University of Wisconsin Madison - Laboratory of Genetics. Madison, Wisconsin
- Stabilized and modernized aging infrastructure
- Streamlined purchasing process and implemented new financial reports
- Supervised Finance and Purchasing specialists, lead team to execute all spending and ensure compliance

Systems Administrator (2012 - 2013)
University of Wisconsin Madison – Administrative Information Management Services. Madison, Wisconsin
- Consolidated mail/web/file/print services into a unified virtual environment
- Developed file share migration, login and user creation scripts in PowerShell

System and Network Administrator (2008 - 2012)
Edgewood College. Madison, Wisconsin
- Designed and implemented VMware Virtual Infrastructure
- Elected President of the Staff Association

Desktop Support Technician (2005 - 2008)
Edgewood College. Madison, Wisconsin
- Selected for a Dominican summer study program in France
- Implemented HelpSTAR helpdesk management software and integrated with asset inventory

Education

Master of Business Administration
Edgewood College, Madison, Wisconsin
May 2018

Master's Certificate in Project Management
Wisconsin School of Business – University of Wisconsin, Madison, Wisconsin
September 2016

Completed all required coursework for a major in Computer Information Systems
Edgewood College, Madison, Wisconsin
February 2008

Bachelor of Science, Information Technology - Networking
Herzing College, Madison, Wisconsin
December 2004