

## STREET USE (SPECIAL EVENT) PERMIT APPLICATION

### Applicant

Tristan Straub  
Big Top Events, Llc  
917 E Mifflin St.  
Madison, WI 53703  
Email: Tristan@breesestevensfield.Com  
Phone: (608) 338-8739

### Contact During Event

Tristan Straub  
Big Top Events, Llc  
917 E Mifflin St.  
Madison, WI 53703  
Email Tristan@breesestevensfield.Com  
Phone: (608) 338-8739

### Event Information

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Name of Event: Breese Stevens Field Event  
Season - 2022

Event Type: Recurring One Day

Estimated Attendance: 6000

Is this a new event:

### Event Additional Information

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Run/Walk:

Music/Concert:

Festival:

Rally:

Parade:

Posting no parking signs or bagging meters?

Other:

If other, please describe:

### Site Map

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Each event application must include a detailed event site map with the following items a applicable:

- Accessible paths for wheelchairs as well as disabled parking spaces
- Dumpsters
- Emergency vehicle access lanes (minimum of 20')
- Event Perimeter
- Garbage and Recycling - cleanup and trash/recycling plans are required with the site map
- Portable toilets
- Signage
- Stages
- Temporary Structures
- Tents
- Vendors

A helpful online resource for route mapping is: [Map My Run](#)

I understand I must attach site map and route map with this application, if applicable:

## Location Information

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Capitol Square:

State Street Mall (700/900):

30 on the Square:

Other:

Street Names and Block Numbers:

Breese Stevens Field and Surrounding Streets (E. Washington Ave., Mifflin St, Paterson St., Brearly St.)

## Event Dates

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Event Start Date: 05/06/2022

Event Start Time: 5:30pm

Event End Date: 08/22/2022

Event End Time: 10:00pm

Event Setup Time: 5:30am

Event Cleanup Time: 11:59am

## Temporary (Picnic/Beer) Licenses

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Visit the [City of Madison City Clerk's Office](#) website under heading "Temporary Picnic/Beer License" to apply.

Will beer/wine be sold?(\$):

Will beer/wine be served (Free of charge)?:

I understand that a Certificate of Insurance with liquor liability, naming the City of Madison as additional insured, is required: \*

I understand I must apply for Temporary (Picnic/Beer) License to serve or sell beer/wine for this event:

If the Temporary (Picnic/Beer) License is denied will the event occur?: **No**

## Street Use Event Vending License

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If food will be sold please visit the [Public Health - Madison & Dane County](#) website.

I understand a Special Event License Application listing the vendors and their Sellers ID# is required:

Will food and/or merchandise be sold?(\$):

Estimate number of vendors:

## Public Amplification Permit

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If public amplification is needed it must be kept to a reasonable level at all times and must end by 11 pm.

Will there be Public Amplification?(\$):

Start Date	Start Time	End Date	End Time	Rain Date
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### SAFETY AND SECURITY

- Complete the Emergency Action Plan (EAP) template below to provide information about the safety plan for your event.
- For large events, contact [Madison Fire](#) prior to submitting the street use permit application, so they can review and make recommendations for additional emergency plan requirements.
- At the review of the street use permit application, Police and Fire Department representatives may also require [Special Duty Police Officers](#) or Fire Inspector staffing at your event. If MPD designates an event as a District Event, the organizer must contact [Central District MPD](#), (608) 266-4482, regarding Madison Police requirements for the event.

Emergency Action Plan [PDF/ MS Word](#)

### RUN/WALK EVENTS

For run/walk events, organizers are strongly encouraged to contact [Police](#), [Traffic Engineering](#) and [Madison Metro](#) prior to submitting an application so these agencies can review and make recommendations on the proposed route(s).

I understand that I must submit the Emergency Action Plan:

### Equipment Rental - Downtown events only.

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Will you need equipment rental from the City of Madison?(\$):

Trash Barrels:

Recycling Barrels:

Dumpsters:

Electrical Adaptors:

### Marketing

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Conditional approval of the event is required before promoting, marketing or advertising the event.

Do you want this included in the Madison Parks calendar of events?:

Event Website: [www.breesestevensfield.com](http://www.breesestevensfield.com)

Notes: Various Events: DCFM,

## Acknowledgement

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If a street use permit is issued for the event, the Applicant agrees to comply with all permit conditions, and understands that failure to comply with any condition or any violation of law may result in the immediate cancellation of the event

Further, the Applicant is legally responsible and financially liable to the City of Madison for all city fees and costs associated with the overall organization, management, and implementation of the event and its related activities and maintains ultimate liability for payment of all fees and costs assessed by the City of Madison.

