

URBAN DESIGN COMMISSION APPLICATION CITY OF MADISON

This form may also be completed online at: http://www.cityofmadison.com/planning/documents/UDCapplication.pdf

215 Martin Luther King Jr. Blvd; Room LL-100 PO Box 2985; Madison, Wisconsin 53701-2985 Phone: 608.266.4635 | Facsimile: 608.267.8739

Please complete all sections of the application, including the desired meeting date and the type of action requested.

Date Submitted: 14 Ann 2017	Informational Presentation
UDC Meeting Date: 16 49 2017	☐ Initial Approval
Combined Schedule Plan Commission Date (if applicable):	Final Approval
1. Project Address: 130 E G, Image Project Title (if any): Governor's Mage 2. This is an application for (check all that apply to this UDC applicated New Development ☐ Alteration to an Existing or A. Project Type: ☐ Project in an Urban Design District* (public hearing-\$300 ☐ Project in the Downtown Core District (DC) or Urban	an St unsim Inn ion): Previously-Approved Development
Specific Implementation Plan (SIP) Planned Multi-Use Site or Planned Residential Comp	olex
 Signage Exception(s) in an Urban Design District (pub C. Other: Please specify: 	Street Graphics Variance* (public hearing-\$300 fee) lic hearing-\$300 fee)
3. Applicant, Agent & Property Owner Information: Applicant Name: Robt KLEBBA	
Street Address: 704 & Gorham 5†	Company:
Telephone:(608 709 8100 Fax:()	City/State: Madison Zip: 53703 Email: bob. Klebba@gmail. Com
	Email: 605. KIE BBU & GMATT. Com
Project Contact Person:	Company:
Street Address:	City/State:Zip:
Telephone:() Fax:()	Email:
Project Owner (if not applicant) :	
Street Address:	
Telephone:()	City/State: Zip: Email:
4. Applicant Declarations: A. Prior to submitting this application, the applicant is required to discuss application was discussed with Levin Firebook One	n <u>/ff Ang / 7</u> (date of imeeting) nittal and understands that if any required information is not provided by
the application deadline, the application will not be placed on an Urban De	esign Commission agenda for consideration.
Name of Applicant FODT VLE /5/3/4	Relationship to Property GWNG
Authorized Signature JE COBOCIA	Relationship to Property OWNLY Date 14 Ang 17

Letter of Intent

Governor's Mansion Inn

130 E Gilman St

Bob Klebba and David Waugh

28 June 2017

Overview

We propose to convert the former Governor's Mansion/Executive Residence at 130 E Gilman St to an 8-room hotel with an event space and café. The building was most recently used as the Knapp House, a graduate student residential scholarship program, and is being sold after being vacant for the past 4 years. It will be exciting to reopen the grand Victorian spaces on the first floor to the public. The building is registered as a national historic landmark and is the location for many significant developments in Madison's and Wisconsin's history.

We have over 4 years' experience operating the Mendota Lake House B&B in the historic Wm & Dora Collins House at 704 E Gorham St. Our business model focuses on exploring the historic nature of the building in its neighborhood, all while providing a range of room rates. We feel strongly that everyone should be able to enjoy our local historic buildings such as hipsters enjoying the local music scene to tourists from overseas travelling in the Midwest to scholars visiting the University of Wisconsin.

The current layout of the Governor's Mansion suits our proposed use well. Our collaboration with the Wisconsin State Historical Society will allow us to bring the building up to code and preserve the look and the feel of the former Governor's Mansion. We intend to decorate it as a house museum, celebrating its history including the birth of the Wisconsin Idea with Robert La Follette up to the Knapp House scholar program.

Our proposal conforms to the City of Madison Downtown Plan. "Objective 7.1: Preserve historic buildings and groupings of buildings that contribute to the essential character of Downtown and its neighborhoods." Not only will important interior features of the house be maintained and restored, but the exterior and the surrounding landscape will be preserved.

Review of Changes

Conversion to hotel

The layout for hotel accommodations is well defined on the second floor with 7 existing bedrooms. The eighth bedroom on the first floor will be accessible. 5 guest bathrooms will need to be added. 2 additional restrooms will be added to accommodate events. Other remodeling includes changing the kitchen space for a café business and adding an accessible access on the west side of the building.

Mechanicals

Structurally, the building is sound and has been well maintained by the University for the past 50 years

and by the State for the previous 80. Our proposed commercial use will require some major mechanical changes. A sprinkler system and zoned air conditioning will be installed throughout. The 125A electrical service will need updating and plumbing will be added for the new bathrooms.

Accessibility

A sidewalk will be added from the accessible parking on the southwest side of the building to allow access from the southwest entrance. From this point access can be made to the event space in the front of the building and to the accessible guest room in the rear.

Historic preservation - Interior

None of the key remaining architectural features will be changed. The kitchen/service area on the first floor will be completely remodeled; however the dining room, parlor and living room will be restored to their original use. On the second floor, 2 bedrooms will be slightly reconfigured to add bathrooms, and a short hallway will be moved to add 2 more. The grand staircase will be preserved.

On-site Parking

We will be adding 7 car parking spaces to the existing 3 on site. There is an existing 2-space parking lot on the southwest side of the building and the northeast side has a driveway with one parking spot. The southwest parking lot will have one accessible parking spot. We intend to install a 10 unit bike rack on the southwest side of the building. Fiore Companies will make their surface parking lot at 139 E Gilman St available after business hours for events at the Governor's Mansion.

Café

Along with the kitchen remodel, we will be adding a small café to accommodate guests and the general public. The café space will be in the dining room, behind the parlor and living room. The café will serve non-alcoholic beverages and local bakery items and will be open from 6:30 am to 2:00 pm, seven days a week. Most café patrons will be expected to arrive on foot or bike. Patrons in cars will park in the street, bikers will use the provided bike parking.

