

**CITY OF MADISON
INTER-DEPARTMENTAL
CORRESPONDENCE**

To: Rob Phillips, Engineering Division
Kevin Briski, Parks Division
Chief Davis, Fire Department
Chief Wray, Police Department
Janel Heinrich, Health Division
George Hank, Building Inspection Division
Bill Vandenbrook, Public Works
Steven Cover, Department of Planning and Community and Economic Development
Tim Parks, Plan Commission
Alder Ledell Zellers

From: Amy L. Scanlon, Preservation Planner, Planning Division

Re: Notice for Potential Designation of Local Landmark: **REQUEST FOR COMMENTS**

Date: May 3, 2013

The Landmarks Commission of the City of Madison will hold a Public Hearing in Room LL-110 of the Madison Municipal Building, 215 Martin Luther King, Jr. Blvd. on Monday, May 13, 2013 at 4:45 p.m. regarding the potential Local Landmark Designation of the following property:

511 North Carroll Street

According to the Landmarks Ordinance (see underlined section below):

33.19(6)(a) Designation Of Landmarks and Landmark Sites.

The Landmarks Commission and the Common Council may consider nominations for landmark status. An individual or group may nominate a property for consideration. If a complete, accurate application is submitted and the Commission decides to consider the nomination, a public hearing shall be scheduled. At least ten (10) days prior to such hearing, the commission shall notify the owners of record, as listed in the office of the City Assessor, who are owners of property in whole or in part situated within two hundred (200) feet of the boundaries of the property affected. Notice of such hearing shall also be published as a Class 1 Notice, under the Wisconsin Statutes. The commission shall also notify the following: Department of Public Works, Parks Division, Fire and Police Departments, Health Division, Department of Planning and Community and Economic Development and Plan Commission. Each such department shall respond to the commission within thirty (30) days of notification with its comments on the proposed designation or rescission. The commission shall then conduct such public hearing and, in addition to the notified persons, may hear expert witnesses, and shall have the power to subpoena such witnesses and records as it deems necessary.

Please respond with comments on the proposed designation by May 13, 2013.

Should you have any questions or desire additional information please contact Amy Scanlon (266 6552 or ascanlon@cityofmadison.com). Thank you.