



Department of Planning & Community & Economic Development

Economic Development Division

Matthew B. Mikolajewski, Director

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www.cityofmadison.com/business

Office of Business Resources

Saran Ouk, Manager souk@cityofmadison.com

Ruth Rohlich, Business Development Specialist

Please send all inquiries to Ruth

rohrlich@cityofmadison.com

The application will be a writable PDF. The City's Document Services will set it up properly once finalized.

Building Improvement Grant Application

Please read the Program Summary. Page four of the Program Summary explains the process for applying to this grant. The first step is to discuss your project with City Staff. Please call or e-mail Ruth Rohlich to set up a conversation about your project before applying.

Ruth Rohlich

608-267-4933

rohrlich@cityofmadison.com

Applicant:

Phone:

Business Name:

Business Address:

Zip Code:

E-mail Address:

Property Owner:

Property Owner E-mail:

Property Owner Phone Number:

Number of Employees of Business:

How many Owners? Ownership Type (LLC/Sole Proprietorship/Unknown)

Full-Time

Part-Time

Name of Grantee:

This grant is only available to City of Madison business owners that identify as being a member of a "historically underrepresented" group.

I identify as being a member of a "historically underrepresented" group that is defined as:

- Low Income Woman Person with a disability
- Person of Color Veteran LGBTQ+ Individual
- Immigrant

*We will be asking demographic data as per the ARPA Rules.

Lease Terms: Explanation of Project Scope

Attachments

- Copy of lease, land contract or deed.
- Building owners written authorization
- Bids, estimates, contracts, product brochures, design drawings as appropriate

Total Project Budget

List Individual Project Elements	Total Cost	Grant Dollars Used	Private Dollars Used
Totals			

List Contractors and suppliers				
Contractor/Supplier	E-mail	Item(s) or work proposed	Amount	Estimate Provided (Y/N)

Comments

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Applicant’s Certification

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a grant under the City of Madison Business Improvement Grant Program and is true and complete to the best of the applicant’s knowledge and belief.

Signature:

Date:

Signature:

Date:

E-mail application to: Ruth Rohlich Business Development Specialist City of Madison rrohlich@cityofmadison.com PREFERRED DELIVERY METHOD	Drop off application: ATTN: Ruth Rohlich Martin Luther King Jr. Blvd Room 312	Mail application: ATTN: Ruth Rohlich Economic Development P.O Box 2983 Madison 53701-2983
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