



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
PI-2401 (Rev. 01-23)
S. 43.05(4) & 43.58(6)
FOR THE YEAR 2022

INSTRUCTIONS: Complete and return two (2) signed copies of the form and attachments to the library system headquarters. Confirm with the library system if submitting electronic copies is preferred.

Board-approved, signed annual reports for 2022 are due to the DPI Division for Libraries and Technology no later than March 1, 2023.

I. GENERAL INFORMATION

1. Name of Library Madison Public Library		2. Public Library System South Central Library System		
3a. Head Librarian First Name Gregory	3b. Head Librarian Last Name Mickells	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 09/30/2027
6a. Street Address 201 W. Mifflin St.	6b. Mailing Address or PO Box 201 W. Mifflin St.	7. City / Village / Town Madison	8a. ZIP 53703	8b. ZIP4 2597
9. County Dane				
10. Library Phone Number 6082666363	11. Fax Number (608)266-4338	12. Library E-mail Address of Director gmickells@madisonpubliclibrary.org		
13. Library Website URL www.madisonpubliclibrary.org		14. No. of Branches 8	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 32
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No			
20. Square Footage of Public Library 120,000	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? Yes		22. UEI Number FSAZ3FV8JG8

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	69	0	0
19b. Number of winter weeks	35	0	0
19c. Summer hours open per week	65	0	0
19d. Number of summer weeks	17	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	3,520	0	0

PUBLIC SERVICES COVID-19

Closed Outlets Due to COVID-19	No
Public Services During COVID-19	Yes
Electronic Library Cards issued during COVID-19	Yes
Reference Service During COVID-19	Yes
Outside Service During COVID-19	Yes
External Wi-Fi Access Added During COVID-19	Yes
External Wi-Fi Access Increased During COVID-19	Yes
Staff Re-Assigned During COVID-19	Yes

COVID-19 CLOSURES

Initial date closed due to COVID-19	First date reopened following initial COVID-19 closure
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Additional building closure and reopening dates, please describe
We have not had any closed periods since our closure in 2020.

II. LIBRARY COLLECTION

	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	600,981	54,073
2. Electronic Books <i>E-books</i>	173,692	
3. Audio Materials	69,073	3,224
4. Electronic Audio Materials <i>Downloadable</i>	71,379	
5. Video Materials	90,630	4,663
6. Electronic Video Materials <i>Downloadable</i>	575	
7. Other Materials Owned <i>Describe</i> equipment, kits, maps, seeds, software, vertical files, video games	5,001	
8a. Electronic Collections <i>Locally Owned or Leased</i>	22	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	1	
8c. Electronic Collections <i>Provided through BadgerLink</i>	63	
9. Total Electronic Collections <i>Local, regional, and state</i>	86	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	1,044	

III. LIBRARY SERVICES

1. Circulation Transactions			2. Interlibrary Loans	
a. Total Circulation	b. Children's Materials	c. Circulation of Other Physical Items (subset of 1a.)	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>
2,230,598	861,017	16,811	404,415	560,980
			Method for Counting ILL Transactions Categorized ILL Transactions	
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)		Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>
Integrated Library Systems (ILS)		395,731		553,803
WISCAT		3,109		1,352
Other (includes OCLC, manual tracking or other methods)		5,575		5,825
3. Number of Registered Users			4. Reference Transactions	5. Library Visits
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count
119,996	15,103	135,099	b. Annual Count	a. Method
			Survey Week(s)	109,418
				Actual Count
				1,112,001
6. Uses of Public Internet Computers				7. Uses of Public Wireless Internet
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method
269	247	Actual Count	112,009	b. Annual Count
				Actual Count
				3,218,766
8. Website Visits	9. Electronic Collection Retrieval			
1,406,906	a. Local	b. Other	c. Statewide	d. Total
	291,463	22,633	25,143	339,239
10. Uses of Electronic Materials by Users of Your Library				
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials
312,515	287,989	131	600,635	55,727

**In-person Programs and Attendance + Live,
Virtual Programs and Attendance (not asynchronous views)**

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	549	624	719	1,387	521	3,800
Total Attendance	12,105	11,495	10,343	18,464	11,499	63,906