Longer term lodging

We expect to accommodate guests longer than 30 days in December through March. Otherwise most rooms will be rented on a nightly basis with an average occupancy of 2 days.

Caretaker's quarters

Caretaker's quarters will be constructed in an exposed basement room. The room has an outside door and will be completely separated from the hotel and café operation.

Existing Site Conditions

The Governor's Mansion is located in the Mansion Hill Local Historic District. The street view shows an Italianate Victorian mansion, one of only two remaining on northwest side of the street in the 100 block of E Gilman. To the southwest are Haase Towers (116 E Gilman), a 7-story apartment building and Lakeshore Apartments (122 E Gilman), an 8-story apartment building. To the northeast is the Verex Building (150 E Gilman), a 7-story office building. Behind the site, is the University Lifesaving Station (144 E Gilman). The driveway on the northeast side of the building serves both this property and the Governor's Mansion.

Size of existing structure

The Governor's Mansion is a 2-story building with a full unfinished basement. There is a partial unfinished attic. The first floor is 277.6 sqm / 2988 sqft, the second floor is 269.5 sqm / 2901 sqft. The total finished space is 547.1 sqm / 5889 sqft.

Project Schedule

- Sept 2017 City approval
- Sept 2017 April 2018 Interior construction/remodeling
- Oct/Nov 2017 parking and accessible entrance
- May 2018 open hotel
- June 2018 finish caretaker's quarters

Phasing plan

All work will be completed in one phase.

Proposed uses

- Hotel
 - o 8 rooms
 - o Open 24/7/365
 - o All rooms en suite
- Extended stay
 - o Accommodation of guests for more than 30 days in December through March
- Café
 - Open every day, 6:30 am to 2:00 pm
 - o Some food preparation on site
- Event space
 - o Maximum 100 attendees
 - o Primarily tied to hotel guests (e.g. weddings)
 - Outdoor events with tents such as wedding ceremonies limited to 12:00 4:00 pm
 - Maximum 12 events per year up to 100 attendees

- o Maximum 25 events per year up to 40 attendees
- o Total 37 events per year
- Caretaker's Quarters
 - A one-bedroom apartment located in the basement, with an exterior entrance.

Zoning Text

See attached

Vicinity Map

See attached

Economic impacts to the community

There should be no additional impacts to municipal services other than the upgrading of the water supply to accommodate the sprinkler system. The hotel use will generate City of Madison room tax in excess of \$25,000 when operating at normal occupancy.

Proof of financing capability

See attached

Public Subsidy

No subsidies from the City are requested. The redevelopment of this nationally registered historic site will qualify the owners for historic preservation tax credits.

Project Team

- Developers Bob Klebba and David Waugh
- General Contractor R M Glover Construction Services
- Architect Glueck Architects
- Civil Engineer Burse Surveying and Engineering
- Financing McFarland State Bank

Site Plan

See attached site plan

Grading Plan

Grading changes will be required to accommodate parking on the northeast side of the building, see attached site plan. Additional parking on the southwest side of the building will cause very little or no change in grading.

Utility Plan

The Governor's Mansion is already served with electricity, telephone, water and sewer. The water service will need to be upgraded to support the sprinkler installation. Cable service will be added.

Landscape Plan, Landscape Worksheet

See attached.

Building Elevations

No changes will be made to the exterior of the building. Photos of the elevations are provided.

Floor Plans

See attached.

Fire Access Plan

East Gilman St will serve as the fire lane for this existing structure.

The nearest fire hydrant is at 150 E Gilman, 60 m /200 ft northeast from the site

The second closest fire hydrant is at 104 E Gilman, 100 m / 320 ft southwest from the site

The distance along a walkable path to the rear of the existing structure from the curb is 45 m / 150 ft. The rear of the building is the farthest access point.

Legal Description

Lot One (1), Certified Survey Map No. 14376 recorded in the Office of the Register of Deeds for Dane County, Wisconsin on November 1, 2016, in Volume 98 of Certified Survey Maps, Pages 186-189, as Document No. 5280981, located in the City of Madison, Dane County, Wisconsin. Parcel number 070914402030.

The size of the site is 29,104 sq ft. It is currently zoned DR-1 and the proposed zoning district is PD

Proof of pre-application notification

See attached copy of the email sent 26 May 17 to the District 2 alder, president and vice-president of Capital Neighborhoods, Inc. and City of Madison Planning.

Vicinity Map

See attached

Survey

See attached site map

Modification to Parking Requirements

We will be adding 7 car parking spaces to the existing 3 on site. There is an existing 2-space parking lot on the southwest side of the building and the east side has a driveway with one parking spot. The southwest parking lot will have one accessible parking spot. We intend to install a 10 unit bike rack on the southwest side of the building.

The driveway for the existing southwest parking area is 10 ft wide. Because this is an historic site, we are requesting from Traffic Engineering a parking driveway variance to maintain this width (see MGO 10.08). An increase in the width of paving in the front plane of the building would impinge on the historic landscape.

Transportation Plan for Governor's Mansion Inn

The off-street parking will serve the hotel guests on a daily basis. 95% of our guests will arrive by private motorized vehicle, the remainder by taxi, bus, or bike. Hotel guests expect on-site parking and the 9 conventional and 1 accessible spaces will meet the needs of the guests and our live-in caretaker.

There can be up to 12 large events per year. We have arranged for parking in the Fiore Companies' 38-space surface parking lot across the street from the Governor's Mansion for these large events. Because some of the attendees will be hotel guests, up to 90 attendees will be coming from elsewhere. Cars will have more than one person, so the surface lot will accommodate most of the event attendees. The remaining attendees will be encouraged to park at the nearby parking garages and discouraged from using private off-street parking.

Smaller events will include catered luncheons and dinners. With no more than 40 people at these events, most of the attendees arriving by motorized vehicle will be encouraged to find parking in a nearby parking garage. These events will have an impact on local free street parking, however they will not last more than 2-3 hours.

