



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 46324**

**File ID:** 46324

**File Type:** Resolution

**Status:** Items Referred

**Version:** 1

**Reference:**

**Controlling Body:** COMMON  
COUNCIL  
EXECUTIVE  
COMMITTEE

**File Created Date :** 02/28/2017

**File Name:** Establishing procedures for application of the RESJI  
Equity Impact Analysis Tool

**Final Action:**

**Title:** Establishing procedures for application of the RESJI Equity Impact Analysis Tool .

**Notes:** Referral to CCOC and BOE. For introduction on 3/7.

**Sponsors:** Paul R. Soglin, Michael E. Verveer, Samba Baldeh,  
Sara Eskrich, Sheri Carter and Larry Palm

**Effective Date:**

**Attachments:**

**Enactment Number:**

**Author:** City Attorney Michael May

**Hearing Date:**

**Entered by:** kmccarthy@cityofmadison.com

**Published Date:**

### Approval History

| Version | Date       | Approver         | Action  |
|---------|------------|------------------|---------|
| 1       | 02/28/2017 | Travis J. Martin | Approve |

### History of Legislative File

| Ver-<br>sion: | Acting Body:            | Date:      | Action:  | Sent To:                                | Due Date: | Return<br>Date: | Result: |
|---------------|-------------------------|------------|--|---|-----------|-----------------|---------|
| 1             | Civil Rights Department | 02/28/2017 | Referred for<br>Introduction   |   |           |                 |         |
|               | <b>Action Text:</b>     |            | This Resolution was Referred for Introduction  |   |           |                 |         |
|               | <b>Notes:</b>           |            | Board of Estimates, Common Council Organizational Committee  |   |           |                 |         |
| 1             | COMMON COUNCIL          | 03/07/2017 | Refer  | BOARD OF<br>ESTIMATES<br>(ended 4/2017) |           |                 | Pass    |
|               | <b>Action Text:</b>     |            | A motion was made by Verveer, seconded by Rummel, to Refer to the BOARD OF ESTIMATES. The motion passed by voice vote/other. |   |           |                 |         |
|               | <b>Notes:</b>           |            | Additional referral to Common Council Organizational Committee   |   |           |                 |         |

|   |   |   |          |  |            |      |
|---|---|---|----------|--|------------|------|
| 1 | BOARD OF ESTIMATES<br>(ended 4/2017)                            | 03/07/2017  | Refer    | COMMON<br>COUNCIL<br>ORGANIZATIONAL<br>COMMITTEE<br>(ended 4/2017) |            |      |
|   | <b>Action Text:</b>   | This Resolution was Refer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE  |          |  |            |      |
|   | <b>Notes:</b>   |   |          |  |            |      |
| 1 | COMMON COUNCIL<br>ORGANIZATIONAL<br>COMMITTEE (ended<br>4/2017) | 03/21/2017  | Re-refer | COMMON<br>COUNCIL<br>EXECUTIVE<br>COMMITTEE                        | 05/16/2017 | Pass |
|   | <b>Action Text:</b>   | A motion was made by Ald. Marsha Rummel, seconded by Ald. Rebecca Kemble, to re-refer to the COMMON COUNCIL EXECUTIVE COMMITTEE and should be returned by 5/16/2017. The motion passed by voice vote/other. |          |  |            |      |
| 1 | COMMON COUNCIL<br>EXECUTIVE COMMITTEE                           | 06/06/2017  |          |  |            |      |

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**Text of Legislative File 46324**

**Fiscal Note**

No appropriation required

**Title**

Establishing procedures for application of the RESJI Equity Impact Analysis Tool.

**Body**

WHEREAS, the City of Madison is committed to furthering racial equity and social justice, as reflected in activities carried out by staff and elected officials pursuant to previous resolutions of the City (RES-14-00546, Legistar No. 33869, Establishing the City of Madison Racial Equity and Social Justice Initiative; RES-14-00919, Legistar No. 36405, Recognizing the Role of the Common Council in addressing institutionalized bias and proactively advancing racial equity; RES-16-00839, Legistar No. 40953, Reaffirming the city of Madison's values of inclusion, equity and justice); and,

WHEREAS, part of this commitment includes the application of the comprehensive and fast track impact analysis tools to inform policymakers of the racial equity and social justice impacts of policy decisions (the RESJI impact analysis tools); and,

WHEREAS, it is necessary to provide guidance to City Departments and staff as to when and how to apply the RESJI impact analysis tools; and,

WHEREAS, it also is necessary to establish a process for broader policy analyses, when warranted, to complement the comprehensive and fast track impact analysis tool,

NOW THEREFORE BE IT RESOLVED, that each Department and Division shall include, as part of its budget submission to the Mayor, a list of at least one (1) and up to five (5) projects or proposals for which it intends to apply the RESJI impact analysis tools during the following calendar year; and,

BE IT FURTHER RESOLVED, that the Executive Budget submitted to the Common Council will include the lists of projects or proposals for application of the RESJI impact analysis tools; and,

BE IT STILL FURTHER RESOLVED, that the identification of these projects does not limit a Department, Division, or Council member from requesting application of the RESJI impact analysis tools to other projects; and,

BE IT STILL FURTHER RESOLVED, that if it is desired to apply the RESJI impact analysis tool to an item of legislation (resolution or ordinance), the request must be made no later than the time such legislation is introduced to the Council; and,

BE IT STILL FURTHER RESOLVED, that during the application of the scoping process prior to use of the RESJI impact analysis tool, City staff will examine whether the proposal or project has significant policy implications beyond the scope of the RESJI impact analysis and, if it does, the project or proposal shall also be reviewed by other staff to report on the other policy implications; and,

BE IT STILL FURTHER RESOLVED, that City staff will prepare and submit to the Mayor and Common Council a report evaluating the success of the process outlined in this resolution no later than April 1, 2019; and,

BE IT FINALLY RESOLVED, that the procedures outlined in this memorandum shall be supplemented by detailed procedures in an Administrative Procedure Memorandum to be issued by the Mayor.