I have read the Acknowledgement:

## Indemnification

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THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

I have read the Acknowledgement:

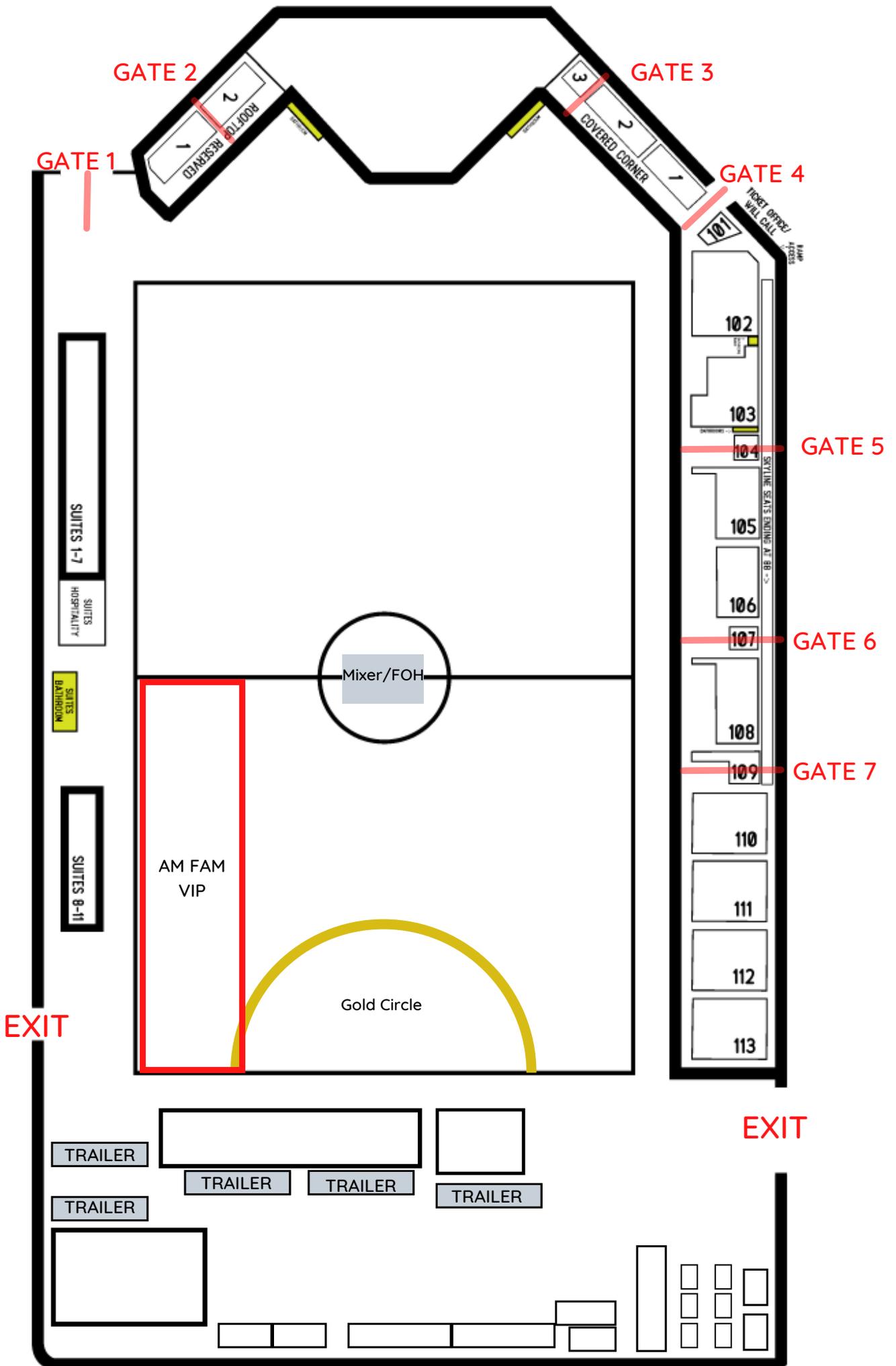
## Signature

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By initialing, I/we  
waive the 21-day  
decision  
requirement :

Signature: Tristan Straub

Date: 03/08/2022





**Addendum A – Event Grounds**  
**Event: Bodega - Friday, May 6, 2022**

1) Effective date: This permit is effective from May 6, 2022 until May 6, 2022. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff is responsible for administration of this street use permit:

<u>Permit Application Contact</u>	<u>Event Day Contact</u>
Tristan Straub	Maria DeRidder
General Manager	Event Manager
Cell: 608-338-8739	Cell: 920-460-7348
<a href="mailto:tristan@breesestevensfield.com">tristan@breesestevensfield.com</a>	<a href="mailto:maria@breesestevensfield.com">maria@breesestevensfield.com</a>

3) Event Grounds

The event grounds shall be as follows:

**Location A (N. Brearly St.):**

- Starting at 12:00 PM on May 6, 2022, no parking will be allowed on the 100 Block of N. Brearly St. (between E. Washington Ave. and E. Mifflin St) and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 9 PM on May 6, 2022.

**Location B (E. Mifflin St.):**

- Starting at 12:00 PM on May 6, 2022, no parking will be allowed on the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 9 PM on May 6, 2022.

**Location C (E. Washington Ave.):**

- Starting at 12:00 PM on May 6, 2022, no parking will be allowed on the west half of the 900 block of East Washington Ave. and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 9 PM on May 6, 2022.

All parking will be reopened by 9:00 PM on May 6, 2022.



