



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved BOARD OF PUBLIC WORKS

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Wednesday, September 21, 2016

4:30 PM

210 Martin Luther King Jr. Blvd.  
Room 108 (City-County Building)

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### CALL TO ORDER/ROLL CALL

Chair Lawton called the meeting to order at 4:31 p.m., following verification that the meeting had been properly noticed and a quorum was present.

**Present:** 6 - Larry Palm; Harold P. Dahl; David J. Branson; Jaclyn D. Lawton; Claudia Haack and Kenneth G. Johnson

**Excused:** 2 - Paul E. Skidmore and Sara Z. Walling

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

Claudia Haack disclosed she is an employee of Madison Metro Sewerage District and would recuse herself from Item #4 on the agenda.

### PUBLIC HEARING OF RESOLUTIONS AND SCHEDULE OF ASSESSMENTS

1. Consider approving the Minutes of the Board of Public Works Meeting of Wednesday, September 7, 2016

Motion made by Branson, second by Haack, to approve the Minutes of September 7, 2016. Motion passed by voice vote/other.

2. [44372](#) Consider a Report of the City Engineer regarding the results of a review of water resources impacts and the necessity of permits for public works construction projects on this agenda and addendum to the agenda.

Attachments: [44372.pdf](#)

The Report was read into the Minutes.

3. At this time, a consent agenda will be moved with the recommended action listed for each item EXCEPT:
- 1) items which have registrants wishing to speak.
  - 2) items which require an extraordinary (roll call) vote and are not included on the consent agenda by unanimous consent.
  - 3) items which Board Members have separated out for discussion/debate purposes.

Those numbers with an asterisk are consent agenda items.

Motion made by Branson, second by Haack to Adopt the Consent Agenda.  
Motion passed by voice vote/other.

#### CONSIDER THE FOLLOWING PUBLIC HEARING ITEMS

4. [44398](#) Approving Plans, Specifications, And Schedule Of Assessments For Woodrow Street Reconstruction Assessment District - 2016. (13th AD)
- Attachments:** [BPW Notice\\_Woodrow St Reconstruction Assessment District 2016.pdf](#)  
[Woodrow BPW notes .pdf](#)  
[10906EN-WoodrowBPWdisplay.pdf](#)  
[CC Hearing Notice\\_Woodrow St Reconstruction Assessment Dist 2016.pdf](#)  
[10906WoodrowAssess.pdf](#)  
[adopted cc mailing leg.pdf](#)

Lisa Coleman, City Engineering Division, presented project details. There were no members of the public registered to speak. A motion was made by Branson, seconded by Dahl, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. Haack disclosed she is an employee of Madison Metropolitan Sewerage District and said she recused herself from this vote. Motion passed on following roll call vote:

**Ayes:** 5 - Larry Palm; Harold P. Dahl; David J. Branson; Jaclyn D. Lawton and Kenneth G. Johnson

**Recused:** 1 - Claudia Haack

**Excused:** 2 - Paul E. Skidmore and Sara Z. Walling

5. [44101](#) Approving plans, specifications, and schedule of assessments for the installation of traffic signals at Mineral Point Road - Yellowstone Drive. (19th AD)

**Attachments:**

[Mineral Point-Yellowstone Signal Assess docs.pdf](#)  
[Mineral Point-Yellowstone CC Hearing Notice 10.04.16.pdf](#)  
[Feedback-Mineral Point Road-Yellowstone Drive Signal.pdf](#)  
[Feedback-A. Volden.pdf](#)  
[Feedback-D. Zeegers.pdf](#)  
[Feedback- Proposed Traffic Light.pdf](#)  
[Feedback- Mineral Point Road-Yellowstone Traffic Signal.pdf](#)  
[9-21 PH Comments.pdf](#)  
[Feedback -Traffic signals nextdoor neighborhood comments.pdf](#)  
[Assessment District Map.pdf](#)  
[Mineral Pt - Yellowstone Demonstration Plan.pdf](#)  
[Public Hearing Registrants 44101.pdf](#)  
[Mineral Pt-Yellowstone-REVISED Sched-Hearing Notice BPW 10.19.16.pdf](#)  
[Mineral Point-Yellowstone Signal mailing docs-REVISED Sched BPW 10.19.16.pdf](#)  
[Mineral Point-Yellowstone Signal Assess-REVISED Exhibit A Schedule 09.30 44101 JGlissendorf feedback.pdf](#)  
[Leg File 44101-Version 1.pdf](#)

Jerry Schippa and Brian Smith, City Traffic Engineering, presented project details.