Large Events - Events up to 100 people will be required to include the following text with directions to the site

Arrival at the Governor's Mansion Inn 130 E Gilman St, Madison WI 53703

By car: event attendees are welcome to use the Verex Plaza surface parking lot across the street from the Governor's Mansion Inn at 139 E Gilman St. The code for entering and exiting the lot is ______. If the surface lot is full, the Capitol Square North parking garage is 3 blocks away on N Butler St between E Johnson St and E Mifflin St. Public parking is also available at the Edgewater Hotel at 666 Wisconsin Ave.

Street parking is limited, has a 2-hour limit during the day, and is difficult to find in the evening. Please do not use any private parking in any of the adjacent apartment buildings.

By bike: Bike racks are provided on the southwest (left) side of the building. BCycle kiosks are located at Mansion Hill Inn, 424 N Pinckney St and James Madison Park, 472 E Gorham St.

By bus: The closest bus stop is on N Hamilton St at E Gorham St. Routes 2 and 5 stop here weekdays and weekends. Be aware that east-bound buses stop at N Hamilton St just south of E Johnson St. On weekdays, routes 10, 27 and 28 stop on E Gorham St and E Johnson St at N Pinkney St. Otherwise, many more bus routes can be accessed from the capitol square only 4 blocks away (520 m / 1700 ft).

By foot: We are located about 600 m (2000 ft) from the Wisconsin State Capitol or 750 m (2500 ft) from State St. The University of Wisconsin Memorial Union is a 16 minute walk (1300 m / 0.8 mile)

Small Events -Events up to 40 people will be required to include the following text with directions to the site

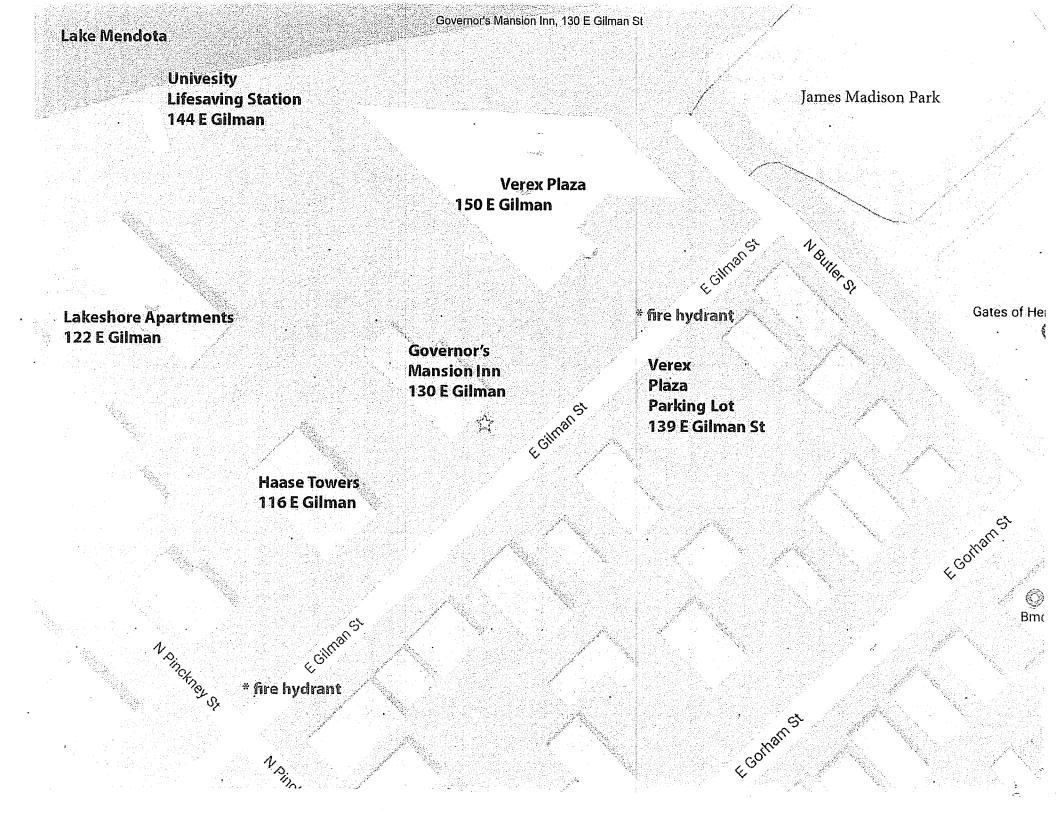
Arrival at the Governor's Mansion Inn 130 E Gilman St, Madison WI 53703

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Bob Klebba

bob.klebba@gmail.com>

130 E Gilman St, 30-day preapplication notification

1 message

Bob Klebba <bob.klebba@gmail.com>

Fri, May 26, 2017 at 12:07 PM

To: "Zellers, Ledell" <district2@cityofmadison.com>, president@capitolneighborhoods.org, snegrin212@gmail.com, "Tucker, Matthew" <MTucker@cityofmadison.com>, "Firchow, Kevin" <KFirchow@cityofmadison.com> Cc: David Waugh <dpwaugh@gmail.com>, Jim Glueck <glueckarch@sbcglobal.net>

to: Alder Zellers, CNI, Planning staff

We intend to apply for a zoning map amendment to the PD district (from DR-1). We will be converting the Governor's Mansion, previously the residence of the Knapp House scholars, to a small hotel.

Our land use application will be submitted by 28 June.