## **SCHEDULE**

### **Friday, May 6, 2022**

- **12:00 PM** – 900 Block of E. Mifflin St. - No parking starting 5/6/22 at 12:00 PM until 5/6/22 at 9:00 PM
- **12:00 PM** – 100 Block of N. Brearly St.- No parking starting 5/6/22 at 12:00 PM until 5/6/22 at 9:00 PM
- **12:00 PM** – 900 Block of East Washington Ave. - No parking starting 5/6/22 at 12:00 PM until 5/6/22 at 9:00 PM
- **12:00 PM** – Event Set-Up Begins
- **5:00 PM** – Bodega Begins
- **9:00 PM** – Event Ends
- **9:00 PM** – Event Tear Down Begins
- **9:00 PM** – Parking Re-Opened



**Addendum A – Event Grounds**  
**Event: Bodega - Friday, Jun 3, 2022**

1) Effective date: This permit is effective from June 3, 2022 until June 3, 2022. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff is responsible for administration of this street use permit:

<u>Permit Application Contact</u>	<u>Event Day Contact</u>
Tristan Straub	Maria DeRidder
General Manager	Event Manager
Cell: 608-338-8739	Cell: 920-460-7348
<a href="mailto:tristan@breesestevensfield.com">tristan@breesestevensfield.com</a>	<a href="mailto:maria@breesestevensfield.com">maria@breesestevensfield.com</a>

3) Event Grounds

The event grounds shall be as follows:

**Location A (N. Brearly St.):**

- Starting at 12:00 PM on June 3, 2022, no parking will be allowed on the 100 Block of N. Brearly St. (between E. Washington Ave. and E. Mifflin St) and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 9 PM on June 3, 2022.

**Location B (E. Mifflin St.):**

- Starting at 12:00 PM on June 3, 2022, no parking will be allowed on the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 9 PM on June 3, 2022.

**Location C (E. Washington Ave.):**

- Starting at 12:00 PM on June 3, 2022, no parking will be allowed on the west half of the 900 block of East Washington Ave. and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 9 PM on June 3, 2022..

All parking will be reopened by 9:00 PM on June 3, 2022.



## **SCHEDULE**

### **Friday, June 3, 2022**

- **12:00 PM** – 900 Block of E. Mifflin St. - No parking starting 6/3/22 at 12:00 PM until 6/3/22 at 9:00 PM
- **12:00 PM** – 100 Block of N. Brearly St.- No parking starting 6/3/22 at 12:00 PM until 6/3/22 at 9:00 PM
- **12:00 PM** – 900 Block of East Washington Ave. - No parking starting 6/3/22 at 12:00 PM until 6/3/22 at 9:00 PM
- **12:00 PM** – Event Set-Up Begins
- **5:00 PM** – Bodega Begins
- **9:00 PM** – Event Ends
- **9:00 PM** – Event Tear Down Begins
- **9:00 PM** – Parking Re-Opened



**Addendum A – Event Grounds**  
**Event: AM FAM Championship Concert on June 10th, 2022**

1) Effective date: This permit is effective from June 9, 2022 until June 11, 2022. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff is responsible for administration of this street use permit:

<u>Permit Application Contact</u>	<u>Event Day Contact</u>
Tristan Straub	Trygve Chinander
General Manager	Director of Operations & Facility
Cell: 608-338-8739	Cell: 715-497-6928
<a href="mailto:tristan@breesestevensfield.com">tristan@breesestevensfield.com</a>	<a href="mailto:tryg@breesestevensfield.com">tryg@breesestevensfield.com</a>

3) Event Grounds

The event grounds shall be as follows:

**Location A (N. Paterson St.):**

- Starting at 6:00 AM on June 10, 2022, no parking will be allowed on 100 Block of N. Paterson St.(between E. Mifflin and E. Washington Ave.) and will be cleared of all vehicles on the westbound lane.This area will be used for production, artist, and FPC Live parking. Re-opening parking at 4:00 AM on June 11, 2022.
- Starting at 3:00 PM on June 10, 2022, 100 Block of N. Paterson St.(between E. Mifflin and E. Washington Ave.) will be closed and cleared of all vehicles on the westbound lane. Re-opening at 4:00 AM on June 11, 2022.

**Location B (N. Brearly St.):**

- Starting at 6:00 AM on June 10, 2022, 100 Block of N. Brearly St. (between E. Washington Ave. and E. Mifflin St) will be closed and cleared of all vehicles. This area will be used for production, artist, and FPC Live parking. Access to Lyric parking entrance and exit from E. Washington Ave. will be allowed and monitored. Re-opening at 4:00 AM on June 11, 2022.

**Location C (E. Mifflin St.):**

- Starting on June 9, 2022, the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) will be shut down for two (2) hours (TBD) for stage load in. We would need



special duty police to shut down the street for two hours.

- Starting at 6:00 AM on June 9, 2022, no parking will be allowed on the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) and will be cleared of all vehicles. This area will be used for production, artist, and FPC Live parking. Re-opening parking at 4:00 AM on June 11, 2022.
- Starting at 6:00 AM on June 10, 2022, the 900 Block of E. Mifflin St (between N. Paterson St. and N. Brearly St.) will be closed and cleared of all vehicles. This area will need to be accessed by production vehicles to enter Breese Stevens Field and to park the production vehicles until the end of the event. People living on E. Mifflin will still be able to access their homes but leaving the street clear of parked vehicles. Re-opening at 4:00 AM on June 11, 2022.

#### **Location D (E. Washington Ave.):**

- Starting on June 10, 2022 at 6:00 AM no parking will be allowed on the west half of the 900 block of East Washington Ave. This area will be left clear for ambulance and fire truck emergency needs. Re-opening parking at 4:00 AM on June 11, 2022.

We would request street closure barricades at each entrance, "Local Traffic Only" signs for E. Mifflin St., No Left Turn and No Right Turn signs and barrels for E. Washington Ave and No Parking signs posted on all four streets notifying everyone that the street will be closing.

