

# LAND USE APPLICATION - INSTRUCTIONS & FORM

# LND-A

City of Madison  
Planning Division  
Madison Municipal Building, Suite 017  
215 Martin Luther King, Jr. Blvd.  
P.O. Box 2985  
Madison, WI 53701-2985  
(608) 266-4635



**All Land Use Applications must be filed with the Zoning Office. Please see the revised submittal instructions on Page 1 of this document.**

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the [Subdivision Application](#).

## FOR OFFICE USE ONLY:

Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Date received \_\_\_\_\_

Received by \_\_\_\_\_

☐ Original Submittal ☐ Revised Submittal

Parcel # \_\_\_\_\_

Aldermanic District \_\_\_\_\_

Zoning District \_\_\_\_\_

Special Requirements \_\_\_\_\_

Review required by \_\_\_\_\_

☐ UDC ☐ PC

☐ Common Council ☐ Other \_\_\_\_\_

Reviewed By \_\_\_\_\_

4/8/22

5:54 p.m.

RECEIVED

## APPLICATION FORM

### 1. Project Information

Address (list all addresses on the project site): 2310 Crossroads Drive - Suite 3200

Title: Lakeland University

### 2. This is an application for (check all that apply)

- ☐ Zoning Map Amendment (Rezoning) from \_\_\_\_\_ to \_\_\_\_\_
- ☐ Major Amendment to an Approved Planned Development - General Development Plan (PD-GDP)
- ☐ Major Amendment to an Approved Planned Development - Specific Implementation Plan (PD-SIP)
- ☐ Review of Alteration to Planned Development (PD) (by Plan Commission)
- ☒ Conditional Use or Major Alteration to an Approved Conditional Use
- ☐ Demolition Permit ☐ Other requests \_\_\_\_\_

### 3. Applicant, Agent, and Property Owner Information

**Applicant name** William F Hoch **Company** Blowfish Architects, llc  
**Street address** 752 S. Grove Street **City/State/Zip** Ripon, WI 54971  
**Telephone** 920-810-5561 **Email** bill@blowfisharchitects.com

**Project contact person** William f Hoch **Company** Blowfish Architects, llc  
**Street address** 752 S. Grove Street **City/State/Zip** Ripon, WI 54971  
**Telephone** 920-810-5561 **Email** bill@blowfisharchitects.com

**Property owner (if not applicant)** IA High Crossing, LLC  
**Street address** 5315 Wall Street, Suite 220 **City/State/Zip** Madison, WI 53718  
**Telephone** 608-422-5665 **Email** bhurd@iamgtllc.com

## APPLICATION FORM (CONTINUED)

### 5. Project Description

Provide a brief description of the project and all proposed uses of the site:

Interior renovation of existing classroom spaces with new finishes and a new entrance door. Project will also include extending existing demising walls to structure above.

#### Proposed Square-Footages by Type:

Overall (gross): 3,914 Commercial (net): 3,914 Office (net): \_\_\_\_\_  
Industrial (net): \_\_\_\_\_ Institutional (net): \_\_\_\_\_

#### Proposed Dwelling Units by Type (if proposing more than 8 units):

Efficiency: \_\_\_\_\_ 1-Bedroom: \_\_\_\_\_ 2-Bedroom: \_\_\_\_\_ 3-Bedroom: \_\_\_\_\_ 4+ Bedroom: \_\_\_\_\_  
Density (dwelling units per acre): \_\_\_\_\_ Lot Size (in square feet & acres): \_\_\_\_\_

#### Proposed On-Site Automobile Parking Stalls by Type (if applicable):

Surface Stalls: 185 Under-Building/Structured: \_\_\_\_\_

#### Proposed On-Site Bicycle Parking Stalls by Type (if applicable):

Indoor: \_\_\_\_\_ Outdoor: 12

Scheduled Start Date: May 2022 Planned Completion Date: June 2022

### 6. Applicant Declarations

- ☒ **Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Lisa McNabola Date 4/8/2022

Zoning staff Jenny Kirchgatter Date 4/8/2022

- ☐ **Posted notice of the proposed demolition on the [City's Demolition Listserv](#)** (if applicable).

- ☐ **Public subsidy is being requested** (indicate in letter of intent)

- ☒ **Pre-application notification:** The zoning code requires that the applicant notify the district alder and all applicable neighborhood and business associations **in writing no later than 30 days prior to FILING this request**. Evidence of the pre-application notification or any correspondence granting a waiver is required. List the alderperson, neighborhood association(s), business association(s), AND the dates notices were sent.

District Alder Gary Halverson Date 4/8/2022

Neighborhood Association(s) \_\_\_\_\_ Date \_\_\_\_\_

Business Association(s) \_\_\_\_\_ Date \_\_\_\_\_

**The applicant attests that this form is accurately completed and all required materials are submitted:**

Name of applicant William F Hoch Relationship to property Architect

Authorizing signature of property owner Rachel L. Levin Date 4/8/2022