



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved

### DEFERRED COMPENSATION COMMITTEE

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Wednesday, June 6, 2012

9:00 AM

Rm. 501, HR Conference Rm  
CCB, 210 Martin Luther King Jr. Blvd.

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If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov toj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Please contact Denise Nettum, Human Resources, (608) 266-4615,  
dnettum@cityofmadison.com

**1 CALL TO ORDER / ROLL CALL**

**2 APPROVAL OF MINUTES**

Minutes of the May 29, 2012 meeting.  
: <http://legistar.cityofmadison.com/calendar/#current>

**3 PUBLIC COMMENT**

Limit to three (3) minutes each person.

**4 DISCLOSURES AND RECUSALS**

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

**5 NEW BUSINESS**

When the Deferred Compensation Committee considers the following item #6, it may go into closed session pursuant to Section 19.85(1)(f), Wisconsin Statutes, which reads as follows:

Considering financial, medical, social or personal histories, or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par.(b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

If the Deferred Compensation Committee does convene in closed session as described above, upon completion of the closed session, notice is hereby given that it may reconvene in open session to consider the following items without waiting 12 hours, pursuant to Wis. Stats. Sec.19.85(2).

- 1) Review of Enhanced Disclosure Information (education books, Fund Central, EBN and statements)
- 2) Review Funds in Quarterly Monitoring Report (QMR) and discussions including: (Item # 7)
  - Potential Fund Changes (
  - Portfolio Model Performance
- 3) Review Employee Demographics Report (Item # 8)
- 4) Activities Report- On-Site by location and by dates for information and education discussions. (Item # 9)
- 5) Discuss Employee Communication letter which describes plan fees and a change in method of compensation for advisor from commission based to Asset Based Fee (ABF) (Item # 10)
- 6) Discuss relationship of TD Ameritrade to the plan and potential Custodial Platform change to Charles Schwab. (Item # 11)

**6 [26596](#) Request for emergency withdrawal #2012-10 Supplemental Request.**

**Attachments:** [LegFile26489.pdf](#)

**Legislative History**

6/4/12	Human Resources Department	Refer to the DEFERRED COMPENSATION COMMITTEE
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**7 [26550](#) Review Funds in Quarterly Monitoring Report (QMR) and discussions for period ending March 31, 2012, including:**

- Potential Fund Changes
- Portfolio Model Performance

**Attachments:** [CMD QMR - MetLife - Portfol Perform 1Q2012.pdf](#)

**Legislative History**

- 5/31/12 Human Resources Department Refer to the DEFERRED COMPENSATION COMMITTEE
- 8 [26578](#) Review Employee Demographics Report.  
**Attachments:** [CMD Ee Demographics 3-31-2012.pdf](#)  
**Legislative History**  
6/1/12 Human Resources Department Refer to the DEFERRED COMPENSATION COMMITTEE
- 9 [26580](#) Activities Report: On-Site by location and by dates for information and education discussions.  
**Attachments:** [COM-2012-Calendar-of-Visits.pdf](#)  
**Legislative History**  
6/1/12 Human Resources Department Refer to the DEFERRED COMPENSATION COMMITTEE
- 10 [26581](#) Employee Communication letter review and possible action.  
**Attachments:** [City of Madison Memo \(2\).pdf](#)  
**Legislative History**  
6/1/12 Human Resources Department Refer to the DEFERRED COMPENSATION COMMITTEE
- 11 [26582](#) Relationship of TD Ameritrade to the plan and potential Custodial Platform change to Charles Schwab.  
**Legislative History**  
6/1/12 Human Resources Department Refer to the DEFERRED COMPENSATION COMMITTEE
- 12 **ADJOURNMENT**