All streets will be reopened by 4:00 AM on June 11, 2022.

## **SCHEDULE**

### **Thursday, June 9, 2022**

- **6:00 AM** – 900 Block of E. Mifflin St. - No Parking starting 6/9/21 at 6:00 AM until 6/11/21 at 4:00 AM
- **6:00 AM** – Site Build Begins

### **Friday, June 10, 2022**

- **6:00 AM** – 900 Block of E. Mifflin St. - Closed and cleared of all vehicles. Access to Lyric parking enter and exit will be allowed. People living on E. Mifflin will still be able to access their homes but leaving the street clear of parked vehicles.
- **6:00 AM** – 100 Block of N. Brearly St. - Closed and cleared of all vehicles. Access to Lyric parking enter and exit will be allowed.
- **6:00 AM** – 100 Block of Paterson St. - No Parking starting 6/10/21 at 6:00 AM until 6/11/21 at 4:00 AM
- **6:00 AM** – 900 block of East Washington Ave. - No Parking starting 6/10/21 at 6:00 AM until 6/11/21 at 4:00 AM.
- **3:00 PM** – 100 Block of Paterson St. - Closed and cleared of all vehicles. Access from Festival Lot will remain open from the West.
- **5:30 PM** – Doors open for event
- **7:00 PM** – Event Begins
- **10:00 PM** – Event Ends
- **10:00 PM** – Event Tear Down Begins

### **Saturday, June 11, 2022**



- **4:00 AM** – All streets and parking are reopened

**RECAP:**

**No Parking:**

- 900 Block of East Mifflin St: No Parking starting 6/9/22 at 6:00 AM until 6/11/22 at 4:00 AM
- 100 Block of Brearly St: No Parking starting 6/10/22 at 6:00 AM until 6/11/22 at 4:00 AM
- 100 Block of Paterson St: No Parking starting 6/10/22 at 6:00 AM until 6/11/22 at 4:00 AM
- 900 Block of East Washington Ave: No Parking starting 6/10/22 at 6:00 AM until 6/11/22 at 4:00 AM

**Road Closure:**

- 900 Block of East Mifflin St starting 6/10/22 at 6:00 AM until 6/11/22 at 4:00 AM
- 100 Block of Brearly St starting 6/10/22 at 6:00 AM until 6/11/22 at 4:00 AM
  - Access to Lyric parking enter and exit will be allowed
- 100 Block of Paterson St starting 6/10/22 at 3:00 PM until 6/10/22 at 11:59 PM
  - Access from Festival Lot will remain open from the West



**Addendum A – Event Grounds**  
**Event: Concert on June 28th, 2022**

1) Effective date: This permit is effective from June 27, 2022 until June 29, 2022. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff is responsible for administration of this street use permit:

<u>Permit Application Contact</u>	<u>Event Day Contact</u>
Tristan Straub	Trygve Chinander
General Manager	Director of Operations & Facility
Cell: 608-338-8739	Cell: 715-497-6928
<a href="mailto:tristan@breesestevensfield.com">tristan@breesestevensfield.com</a>	<a href="mailto:tryg@breesestevensfield.com">tryg@breesestevensfield.com</a>

3) Event Grounds

The event grounds shall be as follows:

**Location A (N. Paterson St.):**

- Starting at 3:00 PM on June 28, 2022, 100 Block of N. Paterson St.(between E. Mifflin and E. Washington Ave.) will be closed and cleared of all vehicles on the westbound lane. Re-opening at 11:59 PM on June 28, 2022.

**Location B (N. Brearly St.):**

- Starting at 6:00 AM on June 28, 2022, 100 Block of N. Brearly St. (between E. Washington Ave. and E. Mifflin St) will be closed and cleared of all vehicles. This area will be used for production, artist, and FPC Live parking. Access to Lyric parking entrance and exit from E. Washington Ave. will be allowed and monitored. Re-opening at 11:59 PM on June 28, 2022.

**Location C (E. Mifflin St.):**

- Starting on June 27, 2022, the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) will be shut down for two (2) hours (TBD) for stage load in. We would need special duty police to shut down the street for two hours.
- Starting at 6:00 AM on June 28, 2022, no parking will be allowed on the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) and will be cleared of all vehicles. This area will be used for production, artist, and FPC Live parking. Re-opening parking at 4:00 AM on June 29, 2022.



- Starting at 6:00 AM on June 28, 2022, the 900 Block of E. Mifflin St (between N. Paterson St. and N. Brearly St.) will be closed and cleared of all vehicles. This area will need to be accessed by production vehicles to enter Breese Stevens Field and to park the production vehicles until the end of the event. People living on E. Mifflin will still be able to access their homes but leaving the street clear of parked vehicles. Re-opening at 4:00 AM on June 29, 2022.

**Location D (E. Washington Ave.):**

- Starting on June 28, 2022 at 6:00 AM no parking will be allowed on the west half of the 900 block of East Washington Ave. This area will be left clear for ambulance and fire truck emergency needs. Re-opening parking at 11:59 PM on June 28, 2022.

We would request street closure barricades at each entrance, "Local Traffic Only" signs for E. Mifflin St., No Left Turn and No Right Turn signs and barrels for E. Washington Ave and No Parking signs posted on all four streets notifying everyone that the street will be closing.

All streets will be reopened by 4:00 AM on June 29, 2022.

