



# CITY OF MADISON DEPARTMENT OF CIVIL RIGHTS



## EOC Manager's Report

Team/Group Name:

DCR/EOD - Byron

2/8/24

### BRIEFING TOPIC

1.	Topic	2023-2024 - Housing Related Items
	Date:	On Going
	Update:	Ordinance & Rules for HUD, State of WI, City Partnerships
	Update:	<b>EOD Case Management</b> <ul style="list-style-type: none"><li>• <b>20 cases from the EEOC</b> Coming to MEOD This Month</li><li>• We have many cases in Abeyance we are working through – pulling the oldest first.</li><li>• <b>We have applied for a HUD Grant:</b> This was to increase staff support for the processing of the increased housing cases post Covid. We believe the decision for the award is due end of February or first part of March.</li></ul>
2.	Topic	Staffing & Workload
	Date:	Ongoing
	Summary:	Promotions, Reclassification, Other
	Update:	<ol style="list-style-type: none"><li>1. <b>EOY Report Delayed (Admin Staffing)</b><ol style="list-style-type: none"><li>a. <b>We are experiencing difficulties maintaining all EOD Communications, Phone Calls, DCR Emails, Scheduling, and Intake of new cases.</b></li></ol></li><li>2. We have tried putting our Investigators on O.T. to help with admin functions. However, we do not get ahead; this keeps us from getting further out for case processing.</li><li>3. Citywide Mediation Program.<ol style="list-style-type: none"><li>a. A New PD has been drafted – the process is in review.</li></ol></li><li>4. Recruitment for EO investigator 1 – Interviews 2/8/24</li></ol>
Engagement/Partners		
3.	Event	Community Input
	Date:	Ongoing
	Summary:	City is supporting and participating in this outreach
	Update:	<ol style="list-style-type: none"><li>1. Complaints are weekly from, Residents, Atty's and EOD on Processing concerns.</li><li>2. North Madison Area asking for a Listening Session</li></ol>
4. Community News/Issues/Concerns	Topic:	DCR/EOD Trainings
	Summary:	Education, Outreach and Training
	Update:	<b>Goal:</b> 2024 is to reach 2,500 annually
	Update:	<ul style="list-style-type: none"><li>• Monthly Job Center Training Schedule for 2024</li><li>• Madison Cap Times Training: 2/8/24</li></ul>
5.		EOC Discussion and Plan (Ongoing)
Topic:		EOC 2022/23 Work Plan Items

	Update: <ul style="list-style-type: none"> <li>Continue to support the work on the Statewide Collaboration Municipalities List for the EOC.</li> <li>EOC workgroup for the update to 39.03 Ordinance and EOC Rules has begun. Ford will lead</li> </ul>
6.  Topic Summary: Notes:	<div>Other</div> <div>EOC 2023/4 Annual Report</div> <div>Items and Updates</div> <div>1. Working on a list of items to update on our website after the Housing retaliation Provision and Ordinance</div>
Other Special Projects	and Notes

**Business & Government Professionals (Community Outreach, Education and Trainings)**

1. EOD's Monthly Community Partners
2. Madison College Paralegal Program
3. DTCP (Dept. Trade and Consumer Protection)
4. Job Center
5. Just Dane
6. Apartment Association for South Central WI
7. Mexican Consulate Office (Milw)
8. Madison Cap Times