



Our Budget 101

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Capital Budget



Operational Budget



Land purchases over
\$3,000

Construction over \$5,000

Major alterations to
buildings/facilities

Original equipment or
vehicles over \$20,000
and life expectancy of
10+ years

Capital Budget



Capital Budget



Developed annually and in consideration of 5-year plan



April through June for submission

September through November for discussion, amendments, and approval

Daily services for
community members

Salaries

Funding to community-
based orgs to deliver
services on our behalf

Other supplies and
equipment



Operational Budget

Avoids using one time revenue to fund ongoing expenses

Guidance in May or June for submission in July

September to November for presentation, discussion, amendments, and approval



Operational Budget

Capital Budget Timeline

March: Given directives about how to create capital budget

April/May: Agency requests due

September: Executive Capital Budget released; Finance Committee Hearings

November: Common Council and County Board hearings on budget

Operating Budget: Timeline

Phase 1 - Agency Budget Build

March to June: Reconcile previous year's actual costs, identify rising costs to request additional funding (not including personnel)

May/June: Receive budget target from City and County

June: City budget kick-off

July: Present budget to Board of Health; Budget due to City and County Executives and finance teams

Operating Budget: Timeline

Phase 2- Legislative Process

October: Executive Operating Budgets released, Finance Committee hearings, Amendments

November: Common Council and County Board hearings on budgets

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More Budget Process Info

[2024 City of Madison Budget Documents](#)

[2025 City Budget Outlook/Information Series](#)

[Common Council 2025 Budget Guidance](#)

[2024 Dane County Budget,](#)
our details found on pgs 391-396