**SCHEDULE**

**Monday, June 27, 2022**

- **TIME TBD** – 900 Block of E. Mifflin St. - Shut down for two (2) hours (TBD) for stage load in
- **6:00 AM** – Site Build Begins

**Tuesday, June 28, 2022**

- **6:00 AM** – 900 Block of E. Mifflin St. - Closed and cleared of all vehicles. Access to Lyric parking enter and exit will be allowed. People living on E. Mifflin will still be able to access their homes but leaving the street clear of parked vehicles.
- **6:00 AM** – 100 Block of N. Brearly St. - Closed and cleared of all vehicles. Access to Lyric parking enter and exit will be allowed.
- **6:00 AM** – 100 Block of Paterson St. - No parking starting 6/28/21 at 3:00 PM until 6/28/21 at 11:59 PM
- **6:00 AM** – 900 block of East Washington Ave. - No Parking starting 6/28/21 at 6:00 AM until 6/28/21 at 11:59 PM.
- **3:00 PM** – 100 Block of Paterson St. - No parking and cleared of all vehicles. Access from Festival Lot will remain open from the West.
- **5:00 PM** – Doors open for event
- **7:00 PM** – Event Begins
- **10:00 PM** – Event Ends
- **10:00 PM** – Event Tear Down Begins

**Wednesday, June 29, 2022**

- **4:00 AM** – All streets and parking are fully reopened



**RECAP:**

**No Parking:**

- 900 Block of East Mifflin St: No Parking starting 6/28/22 at 6:00 AM until 6/29/22 at 4:00 AM
- 100 Block of Brearly St: No Parking starting 6/28/22 at 6:00 AM until 6/28/22 at 11:59 PM
- 100 Block of Paterson St: No Parking starting 6/28/22 at 3:00 PM until 6/11/22 at 11:59 PM
- 900 Block of East Washington Ave: No Parking starting 6/28/22 at 6:00 AM until 6/28/22 at 11:59 PM

**Road Closure:**

- 900 Block of East Mifflin St on 6/27/22 for two (2) hours, TIME TBD.
- 100 Block of Brearly St starting 6/28/22 at 6:00 AM until 6/28/22 at 11:59 PM
  - Access to Lyric parking enter and exit will be allowed
- 100 Block of Paterson St starting 6/28/22 at 3:00 PM until 6/28/22 at 11:59 PM
  - Access from Festival Lot will remain open from the West



**Addendum A – Event Grounds**  
**Event: Concert on July 1st, 2022**

1) Effective date: This permit is effective from July 1, 2022 until July 2, 2022. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff is responsible for administration of this street use permit:

<u>Permit Application Contact</u>	<u>Event Day Contact</u>
Tristan Straub	Trygve Chinander
General Manager	Director of Operations & Facility
Cell: 608-338-8739	Cell: 715-497-6928
<a href="mailto:tristan@breesestevensfield.com">tristan@breesestevensfield.com</a>	<a href="mailto:tryg@breesestevensfield.com">tryg@breesestevensfield.com</a>

3) Event Grounds

The event grounds shall be as follows:

**Location A (N. Paterson St.):**

- Starting at 3:00 PM on July 1, 2022, 100 Block of N. Paterson St.(between E. Mifflin and E. Washington Ave.) will be closed and cleared of all vehicles on the westbound lane. Re-opening at 11:59 PM on July 1, 2022.

**Location B (N. Brearly St.):**

- Starting at 6:00 AM on July 1, 2022, 100 Block of N. Brearly St. (between E. Washington Ave. and E. Mifflin St) will be closed and cleared of all vehicles. This area will be used for production, artist, and FPC Live parking. Access to Lyric parking entrance and exit from E. Washington Ave. will be allowed and monitored. Re-opening at 11:59 PM on July 1, 2022.

**Location C (E. Mifflin St.):**

- Starting at 6:00 AM on July 1, 2022, no parking will be allowed on the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) and will be cleared of all vehicles. This area will be used for production, artist, and FPC Live parking. Re-opening parking at 6:00 AM on July 2, 2022.
- Starting at 6:00 AM on July 1, 2022, the 900 Block of E. Mifflin St (between N. Paterson St. and N. Brearly St.) will be closed and cleared of all vehicles. This area will need to be accessed by production vehicles to enter Breese Stevens Field and to park the production vehicles until the end of the event. People living on E. Mifflin will still be able to access



their homes but leaving the street clear of parked vehicles. Re-opening at 6:00 AM on July 2, 2022.

**Location D (E. Washington Ave.):**

- Starting on July 1, 2022 at 6:00 AM no parking will be allowed on the west half of the 900 block of East Washington Ave. This area will be left clear for ambulance and fire truck emergency needs. Re-opening parking at 11:59 PM on July 1, 2022.

We would request street closure barricades at each entrance, "Local Traffic Only" signs for E. Mifflin St., No Left Turn and No Right Turn signs and barrels for E. Washington Ave and No Parking signs posted on all four streets notifying everyone that the street will be closing.

All streets will be reopened by 4:00 AM on July 2, 2022.

