



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

Wednesday, December 12, 2012

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Please contact Bill Wick in Human Resources at 608-266-4615;
wwick@cityofmadison.com

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

Minutes of the October 31, 2012 meeting: <http://madison.legistar.com/Calendar.aspx>

PUBLIC COMMENT

Limit to three (3) minutes each person.

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

NEW BUSINESS

6. [27740](#) Create the classification of Engineering Operations Leadworker in CG15, Range 10. Create two new positions of Engineering Operations Leadworker in the Engineering budget to be filled through an internal competitive process. Upon filling the positions, two Sewer Repair Leadworker positions, will be deleted to fund the new positions.

Sponsors: Paul R. Soglin

Attachments: [EngOpsLeadwkrCD.pdf](#)

[PB Memo Engineering Operations Leadworker.pdf](#)

[Sewer Repair LdwkrCD.pdf](#)

[Engineering Ldwkr PDs.pdf](#)

[PB Memo Eng Ops Ldwkr Supp.pdf](#)

[PB Memo Eng Ops Ldwkr Supp final.pdf](#)

[PB Memo Engineering Operations Leadworker final.pdf](#)

Legislative History

10/17/12	Human Resources Department Board of Estimates 11/19/12, Personnel Board 10/31/12	Referred for Introduction
10/30/12	COMMON COUNCIL Additional Referral: Personnel Board	Referred to the BOARD OF ESTIMATES
11/4/12	BOARD OF ESTIMATES	Referred to the PERSONNEL BOARD

7. [28494](#) Adding 4 salary ranges to CG32-Range 8, 9, 10, and 11, adding the classification of Accounting Technician 1 in Range 8, Accounting Technician 2 in Range 9, and Accounting Technician 3 in Range 11, recreating position #0419 as an Accounting Technician 3 in the Library budget, and reallocating incumbent Deb Lehnerr to the new position.

Sponsors: Paul R. Soglin

Attachments: [DL_Position_Description1.pdf](#)

[PBMemo AcctTech Lehnerr Final.pdf](#)

Legislative History

11/29/12	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
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8. [28495](#) Recreating position #4027 as a Civil Technician 2 in the Water Utility budget and reallocating incumbent Shayne Santi to the new position.

Sponsors: Paul R. Soglin

Attachments: [PBMemo Civil Tech Santi v2.pdf](#)

[Shayne Santi Pos Des 20121012.pdf](#)

Legislative History

11/29/12	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
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9. [28381](#) Amending Section 3.54(1)(i) of the Madison General Ordinances by creating the classification of "Golf Clubhouse Operations Supervisor" in Compensation Group 19, Range 7.

Sponsors: Paul R. Soglin

Legislative History

11/30/12 Attorney's Office/Approval Referred for Introduction
Group
Board of Estimates, Personnel Board

10. [28500](#) Creating a new position of "Golf Clubhouse Operations Supervisor" in Compensation Group 19, Range 7 in the Golf Enterprise Operating Budget.

Sponsors: Paul R. Soglin

Attachments: [Golf Clubhouse Operations Sup.pdf](#)

[GolfClubhouseOpsSupe_PDv2.pdf](#)

[PBMemo GOLF final.pdf](#)

Legislative History

11/29/12 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board

ADJOURNMENT