Bob Klebba & David Waugh

Bob Klebba 704 E Gorham St Madison WI 53703-1522 608-209-8100 www.morningwoodfarm.com www.mendotalakehouse.com



June 26, 2017

Mr. Bob Klebba 704 E. Gilman St. Madison, WI 53703

RE:

130 East Gilman Street - Parking Issues

Dear Bob,

Please allow this letter to serve as verification of our recent discussion regarding special event parking for the hotel you are planning at 130 East Gilman Street. As you know, we own the surface lot at 139 East Gilman, in addition to the Verex Plaza building at 150 East Gilman. While our surface parking stalls are leased to tenants for their exclusive use, we do believe that we can provide assistance to your operation for a small number of special events. Specifically, we have discussed the following:

- Controlled access to the surface lot at 139 East Gilman for up to 12 events per year. Use is limited to times and days outside of normal business hours and must be approved in advance.
 Approval will be dependent upon tenant demand and our business needs during that same time period.
- Each event would be assigned a unique access code to be used to gain access to the lot. This code would expire after the event to maintain control over access.
- A per event usage fee of \$500 will be payable in advance of the event.

As you approach the opening of the property in mid-2018, we can work on a simple license agreement to be used for each event, which will indicate date, time, fee, access code and liability limitations.

We wish you the best of luck as you move forward with this exciting project. We look forward to having you as a neighbor.

Sincerely,

WEST WASHINGTON ASSOCIATES LLC

By: Fiore Companies, Inc., Management Agent

Stacy M. Nemeth

Chief Operating Officer



Community Banking Since 1904

June 21st, 2017

Governors Mansion LLC Robert Klebba 704 E Gorham St Madison, WI 53703

Re: Construction financing for 130 E. Gilman St., Madison, WI f/k/a "The Old Governors Mansion"

Dear Mr. Klebba,

McFarland State Bank ("the Bank") is pleased to express its interest in the loan transaction described in this letter. This letter is not intended to be a commitment to lend on the Bank's part, but is intended to serve as a pre-qualification of financing for the transaction described above based on preliminary analysis performed by the Bank related to construction budget, equity capacity of borrowers and property information provided. Full due diligence underwriting, final budget review and City approvals will be considered prior to the Bank determining whether to issue a commitment to lend.

If you have any questions, please call me at 608-838-5040. We appreciate the opportunity and look forward to proceeding with further loan due diligence.