**SCHEDULE**

**Friday, July 1, 2022**

- **6:00 AM** – 900 Block of E. Mifflin St. - Closed and cleared of all vehicles. Access to Lyric parking enter and exit will be allowed. People living on E. Mifflin will still be able to access their homes but leaving the street clear of parked vehicles.
- **6:00 AM** – 100 Block of N. Brearly St. - Closed and cleared of all vehicles. Access to Lyric parking enter and exit will be allowed.
- **6:00 AM** – 900 block of East Washington Ave. - No Parking starting 6/28/21 at 6:00 AM until 6/28/21 at 11:59 PM.
- **3:00 PM** – 100 Block of Paterson St. - No parking and cleared of all vehicles. Access from Festival Lot will remain open from the West.
- **5:00 PM** – Doors open for event
- **7:00 PM** – Event Begins
- **10:00 PM** – Event Ends
- **10:00 PM** – Event Tear Down Begins

**Saturday, July 2, 2022**

- **6:00 AM** – All streets and parking are fully reopened



**RECAP:**

**No Parking:**

- 900 Block of East Mifflin St: No Parking starting 7/1/22 at 6:00 AM until 7/2/22 at 4:00 AM
- 100 Block of Brearly St: No Parking starting 7/1/22 at 6:00 AM until 7/2/22 at 6:00 AM
- 900 Block of East Washington Ave: No Parking starting 7/1/22 at 6:00 AM until 7/2/22 at 6:00 AM

**Road Closure:**

- 900 Block of East Mifflin St starting 7/1/22 at 6:00 AM until 7/2/22 at 6:00 AM
- 100 Block of Brearly St starting 7/1/22 at 6:00 AM until 7/1/22 at 11:59 PM
  - Access to Lyric parking enter and exit will be allowed
- 100 Block of Paterson St starting 7/1/22 at 3:00 PM until 7/1/22 at 11:59 PM
  - Access from Festival Lot will remain open from the West



**Addendum A – Event Grounds**  
**Event: Festival Foods Lights the Isthmus on July 2nd, 2022**

1) Effective date: This permit is effective from July 2, 2022 until July 3, 2022. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff is responsible for administration of this street use permit:

<u>Permit Application Contact</u>	<u>Event Day Contact</u>
Tristan Straub	Trygve Chinander
General Manager	Director of Operations & Facility
Cell: 608-338-8739	Cell: 715-497-6928
<a href="mailto:tristan@breesestevensfield.com">tristan@breesestevensfield.com</a>	<a href="mailto:tryg@breesestevensfield.com">tryg@breesestevensfield.com</a>

3) Event Grounds

The event grounds shall be as follows:

**Location A (N. Paterson St.):**

- Starting at 3:00 PM on July 2, 2022, 100 Block of N. Paterson St. (between E. Mifflin and E. Washington Ave.) will be closed and cleared of all vehicles on the westbound lane. Re-opening at 11:59 PM on July 2, 2022.

**Location B (N. Brearly St.):**

- Starting at 6:00 AM on July 2, 2022, no parking will be allowed on the 100 Block of N. Brearly St. (between E. Washington Ave. and E. Mifflin St) and will be cleared of all vehicles. This area will be used for production, artist, and FPC Live parking. Access to Lyric parking entrance and exit from E. Washington Ave. will be allowed and monitored. Re-opening at 11:59 PM on July 2, 2022.
- Starting at 9:00 PM on July 2, 2022, the 100 Block of N. Brearly St. (between E. Washington Ave. and E. Mifflin St) will be closed. This will be a fall zone for fireworks. Access to Lyric parking entrance and exit from E. Washington Ave. will be allowed and monitored. Re-opening at 11:59 PM on July 2, 2022.

**Location C (E. Mifflin St.):**

- Starting at 6:00 AM on July 2, 2022, no parking will be allowed on the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) and will be cleared of all vehicles. This area will be used for production, artist, and FPC Live parking. Re-opening parking at 11:59 PM on July 2, 2022.



**Location D (E. Washington Ave.):**

- Starting on July 2, 2022 at 3:00 PM no parking will be allowed on the west half of the 900 block of East Washington Ave. This area will be left clear for ambulance and fire truck emergency needs. Re-opening parking at 11:59 PM on July 2, 2022.

We would request street closure barricades at each entrance, "Local Traffic Only" signs for E. Mifflin St., No Left Turn and No Right Turn signs and barrels for E. Washington Ave and No Parking signs posted on all four streets notifying everyone that the street will be closing.

All streets will be reopened by 11:59 PM on July 2, 2022.

**SCHEDULE**

**Saturday, July 2, 2022**

- **6:00 AM** – 900 Block of E. Mifflin St. - No Parking starting 7/2/22 at 6:00 AM until 7/2/22 at 11:59 PM.
- Access to Lyric parking enter and exit will be allowed. People living on E. Mifflin will still be able to access their homes but leaving the street clear of parked vehicles.
- **6:00 AM** – 100 Block of N. Brearly St. - No Parking starting 7/2/22 at 6:00 AM until 7/2/22 at 11:59 PM.
- Access to Lyric parking enter and exit will be allowed.
- **3:00 PM** – 900 block of East Washington Ave. - No Parking starting 7/2/22 at 3:00 PM until 7/2/22 at 11:59 PM.
- **3:00 PM** – 100 Block of Paterson St. - Closed and cleared of all vehicles. Access from Festival Lot will remain open from the West.
- **5:00 PM** – Doors open for event
- **7:00 PM** – Event Begins
- **9:00 PM** – 100 Block of N. Brearly St. - Closed and cleared of all vehicles. Access to Lyric parking enter and exit will be allowed.
- **10:00 PM** – Event Ends
- **10:00 PM** – Event Tear Down Begins
- **11:59 PM** – All streets and parking are fully reopened