In-Person Programs and Program Attendance Annual Count

	11a. Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	548	614	715	1,284	515
Total Attendance	12,051	10,991	10,192	16,549	11,499
	11f. Onsite In-Person - Subtotal	11g. Offsite In-Person - Subtotal	11h. Total		
Number of Programs	3,232	444	3,676		
Total Attendance	40,581	20,431	61,012		

11i. Describe the library's in-person programs: In-person learning programs, story times and hands-on making programs for children and teens, some author visits or other in-person adult and all ages programs on a variety of topics.

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	1	10	4	103	6	124
Total Live Virtual Attendance	54	504	151	1,915	270	2,894
Total views of live programs that were recorded and posted for asynchronous viewing	0	49	18	157	95	319

12g. Which platforms does the library use to host the library's live, virtual programs: Crowdcast and Zoom

12h. Describe the library's live, virtual programs: Author visits, online learning and wellness activities, some children's story times.

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	13a. Children (0-5)	13b. Children (6-11)	13c. Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f. Total
Number of Programs	0	0	0	0	0	0
Total Pre-Recorded Program Views	0	0	0	0	0	0

13g. Which platforms does the library use to host the library's pre-recorded programs:

13h. Describe the library's pre-recorded programs: Wisconsin Book Festival Author Reading events

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Alyssa	Kenney		Madison		
2. Mathias N.	Lemos Castillo		Madison		
3. Juliana	Bennett		Madison		
4. Cindy	Fesemyer		Madison		
5. Jolynne	Roorda		Madison		
6. Yeonhee	Cheong		Madison		
7. Lisa	Hempstead		Madison		
8. Eve	Galanter		Madison		
9. Thomas	DeChant		Madison		
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
No. of Library Board Members Include vacancies in this count					
9					

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Madison	\$19,786,904
Subtotal 1		\$19,786,904

2. County

a. Home County Appropriation for Library Services

Subtotal 2a

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Green	\$6,111	Columbia	\$8,935
Sauk	\$11,930		
Iowa	\$9,318		
Rock	\$1,166		
Dodge	\$1,729		
Jefferson	\$8,583		
		Subtotal 2b	\$47,772

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SCLS Resource Library Contract	\$266,184		
SCLS Youth Literacy Grant	\$4,100		
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
		Subtotal 3	\$270,284

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount
E-rate rebate	\$2,947
Subtotal 4	\$2,947

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
Southwest Library System	\$2,500	Dane County "Walk-in" Contract	\$1,277,496
LINK Cataloging Contract	\$404,255		
		Subtotal 5	\$1,684,251

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above.

\$764,686

7. All Other Operating Income

\$140,714

8. Total Operating Income Add 1 through 7

\$22,697,558

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$19,806,904

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

Yes

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages Include maintenance, security, plant operations		2. Employee Benefits Include maintenance, security, plant operations	
\$10,583,852		\$3,365,802	

3. Library Collection Expenditures				
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials	Subtotal 3
\$540,532	\$212,196	\$267,139	\$255,790	\$1,275,657

4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.			
Provider	Amount	Provider	Amount
South Central Library System	\$598,639		
Dane County "Walk in" Contract	\$1,803,076		
			Subtotal 4
			\$2,401,715

5. Other Operating Expenditures	\$2,595,327
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6. Total Operating Expenditures Add 1 through 5	\$20,222,353
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7. Of the expenditures reported in Item 6, what were operating expenditures from federal program sources?	\$2,947
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VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income

Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal	N/A	\$0	\$0
b. State	N/A	\$0	\$0
c. Municipal	Multiple projects	\$1,416,129	\$1,416,129
d. County	N/A	\$0	\$0
e. Other	N/A	\$0	\$0
2. Debt Retirement	3. Rent Paid to Municipality/County	Total Revenue	Total Expenditure
\$2,804,769	\$0	\$1,416,129	\$1,416,129

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. Wis. Stat. s. 43.58(6)(a)