Sincerely,

Dan Carey

Assistant Vice President Commercial Lending

McFarland State Bank

608-838-5040



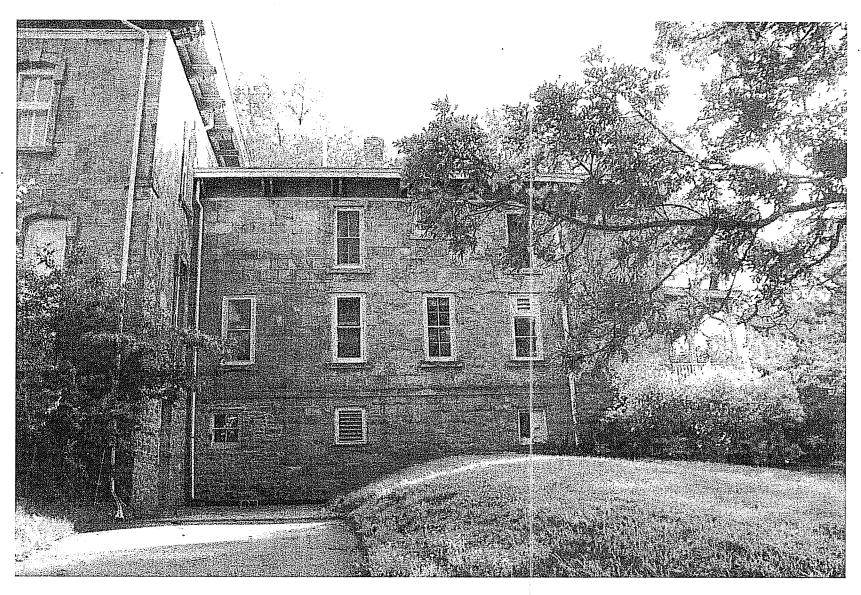
LENOER CONTRACTOR



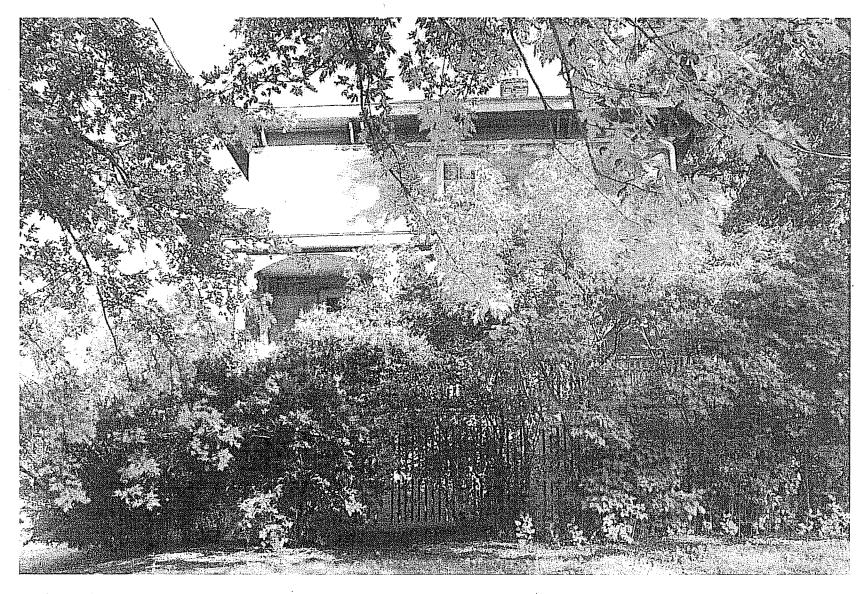
Southeast elevation



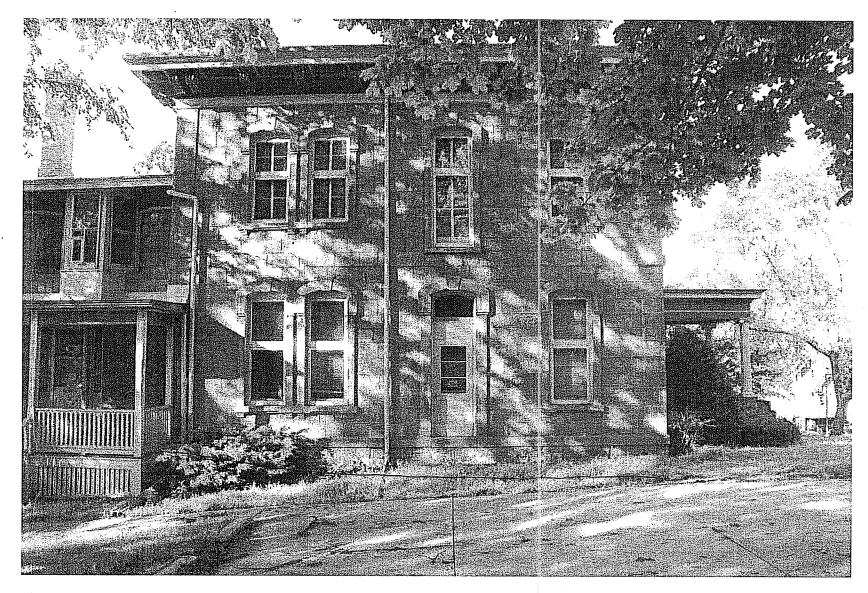
Northeast elevation left



Northeast elevation right



Northwest elevation



Southwest elevation right



Southwest elevation left

Landscaping Schedule – Governor's Mansion, 130 E Mifflin St

, -	•		
	•	points	•
Adding		1110	
1 PoS	Picea omorika 'Skylands' #10	15	
9 Pv	Panicum virgatum #1	2	
1 Cj	Cercidiphyllum japonicum 'Rotfuchs' #10	15	
1 xAp	Acer platanoides existing	100	
5 TC	Taxus cuspidata 'Capitata' #5	10	
1 xUp	Ulmus pumila existing	100	•
3 xQr	Quercus rubra existing	160	
1 xAs	Acer saccharum existing	160	
1 xEa	Euonymous alata existing .	3	
5 SbT	Spiraea betulifolia 'Tor' #3	3	
10 HSS	Hosta 'Sum and Substance' #1	2	
3 BGV	Buxus 'Green Valley' #3	3	
4 Hal	Hydrangea aborescens 'Incrediball' #1	2	·u
2 Ad	Aruncus dioicus #1	2	
1 BGM	Buxus 'Green Mountain' #3	3	
2 xSv	Syringa vulgaris existing	3	•
2 xSp	Syringa patula 'Miss Kim' existing	. 3	
2 xT	Taxus low growing existing •	3	+
1 xTc	Taxus cuspidate 'Capitata' existing	4	
1 MRJ	Malus 'Red Jade' #7	15	
1 xHv	Hamamelis virginiana existing	3	
2 xPm	Pseudotsuga menziesii existing	35	A COMMINS
	-	•	
Removing		-423	
-1	Cotoneaster	3	parking
-1	Hamamelis virginiana	15	parking
-1	Acer saccarhinum	160	weed tree
-1	Cornus mas	15	parking .
-3	Taxus	20	end of life issues
-1	Acer platanoides	160	significant inclusion, hazardous
-2	Thuja occidentalis	10	replaced with Taxus cuspidata 'Capitata'
1	Juniperus chinensis	1.0	accessible walk
total		687	
points required, 2	29104 sq ft	485	

Amendments to Letter of Intent Governor's Mansion Inn

130 E Gilman St

14 August 2017

Parking change

At the 7 June UDC meeting, we discussed the location of the parking lot. Commissioners expressed concern about removing an elm tree with the proposed parking lot configuration. In our Land Use Application submitted 28 June, we put the last parking space on the other side of the elm tree. After having spent some time in the property, we are less concerned about this elm's contribution to the tree canopy given the proximity of mature red oaks, sugar and Norway maples.

Furthermore, we are embarrassed to acknowledge that in early June, we mistook this Siberian elm for an American elm (Ulmus americana). Bob has served on a Species Assessment Group in the last round of evaluations required by the NR 40 rule and we are both dedicated to controlling invasive plants where possible. The Siberian elm is "restricted" in Wisconsin, which means that no part of the species can be sold, planted or transported here. Descriptions of the Siberian elm from the Missouri Botanical Garden and the Wisconsin Department of Natural Resources are included in this Amendment.

Because of the less awkward parking configuration and the control of an undesirable invasive species, we are now proposing to remove the Siberian elm (U. pumila)

More information on accessible walk

The berm on the SW side of the house will extend 10' from the house to the parking area. We are still researching the right geotextiles and their placement to protect the sandstone foundation from the concrete walk and from trapped moisture in the berm. The three downspouts will be drained underground and away from the house.

Another issue is the interface between the walk and the porch. We will need to wrap the berm retaining wall toward the house and against the southeast part of the porch. We have not decided whether we bring the wood porch floor surface out over the retaining wall or extend the concrete walk over the retaining wall at this point. The current porch railing will be opened to provide access to the walk. Because there will be 4.5' of landscaping between the walk and the retaining wall on the parking side, we will not need to add railing along accessible walk.

Changes to SW porch

As indicated in the Land Use Application, the SW porch floor will be reconstructed to allow for an accessible entrance. The floor will be raised approximately 8" and the deteriorating stairs and floor will be replaced. Some structural changes may be required for the accessible walk berm interface but will not be visible. The current paint colors will be maintained (blue and cream).

This plant is listed as an exotic invasive species to Missouri and the Midwest by the Midwest Invasive Plant Network. The species should not be planted in the Midwest.

Culture

Grow in average, dry to medium, well-drained soils in full sun. Tolerant of light shade. Prefers rich, moist loams. Adapts to both wet and dry sites. Tolerant of poor soils. Generally tolerant of urban conditions. Freely self-seeds.