**RECAP:**

**No Parking:**

- 900 Block of East Mifflin St: No Parking starting 7/2/22 at 6:00 AM until 7/2/22 at 11:59 PM
- 100 Block of Brearly St: No Parking starting 7/2/22 at 6:00 AM until 7/2/22 at 11:59 PM
- 900 Block of East Washington Ave: No Parking starting 7/2/22 at 3:00 PM until 7/2/22 at 11:59 PM

**Road Closure:**

- 100 Block of Brearly St starting 7/2/22 at 9:00 PM until 7/2/22 at 11:59 PM
  - Access to Lyric parking enter and exit will be allowed
- 100 Block of Paterson St starting 7/2/22 at 3:00 PM until 7/2/22 at 11:59 PM
  - Access from Festival Lot will remain open from the West



**Addendum A – Event Grounds**  
**Event: Dane County Farmers Market**

1) Effective date: This permit is effective from July 9, 2022 until July 9, 2022. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff is responsible for administration of this street use permit:

<u>Permit Application Contact</u>	<u>Event Day Contact</u>
Tristan Straub	Maria DeRidder
General Manager	Event Manager
Cell: 608-338-8739	Cell: 920-460-7348
<a href="mailto:tristan@breesestevensfield.com">tristan@breesestevensfield.com</a>	<a href="mailto:maria@breesestevensfield.com">maria@breesestevensfield.com</a>

3) Event Grounds

The event grounds shall be as follows:

**Location A (N. Brearly St.):**

- Starting at 5:00 AM on July 9, 2022, no parking will be allowed on the 100 Block of N. Brearly St. (between E. Washington Ave. and E. Mifflin St) and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 2 PM on July 9, 2022.

**Location B (E. Mifflin St.):**

- Starting at 5:00 AM on July 9, 2022, no parking will be allowed on the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 2 PM on July 9, 2022.

**Location C (E. Washington Ave.):**

- Starting at 5:00 AM on July 9, 2022, no parking will be allowed on the west half of the 900 block of East Washington Ave. and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 2 PM on July 9, 2022.

All parking will be reopened by 2:00 PM on July 9, 2022.



## **SCHEDULE**

### **Saturday, July 9, 2022**

- **5:00 AM** – 900 Block of E. Mifflin St. - No parking starting 7/9/21 at 5:00 AM until 7/9/21 at 2:00 PM
- **5:00 AM** – 100 Block of N. Brearly St.- No parking starting 7/9/21 at 5:00 AM until 7/9/21 at 2:00 PM
- **5:00 AM** – 900 Block of East Washington Ave. - No parking starting 7/9/21 at 5:00 AM until 7/9/21 at 2:00 PM
- **5:00 AM** – Event Set-Up Begins
- **6:30 AM** – Dane County Farmers Market Begins
- **1:00 PM** – Event Ends
- **1:00 PM** – Event Tear Down Begins
- **2:00 PM** – Parking Re-Opened



**Addendum A – Event Grounds**  
**Event: Bodega - Friday, Jul 22, 2022**

1) Effective date: This permit is effective from July 22, 2022 until July 22, 2022. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff is responsible for administration of this street use permit:

<u>Permit Application Contact</u>	<u>Event Day Contact</u>
Tristan Straub	Maria DeRidder
General Manager	Event Manager
Cell: 608-338-8739	Cell: 920-460-7348
<a href="mailto:tristan@breesestevensfield.com">tristan@breesestevensfield.com</a>	<a href="mailto:maria@breesestevensfield.com">maria@breesestevensfield.com</a>

3) Event Grounds

The event grounds shall be as follows:

**Location A (N. Brearly St.):**

- Starting at 12:00 PM on July 22, 2022, no parking will be allowed on the 100 Block of N. Brearly St. (between E. Washington Ave. and E. Mifflin St) and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 9 PM on July 22, 2022.

**Location B (E. Mifflin St.):**

- Starting at 12:00 PM on July 22, 2022, no parking will be allowed on the 900 Block of E. Mifflin St. (between N. Paterson St. and N. Brearly St.) and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 9 PM on July 22, 2022.

**Location C (E. Washington Ave.):**

- Starting at 12:00 PM on July 22, 2022, no parking will be allowed on the west half of the 900 block of East Washington Ave. and will be cleared of all vehicles. This area will be used for market vendor parking. Parking re-opened at 9 PM on July 22, 2022..

All parking will be reopened by 9:00 PM on July 22, 2022.



## **SCHEDULE**

### **Friday, July 22, 2022**

- **12:00 PM** – 900 Block of E. Mifflin St. - No parking starting 7/22/22 at 12:00 PM until 7/22/22 at 9:00 PM
- **12:00 PM** – 100 Block of N. Brearly St.- No parking starting 7/22/22 at 12:00 PM until 7/22/22 at 9:00 PM
- **12:00 PM** – 900 Block of East Washington Ave. - No parking starting 7/22/22 at 12:00 PM until 7/22/22 at 9:00 PM
- **12:00 PM** – Event Set-Up Begins
- **5:00 PM** – Bodega Begins
- **9:00 PM** – Event Ends
- **9:00 PM** – Event Tear Down Begins
- **9:00 PM** – Parking Re-Opened



## **Emergency Operations Plan-Concerts**

### **Event Staff:**

- Conor Caloia - Chief Operating Officer - 608-509-3367
- Tristan Straub - General Manager - 608-338-8739
- Tryg Chinander - Director of Facility/Operations - 715-497-6928
- Maria DeRidder - Event Manager - 920-460-7348

### **Security:**

Security staff will be conducting bag checks upon entry and Breese Stevens Field staff will be checking each person into the stadium. Furthermore, event management staff will be positioned throughout the grandstand and field monitoring the crowd and maintaining the outlined capacities. Breese Stevens Field will also feature metal detectors as well as wands for added security.