Members of the public present and registered:

B. Perchik, Quaterdeck Dr. (wishes to speak)  
J. Gerold, Saratoga Cir (wishes to speak)  
R. Polkinghorn, Offshore Dr. (wishes to speak)  
D. Zeegers, S. Yellowstone Dr. (wishes to speak)  
E. Fine, Shilloh Dr.  
C. Clark, S. Yellowstone Dr.

Correspondence/feedback from neighborhood residents on the traffic signal plans and assessments is attached in Legistar (File ID No. 44101). Board Members referenced neighborhood feedback during discussion.

Ald. Mark Clear said a petition to evaluate the need for a traffic light at the intersection of Mineral Point Rd and Yellowstone Dr following a bike fatality in 2013. The traffic signal will help increase pedestrian safety at this intersection.

Motion made by Branson, second by Haack to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. Motion passed by voice vote/other.

**ITEMS REFERRED BY THE COMMON COUNCIL**

6. [44132](#) Amending the 2016 Capital Budget of Sewer Utility in the amount of \$20,000 and Determining a Public Purpose and Necessity and adopting a Relocation Order for the acquisition of land interests required for the construction and maintenance of improvements for a public sanitary sewer serving the plat of Willows II and other future lands for development. Being part of Lot 2, CSM No. 6407 located in part of the NW ¼ of the NW ¼ of Section 21, T7N, R8E, in the Town of Middleton. (9th AD)

**Attachments:** [Willows II San Ease Vicinity Map.pdf](#)  
[2016-07-12 160163 RO.pdf](#)  
[11009 Easement descriptions.pdf](#)  
[A McKenzie Registration.pdf](#)

Mark Moder, City Engineering Division, presented project details. Developer Alex McKenzie was in attendance to answer questions from board members, if asked. A motion was made by Branson, seconded by Haack, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

7. [44244](#) Amending the 2016 Capital Budget of Engineering-Major Streets in the amount of \$8,000 and Determining a Public Purpose and Necessity and adopting a Relocation Order for the acquisition of land interests required for the construction and maintenance of improvements for a public street. Located in part of the SW ¼ of the SW ¼ of Section 16, T7N, R8E, in the Town of Middleton. (9th AD)

**Attachments:** [160139RO.pdf](#)  
[160139RO Legal Descriptions.pdf](#)  
[Blackhawk Phase 9 Vicinity Map.pdf](#)

Chris Petykowski, City Engineering Division, presented project details. A motion was made by Branson, seconded by Haack, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

#### **PUBLIC WORKS CONSTRUCTION MANAGEMENT - PRIVATE CONTRACTS**

- 8.\* [44471](#) Accepting bituminous surface pavement constructed by Private Contract for the Fritz-Mil Certified Survey Map, Private Contract No. 2061. (14th AD)

**Attachments:** [2061 bituminous Schedule A.pdf](#)

Motion made by Branson, second by Haack to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. Motion passed by voice vote/other.

#### **PUBLIC WORKS CONSTRUCTION MANAGEMENT - PUBLIC CONTRACTS**

- 9.\* [44362](#) Declaring the City of Madison's intention to exercise its police powers establishing the East & West Main Street, South Carroll Street and South Pinckney Street Assessment District - 2017. (4th AD)

**Motion made by Branson, second by Haack to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. Motion passed by voice vote/other.**

- 10.\* [44470](#) Declaring the City of Madison's intention to exercise its police powers establishing the Sunset Courts Assessment District - 2017. (11th AD)

**Motion made by Branson, second by Haack to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. Motion passed by voice vote/other.**

- 11.\* [44408](#) Establishing assessments for the installation of street trees requested by the property owner (notices and public hearings have been waived).