1. Total Amount of Other Funds at End of Year \$0

IX. TRUST FUNDS

1. Total Amount of Trust Funds Held by the Library Board at End of Year \$639,575

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$153,357	40.00	Librarian 3-33	MLS (ALA)	\$85,891	40.00
Library Associate Director	MLS (ALA)	\$125,595	40.00	Librarian 1/2	MLS (ALA)	\$2,700,787	1,492.00
Library Business Operations	MLS (ALA)	\$119,590	40.00	Library Press Operator	Other	\$60,770	40.00
Library Facilities Manager	Other	\$106,167	40.00	Library Computer Specialist	MLS (ALA)	\$154,674	80.00
Library Media Coordinator	MLS (ALA)	\$98,452	40.00	Library Computer Technician	Other	\$115,069	80.00
Librarian Supervisor	MLS (ALA)	\$289,149	120.00	Library Maintenance Coordinator	Other	\$70,760	40.00
Library Program Supervisor	Other	\$194,293	80.00	Planner	Other	\$67,988	40.00
Librarian 3-18	MLS (ALA)	\$505,651	240.00				

b. Other Paid Staff See Instructions

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Library Assistant 1	Other	\$1,978,466	1,388.00	Acct Tech 1	Other	\$68,221	40.00
Program Assistant	Other	\$351,820	240.00	Marketing/Communication Sr	Other	\$61,004	40.00
Administrative Clerk	Other	\$271,699	188.00	Custodial Worker 3-15	Other	\$60,589	40.00
Clerk 2	Other	\$963,482	762.00	Custodial Worker 2-15	Other	\$106,611	120.00
Accountant 2	Other	\$78,230	40.00	All Other Staff	Other	\$1,758,434	2,028.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)

53.30

Other Persons Holding the Title of Librarian (FTE)

0.00

Subtotal 2a

53.30

b. All Other Paid Staff (FTE)

Include maintenance, plant operations, and security

130.15

c. Total Library Staff (FTE)

183.45

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			262,374
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library
2. Circulation to Nonresidents Living in the Library's County		106,231	136,066
3. Circulation to Nonresidents Living in Another County in the Library System		6,159	4,321
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		3,734	3,049
5. Circulation to All Other Wisconsin Residents		2,814	6. Circulation to Persons from Out of the State
			0
7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
Actual	No	No	
9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County		Circulation	
a. Columbia	1,333	f. Rock	162
b. Dodge	446	g. Sauk	1,745
c. Green	1,195	h.	
d. Iowa	1,554	i.	
e. Jefferson	897	j.	

XII. TECHNOLOGY

1a. Does your library provide wireless Internet access for patrons' mobile devices? Yes	2. Library type of Internet Connection <i>Mark all that apply</i>	3. Is the library CIPA compliant?
1b. Does your library provide external wireless access on the library grounds or from a mobile unit such as a bookmobile? No	No a. State TEACH line Yes b. Other broadband connection Local, cable, telco, community network, etc.	Yes

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>			
	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	0	0	0
Total Self-Directed Activity Participation	0	0	0
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	0	0	0
Total Self-Directed Activity Participation	0	0	0
2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Tammy	Ocampo	tocampo@madisonpubliclibrary.org	
3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Michael	Spelman	mspelman@madisonpubliclibrary.org	

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS



We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Alyssa Kenney	
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
	Gregory Mickells	

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Dane

The Madison Public Library Board of Trustees hereby states that in 2022 the South Central Library System
Name of Public Library *Name of Public Library System / Service*

- ☒ did provide effective leadership and adequately met the needs of the library.
- ☐ did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements


Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Alyssa Kenney	

COMMENTS

SECTION_V

Amount

2019 - 2020 rebate--2023-02-16

Federal Government Revenue

MPL did not receive other federal funds payments in 2022.--2023-02-16

6. Funds Carried Forward

MPL received many funds from Madison Public Library Foundation intended to be spent over multiple years. This has increased t
carry forward funds greatly.--2023-02-16

SECTION_VI

7. Of the expenditures reported on line 6, report the amount expended from federal program sources.

MPL did not receive other federal funds payments in 2022.--2023-02-16