### **Weather:**

The Breese Stevens Field event manager will be tracking the weather forecast. If there appears to be a chance of inclement weather, Breese Stevens Field has access to the meteorologists at WeatherOps for up to date, more detailed weather information. The show will go on with the exception of lightning directly in the area or winds in excess of 60 miles per hour. In these instances, the show will be delayed. The stage will be cleared and guests will be encouraged to take cover in indoor common areas and underneath the west grandstand roof. This will be communicated via the public address system.

### **MPD:**

The Breese Stevens Field event manager will meet with the MPD command officer to run through the event upon arrival. At this time MPD will receive a radio for direct communication and will be on a separate channel for clear communication.

The Emergency Onsite Command will be located in the ticket office at Gate 4. In the instance of an emergency needs/incidents MPD, MFD, BSF event manager will meet here to address next steps.

In the event of an emergency, the event manager will take command of the staff and all emergency operations. The event manager will be responsible for communicating with 911 and interfacing with MPD and MFD. The preferred entrance for MFD and MPD in the event of an emergency is the large access gate on the Brearly St side of East Mifflin Street. In the event of an emergency, Breese Stevens Field event management staff will be there to direct fire and police into the facility. The Breese Stevens Field event manager will control all communication with the



public and the Breese Stevens Field event management staff. If necessary, the event manager will communicate with the two EMT's on-site. The medical and guest services tent for the event will be located in the south end zone on the East Mifflin street side. The event manager will communicate with the 15 other managers on radio and this message will be communicated to the event management staff throughout the facility.

In addition to previous event management training, there will be a security meeting on-site at 3:15 pm with all crowd management personnel to review positioning and procedures. Prior to this meeting, the event management staff will meet to review emergency management protocol.

### **Emergency Management Protocol**

Step 1: Situation is assessed by event manager, Conor Caloia.

Step 2: Caloia notifies on-site EMT's (2) and appropriate local authorities, if necessary.

Step 3: Caloia enacts the emergency management plan on-site and relays instructions to the 12 event managers via radio.

Step 4: The event managers then communicate this message to the 60 event staff on-site that are not on radio.

Step 5: The emergency is addressed by the event management team and local authorities.

Step 6: Caloia communicates a second message to the event managers indicating to return to standard operations.

In the case of an evacuation, guests will be asked to seek shelter in their cars. Guests without cars will be directed to the Galaxie parking garage across the street. Staff will cover in the Paterson end zone space.



## **Emergency Operations Plan-Soccer**

Security staff will be conducting bag checks upon entry and Breese Stevens Field staff will be checking each person into the stadium. Furthermore, event management staff will be positioned throughout the grandstand and field monitoring the crowd and maintaining the outlined capacities. Breese Stevens Field will also feature metal detectors as well as wands for added security for Forward Madison matches.

There will be a public address system located near midfield in the press box that the Breese Stevens Field event manager can access in the event of an emergency. The Breese Stevens Field event manager will be tracking the weather forecast. If there appears to be a chance of inclement weather, Breese Stevens Field has access to the meteorologists at WeatherOps for up to date, more detailed weather information. The match will go on with the exception of lightning directly in the area. Under this circumstance, the match will be delayed. The field will be cleared and guests will be encouraged to take cover in indoor common areas and underneath the west grandstand roof. This will be communicated via the public address system.

In the event of an emergency, the event manager will take command of the staff and all emergency operations. The event manager will be responsible for communicating with 911 and interfacing with MPD and MFD. The preferred entrance for MFD and MPD in the event of an emergency is the large access gate on the Brearly St side of East Mifflin Street. In the event of an emergency, Breese Stevens Field event management staff will be there to direct fire and police into the facility. The Breese Stevens Field event manager will control all communication with the public and the Breese Stevens Field event management staff. If necessary, the event manager will communicate with the two EMT's on-site. The medical and guest services tent for the event will be located in the south end zone on the East Mifflin street side. The event manager will communicate with the 15 other managers on radio and this message will be communicated to the event management staff throughout the facility.



## **Emergency Management Protocol- Soccer**

Step 1: Situation is assessed by event manager, Conor Caloia.

Step 2: Caloia notifies on-site EMT's (2) and appropriate local authorities, if necessary.

Step 3: Caloia enacts the emergency management plan on-site and relays instructions to the 15 event managers via radio.

Step 4: The event managers then communicate this message to the 60 event staff on-site that are not on radio.

Step 5: The emergency is addressed by the event management team and local authorities.

Step 6: Caloia communicates a second message to the event managers indicating to return to standard operations.

In the case of an evacuation, guests will be asked to seek shelter in their cars. Guests without cars will be directed to the Galaxie parking garage across the street. Staff will cover in the Paterson end zone space.