Noteworthy Characteristics

Ulmus pumila, commonly called Siberian elm, is a fast-growing, weak-wooded, deciduous tree that typically grows to 50-70' tall with broad upright habit. In the wild, it is sometimes seen in a shrubby form. It is primarily found in moist soils along streams from eastern Siberia to China. It was once widely planted in the U. S. beçause of its toughness, rapid growth, ability to thrive under arduous growing conditions and resistance to Dutch elm disease. Insignificant small reddish flowers appear in spring before the foliage emerges. Flowers give way to single-seeded wafer-like samaras (each tiny seed is surrounded by a flattened circular papery wing). Seeds mature in April-May as the leaves reach full size. Elliptic to oblong leaves (to 2-3" long) are smooth dark green above and glabrous beneath, with acuminate tips, serrate margins and nearly symetrical bases. Leaves typically turn an undistinguished dull yellow in fall.

Genus name comes from the Latin name.

Specific epithet means dwarf in reference to the small leaves and sometimes small shrubby habit.

Problems

Branches are weak-wooded, brittle and easily damaged by strong winds and winter ice/snow. Resistant but not immune to Dutch elm disease and phloem necrosis. Various wilts, rots, cankers and leaf spots may occur. Elm leaf beetles may significantly damage the foliage. Other insect visitors include borers, leaf miner, beetles, mealy bugs, caterpillars and scale.

Garden Uses

Siberian elm is not recommended for landscape use today because of its weak, easily damaged limbs and branches, its susceptibility to numerous insect and disease pests, and its general lack of ornamental interest. It could be effectively grown in poor soils, as a windbreak, or along slopes for erosion control where ornamental features are not an issue.

http://dnr.wi.gov/topic/Invasives/fact/SiberianElm.html

Siberian elm (Ulmus pumila)

A fast growing tree that grows to be 50-70' tall. The bark is gray-brown bark with furrows at maturity. Twigs and leaves are nearly hairless, with black hairs on the bud scales.



This species is Restricted (Orange counties)

Other names for this plant include:

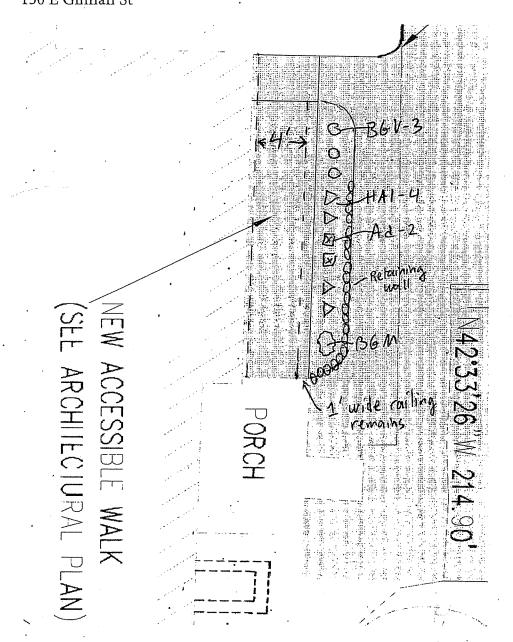
- Commoń names: littleleaf elm, dwarf elm
- Scientific names: Ulmus campestris var. pumila; U. manshurica; U. turkestanica

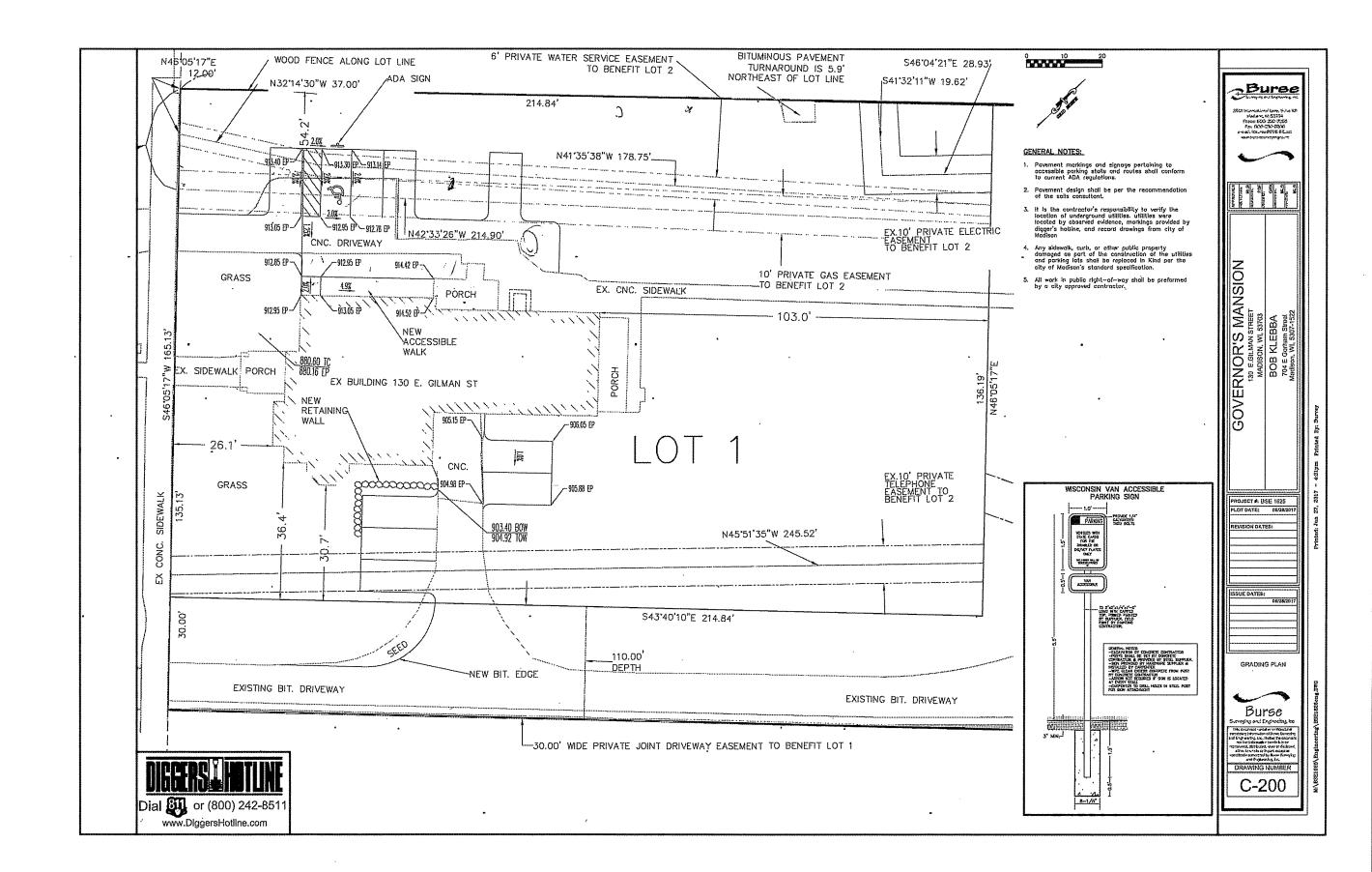
Ecological threat:

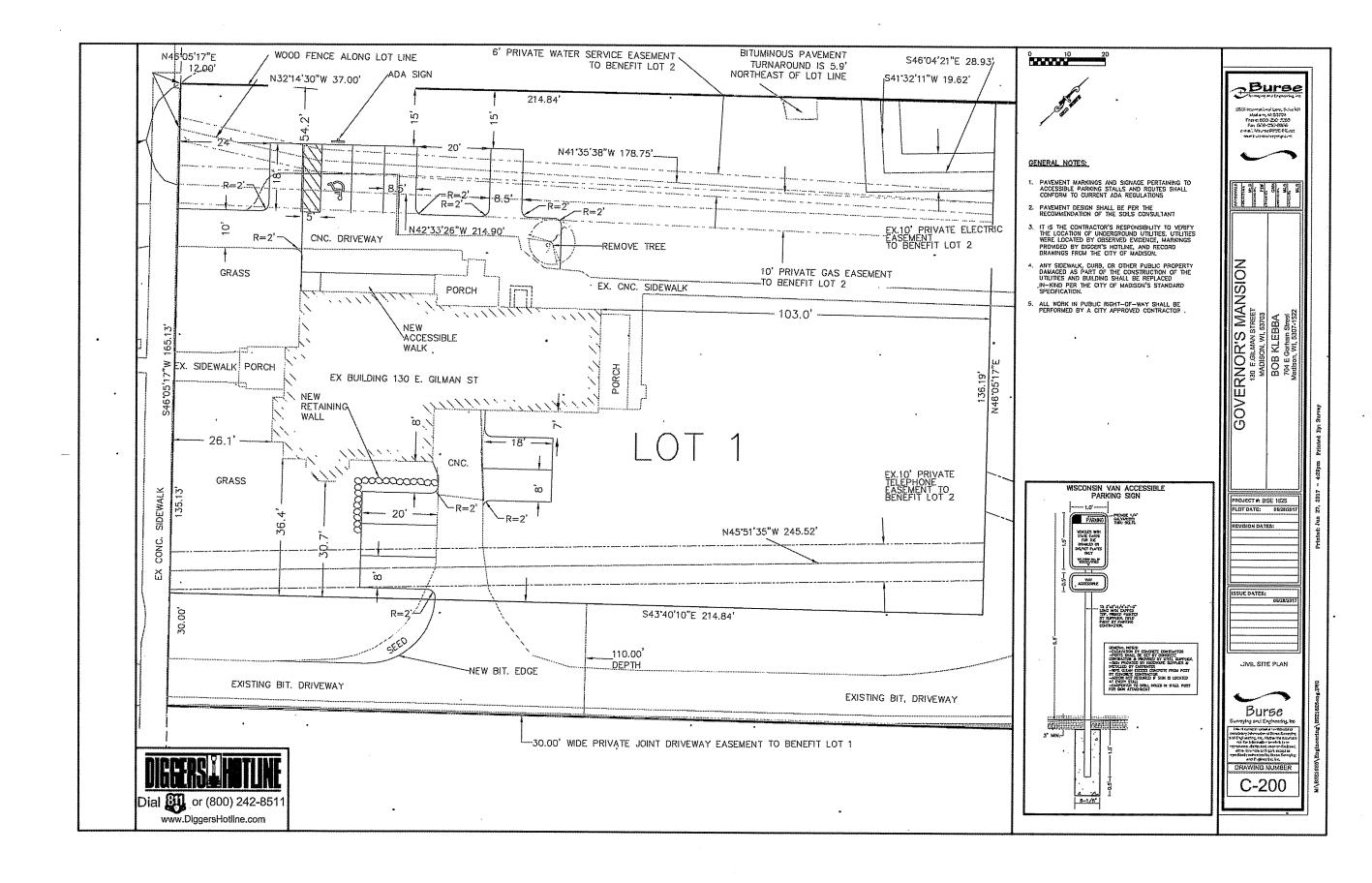
- Tolerates a wide variety of growing conditions including extreme temperatures, nutrient-poor soils and low moisture.
- Can be found along roadsides, in pastures and grasslands, stream banks, and prairies.
- Due to fast development and germination of seeds, dense thickets form rapidly, displacing native vegetation and reducing forage for native fauna.

