

# LAND USE APPLICATION

# LND-B

City of Madison  
Planning Division  
126 S. Hamilton St.  
P.O. Box 2985  
Madison, WI 53701-2985  
(608) 266-4635



**All Land Use Applications must be filed with the Zoning Office at the above address.**

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application found on the City's web site.

### FOR OFFICE USE ONLY:

Paid \_\_\_\_\_ Receipt # \_\_\_\_\_  
Date received \_\_\_\_\_  
Received by \_\_\_\_\_  
Parcel # \_\_\_\_\_  
Aldermanic district \_\_\_\_\_  
Zoning district \_\_\_\_\_  
Special requirements \_\_\_\_\_  
Review required by \_\_\_\_\_  
 UDC  PC  
 Common Council  Other \_\_\_\_\_  
Reviewed By \_\_\_\_\_

**RECEIVED**  
7/7/2020  
9:24 a.m.

### 1. Project Information

Address: 1851 MONROE STREET  
Title: BLOOM BAKE SHOP RENOVATION

### 2. This is an application for (check all that apply)

- Zoning Map Amendment (rezoning) from \_\_\_\_\_ to \_\_\_\_\_
- Major Amendment to an Approved Planned Development-General Development Plan (PD-GDP) Zoning
- Major Amendment to an Approved Planned Development-Specific Implementation Plan (PD-SIP)
- Review of Alteration to Planned Development (PD) (by Plan Commission)
- Conditional Use or Major Alteration to an Approved Conditional Use
- Demolition Permit
- Other requests

### 3. Applicant, Agent and Property Owner Information

**Applicant name** ANNEMARIE MAITRI Company BLOOM BAKE SHOP  
**Street address** 3527 GREGORY STREET City/State/Zip MADISON, WI 53711  
**Telephone** 608.628.2249 Email contact@bloombakeshop.com

**Project contact person** DENISE CLEARWOOD Company PINE CLEARWOOD ARCHITECTS  
**Street address** 600 CHAPMAN STREET City/State/Zip MADISON, WI 53711  
**Telephone** 608.354.6288 Email pineclear@charter.net

**Property owner (if not applicant)** RANA MOOKHERJEE  
**Street address** 4244 22ND STREET City/State/Zip SAN FRANCISCO, CA 94114  
**Telephone** \_\_\_\_\_ Email \_\_\_\_\_

4. Project Description

Provide a brief description of the project and all proposed uses of the site:

THE PROPOSED PROJECT INCLUDES THE INSTALLATION OF (2) TAKE OUT WINDOWS FOR BLOOM BAKE SHOP IN OPERATION ON MONROE ST. SINCE 2016.  
Scheduled start date SEPTEMBER 2020 Planned completion date SEPTEMBER 2020

5. Required Submittal Materials

Refer to the Land Use Application Checklist for detailed submittal requirements.

- Filing fee
- Land Use Application
- Letter of intent
- Legal description
- Pre-application notification
- Vicinity map
- Survey or existing conditions site plan
- Development plans
- Land Use Application Checklist (LND-C)
- Supplemental Requirements
- Electronic Submittal\*

\*Electronic copies of all items submitted in hard copy are required. Individual PDF files of each item submitted should be compiled on a CD or flash drive, or submitted via email to pcapplications@cityofmadison.com. The email must include the project address, project name, and applicant name. Electronic submittals via file hosting services (such as Dropbox.com) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.

For concurrent UDC applications a separate pre-application meeting with the UDC Secretary is required prior to submittal. Following the pre-application meeting, a complete UDC Application form and all other submittal requirements must be submitted to the UDC Secretary. An electronic submittal, as noted above, is required. Electronic submittals should be compiled on a CD or flash drive, or sent via email to udcapplications@cityofmadison.com.

6. Applicant Declarations

Pre-application meeting with staff. Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date. VIA ZOOM CALL

Planning staff COLIN PUNT Date 7.2.20

Zoning staff JACOB MOSKOWITZ Date 7.2.20

- Demolition Listserv
- Public subsidy is being requested (indicate in letter of intent)

Pre-application notification: The zoning code requires that the applicant notify the district alder and any nearby neighborhood and business associations in writing no later than 30 days prior to FILING this request. List the alderperson, neighborhood association(s), business association(s), AND the dates you sent the notices:

TAG EVERS, ALDER DISTRICT 13  
EMAIL CONTACT 7.2.20

The alderperson and the Director of Planning & Community & Economic Development may reduce the 30-day requirement or waive the pre-application notification requirement altogether. Evidence of the pre-application notification is required as part of the application materials. A copy of the notification letters or any correspondence granting a waiver is required as part of the application materials.

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of applicant ANNEMARIE MAITRI Relationship to property LESSEE

Authorizing signature of property owner Annemarie Maitri Date 7.7.20