

STREET USE PERMIT APPLICATION

EVENT INFORMATION

Name of Event: 2017 CSI North Central Region Conference

Event Organizer/Sponsor: Madison Wisconsin Chapter of the Construction Specifications Institute

Is Organizer/Sponsor a 501(c)3 non-profit agency? ☐ Yes ☒ No

MANDATORY: State Sales Tax Exemption Number: ES#: _____

OPTIONAL: Federal Tax Exempt Number: _____

Address: N2622 County Road V

City/State/Zip: Lodi, WI 53555

Primary Contact: Ross Mori Work Phone: 608-837-7899

Email: rmori@trachte.com Phone During Event: 608-513-6348

Website: _____ FAX: _____

Secondary Contact: Todd Lewis Work Phone: 608-444-5610

Email: Todd.Lewis@fbmsales.com Phone During Event: same

Annual Event? ☐ Yes ☒ No

Charitable Event? ☐ Yes ☒ No

If Yes, Name of charity to receive donations: _____

Estimated Attendance: 70 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification? (not allowed after 11 p.m.): ☐ Yes ☒ No

Hours: _____ to _____

EVENT CATEGORY

☐ Run/Walk ☐ Music/Concert ☐ Festival ☐ Rally ☒ Parking (i.e., bagging meters)

☐ Other: _____

LOCATION REQUESTED

☐ Capitol Square (note specific blocks below) ☐ State St. Mall/800 State Street

☐ 30 on the Square (aka top of 100 block of State Street) ☒ Other (specific blocks/streets requested below)

Street Names and Block Numbers: 100 Block or West Main St. (6 spots closes to the Capitol Square) see attached for information about the vehicle that will be parked there.

EVENT DATE(S)/SCHEDULE

Date(s) of Event: May 5, 2017 Event Start and End Times: 10:00 a.m.

Rain Date (if any): none Set-Up Start Time: 9:00 a.m.

Take-Down Start Time and End Times: 4:00 p.m. - 5:00 p.m.

TAKE-DOWN TIME: START TO STREETS REOPENED

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event? ☐ Yes ☒ No

If class B license is denied, will the event(s) occur? ☐ Yes ☒ No

_____. By initialing, I/we waive the 21-day decision requirement.

APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature 

Date 2/28/17



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The Intelligent Openings Showroom

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The Intelligent Openings Showroom presents an overview of ASSA ABLOY technologies ranging from simple mechanical locks to the latest highly intelligent locking solutions.

Set-Up Specifications, Dimensions and Clearance:

- Vehicle requires one hour set-up time and 30 minutes teardown time
- Vehicle has two bump-outs that expand during event execution
- Vehicle is 39'L x 11.5'W x 13'H (11.9m x 3.5m x 4m) during event execution
- Entrance, exit and parking area must be free of obstructions, including but not limited to tree limbs, islands, parking curbs and lamp posts
- Location should be a level asphalt or concrete surface
 - Dirt or grass lots not permitted
 - Must have proper drainage and be free of any hazardous materials
- Generator (equipped) or shore power (50 amp 220-1 phase with neutral, 4 prong receptacle) is required during operation of showroom—powering door opening solutions and HVAC
- Off street parking: 8 parking spaces required, including space to position vehicle (prefer end spaces)
- Certificates of Insurance available as required



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