**Attachments:** [Revised 2015 Fall Street Tree Assessment Report of the City Forester.pdf](#)  
[Revised 2015 Fall Assessment - to BPW.pdf](#)

**Motion made by Branson, second by Haack to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. Motion passed by voice vote/other.**

**CHANGE ORDERS TO PUBLIC WORKS CONTRACTS**

12. [44401](#) Change Order No. 3 to Contract No. 7260, 2016 Semi-Permanent (Epoxy) Pavement Markings, to Guide Lines Pavement Marking, LLC, in the amount of \$36,078.20.

**Attachments:** [co 3 - 7260.pdf](#)

**Mark Winter, Traffic Engineering Division, presented details of the change order. Motion made by Branson, second by Haack to Approve. Motion passed by voice vote/other.**

13. [44430](#) Change Order No. 2 to Contract No. 7711, Park Paving 2016, to Raymond P. Cattell, Inc. in the amount of \$19,825.50.

**Attachments:** [co 2 - 7711.pdf](#)

**Corey Stelljes, City Parks Division, presented details of the Change Order. Motion made by Branson, second by Dahl to Approve. Motion passed by voice vote/other.**

14. [44438](#) Change Order No. 1 to Contract No. 7664, 2016 Park Playground Improvements - Group 1, to Madison Commercial Landscapes, for a revised contract completion date of 9/22/16.

**Attachments:** [co 1 - 7664.pdf](#)

**Corey Stelljes, City Parks Division, presented details of the Change Order. Motion made by Branson, second by Haack to Approve. Motion passed by voice vote/other.**

**MISCELLANEOUS**

15. **Appeals regarding prequalifications of various contractors to bid on City of Madison Public Works Projects, and contractors applying to be licensed Concrete Layers, Asphalt Pavers, and Mudjackers as approved by the City Engineer, if any.**

**None.**

**APPROVAL OF BIDS OPENED BY CITY ENGINEERING**

16. [44474](#) Awarding Public Works Contract No. 7760, Cub Foods Demolition.

Attachments: [Contract 7760.pdf](#)

Chris Petykowski, City Engineering Division, presented the bids. Motion made by Branson, second by Dahl to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. Motion passed by voice vote/other.

17. [44475](#) Awarding Public Works Contract No. 7773, Public Safety Radio System 2016.

Attachments: [Contract 7773.pdf](#)

Chris Petykowski, City Engineering Division, presented the bids. Motion made by Branson, second by Dahl to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. Motion passed by voice vote/other.

18. [44476](#) Awarding Public Works Contract No. 7774, Pole Barn.

Attachments: [7774BidOpeningTab.pdf](#)

Chris Petykowski, City Engineering Division, said a single bid was received and opened. It was over Engineering's estimated cost. Contract will be rebid at later date. [Action is: Place on on File without Prejudice].

## ADDENDUM

### PUBLIC WORKS CONSTRUCTION MANAGEMENT - PRIVATE CONTRACTS

- 19.\* [44494](#) Accepting sanitary sewer, storm sewer, and street improvements (including bituminous surface pavement) constructed by Private Contract at 3901 Hanson Road, Private Contract No. 2116.

Attachments: [2116 bituminous Schedule A.pdf](#)

Motion made by Branson, second by Haack to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. Motion passed by voice vote/other.

## MISCELLANEOUS

20.     [44499](#)           Authorizing the Mayor and City Clerk to enter into a purchase of services (Architect) contract on behalf of the City with Isthmus Architecture, Inc. to provide limited professional architectural and engineering design services for the Breese Stevens Facility Master Plan and Concession Building Addition .

**Mike Sturm, City Parks Division, presented project details. Motion made by Branson, second by Haack to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. Motion passed by voice vote/other.**

21.     Committee Member Training 2016 to All Board, Commission and Committee Members from the Mayor's Office

#### **ADJOURNMENT**

**Motion made by Branson, second by Dahl to Adjourn. Motion passed by voice vote/other.**