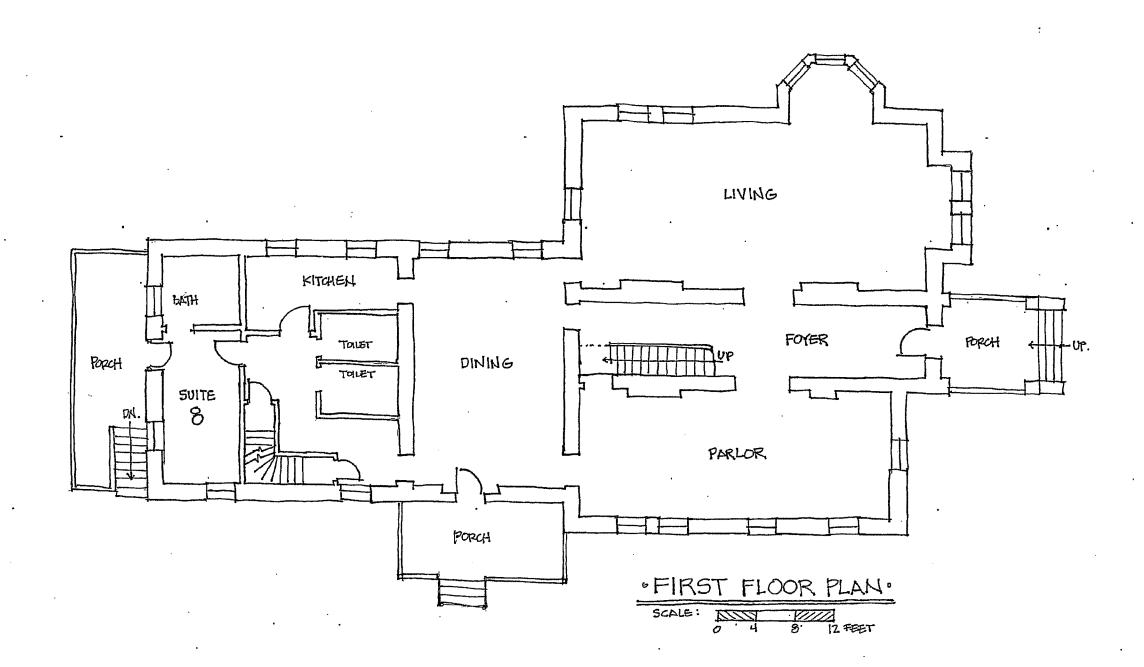
Classification in Wisconsin: Restricted (hybrids and individuals used as rootstock are exempt)

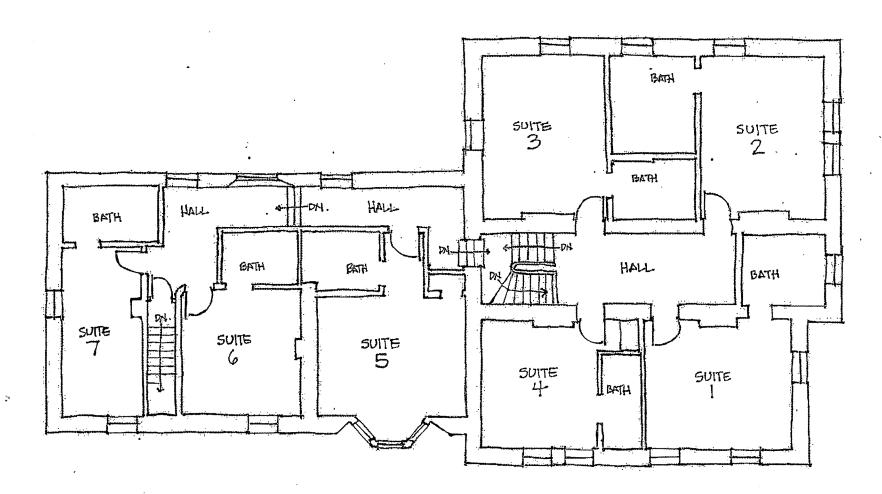
Species Assessment Groups (SAG) were assembled to recommend a legal classification for each species considered for <u>NR 40</u>. The recommendation for Siberian elm was based upon this <u>literature review</u> developed by the department.



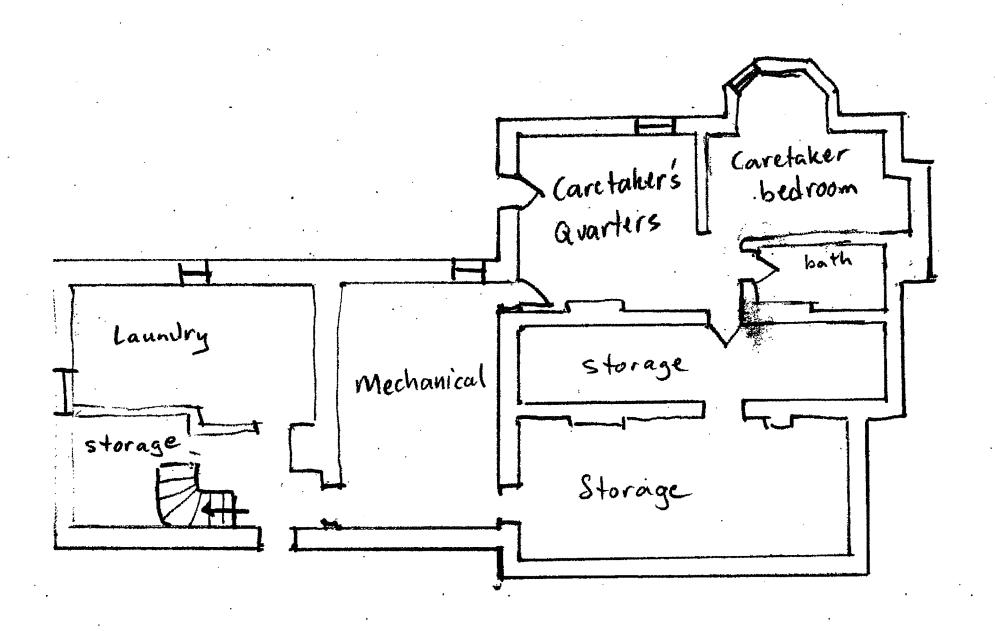








SCALE: SCALE: DIE FEET



Basement Floor Plan

