



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 11/21/2022

Requisition Number: (8 characters)

Requestor Name: devyn aj brown

Requestor Phone Number:

Requestor Email: dbrown@publichealthmdc.com

Fund: 6100 PUBLIC HEALTH MADISON DANE

Agency: 32 PUBLIC HEALTH MADISON DANE

Major: ☒ 53*** Supplies/Goods☐ 541** Utilities☐ 542** Building/Facility Maintenance/Repair☐ 543** Software/Equipment Maintenance/Repair☐ 544** Public Works Maintenance/Repair☐ 545** Training/HR-Related Services☐ 546** Consulting/Professional Services☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$60,000.00

Vendor Name: Thermo Electron North America LLC

Product/Service Description: purchase of qPCR

☐ **\$50,000 and UNDER**

This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**

Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☒ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☐ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

All US EPA Environmental Assays for Beach Monitoring qPCR have been developed to run on these instruments (ABI) using their reagents and platform. Using another platform (which we have tried previously) makes our work exceedingly more difficult because we lack peer support and support from the method developer (US EPA, et al.) For beach monitoring, there are developed methods and calculation spreadsheets designed to run with the data generated from this line of instrumentation. The US EPA Method we follow for qPCR analysis at beaches is available upon request. The document notes "This method assumes the use of an Applied Biosystems (ABI) Real-Time PCR system as the default platform". Please note this was written in 2012, the QuantStudio Line for qPCR is the replacement for the ABI StepOnePlus mentioned in the appendix. The other machine mentioned, the "Cephied SmartCycler" is no longer manufactured or supported.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has spent \$63,777 with Thermo Electron North America LLC since 2015. None of the purchases were competitively selected, since all of them fell below the threshold requiring competitive selection. In October 2022, the Common Council authorized an additional non-competitively selected purchase from this vendor in the amount of \$101,288 for Public Health of Madison and Dane County to purchase Dionex Ion Chromatography System. That purchase is not reflected in the above amounts as no payment have been made at this time.

Date:

Submit