

## **2022 Wedding PACKAGES\*\*\***

### **SHORT STORY (Ceremony Only)**

Cost: \$1,100

Includes:

- ✓ 3 hours of rental space during library hours on the 3<sup>rd</sup> floor
- ✓ Planning time with the Event Coordinator
- ✓ Tours
- ✓ Emails/ Phone calls
- ✓ Rehearsal space
- ✓ Set up and Take down of all Library furniture
- ✓ On site Event Staff for Rehearsal and Wedding Day
- ✓ Two Parking spaces
- ✓ Access to Library's diagram and seating software
- ✓ Audio/ Visual

### **NOVEL (Reception/Dance)**

Cost: \$2,750 plus tax

Includes:

- ✓ 8 hours of rental space on the 3<sup>rd</sup> floor
- ✓ Starting at 3:00pm and ending at 11:00pm
- ✓ Clean up time goes until 11:29pm
- ✓ Planning time with the Event Coordinator
- ✓ Tours
- ✓ Emails/ Phone calls
- ✓ Set up and Take down of all Library furniture
- ✓ On site Event Staff for Wedding Day
- ✓ 1 Security guard
- ✓ Two Parking spaces
- ✓ Access to Library's diagram and seating software
- ✓ Audio/ Visual

### **EPIC (Full Wedding Package)**

Cost: \$3,500 plus tax

Includes:

- ✓ 11 hours of rental space on the 3<sup>rd</sup> floor
- ✓ Starting at 12:00pm and ending at 11:00pm
- ✓ Clean up time goes until 11:29pm
- ✓ Planning time with the Event Coordinator
- ✓ Tours
- ✓ Emails/ Phone calls
- ✓ Rehearsal space
- ✓ Set up and take down of all Library furniture
- ✓ On site Event Staff for Rehearsal and Wedding Day
- ✓ 1 Security guard
- ✓ Two Parking spaces
- ✓ Access to Library's diagram and seating software
- ✓ Audio/ Visual

### **Optional Fees:**

- ✓ Furniture nonuse \$500
- ✓ 3 Hours of Extra Decorating Time \$300
- ✓ Piano Tuning \$200

\*\*\*Pending Madison Public Library Board approval