



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, November 26, 2013

4:30 PM

Water Utility Conference Room A&B
119 East Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:33 p.m.

Present: 6 -

Patrick E. Delmore; Madeline B. Gotkowitz; Larry Nelson; Doug Voegeli;
Bruce Mayer and Anita Weier

Excused: 2 -

Lauren Cnare and Mike DePue

APPROVAL OF MINUTES

A motion was made by Weier, seconded by Mayer, to Approve the Minutes of the October 22 meeting. The motion passed by voice vote.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

Agenda Item 3 was taken out of order by general consensus.

Lauren Cnare arrived at 4:33 p.m.

Present: 7 -

Lauren Cnare; Patrick E. Delmore; Madeline B. Gotkowitz; Larry Nelson;
Doug Voegeli; Bruce Mayer and Anita Weier

Excused: 1 -

Mike DePue

3. [32077](#) Authorizing the Mayor and the City Clerk to execute Amendment #2 to the Professional Services Agreement with Strand Associates for additional costs resulting from unanticipated project delays due to property acquisition and permitting requirements for the Well 7 iron and manganese filtration project (12th AD).

Attachments: [Email Correspondence- File 32077.pdf](#)
[Executed Contract.pdf](#)
[Strand Correspondence- File 32077.pdf](#)
[Schedule Comparison.pdf](#)

Mark Oleinik from Strand Associates and Water Utility Principal Engineer Al Larson addressed the board.

A motion was made by Mayer, seconded by Nelson, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote.

UNFINISHED BUSINESS

1. [25743](#) Revising the Water Utility Board's Affordability Policy.

Attachments: [Revised Affordability Policy 11-2013.pdf](#)
[Final Affordability Policy 11-2013.pdf](#)

A motion was made by Cnare, seconded by Mayer, to Approve with minor grammatical corrections. The motion passed by voice vote.

NEW BUSINESS

2. [31959](#) Authorizing the execution of an Underground Electric Line Easement to Madison Gas and Electric Company across a portion of the City Water Utility Reservoir #106 property, located at 126 Glenway Street.

Attachments: [10293 MG&E Easement Exhibit A.pdf](#)

A motion was made by Cnare, seconded by Weier, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote.

4. [32243](#) Request to advertise for engineering design proposals for Booster Pumping Station 115 upgrades.

Attachments: [Request to Advertise- BPS 115 Upgrade.pdf](#)

A motion was made by Cnare, seconded by Mayer, to Approve. The motion passed by voice vote.

MONITORING REPORTS

5. [31930](#) Treatment of Staff Report

Attachments: [EL-2B Treatment of Staff 11-2013.pdf](#)
[2013 Employee Survey Report.pdf](#)

A motion was made by Nelson, seconded by Cnare, to Approve the General Manager's interpretation of the policy and the report as written. The motion passed by voice vote.

6. [32246](#) Quality and Performance Improvement Report

Attachments: [EL-2I Quality and Performance Improvement 2013.pdf](#)

A motion was made by Weier, seconded by Mayer, to Approve the General Manager's interpretation of the policy and the report as written. The motion passed by voice vote.

7. [32244](#) Reliability Report

Attachments: [O-2C Reliability November 2013.pdf](#)

A motion was made by Cnare, seconded by Nelson, to Approve the General Manager's interpretation of the policy and the report as written. The motion passed by voice vote.

8. [32245](#) Sustainability Report

Attachments: [O-2E Sustainability 11-2013.pdf](#)

A motion was made by Weier, seconded by Mayer, to Approve the General Manager's interpretation of the policy and the report as written. The motion passed by voice vote.

INFORMATIONAL ITEMS

9. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

There was no noncompliance to report.

10. [24301](#) Items of general interest and update on any rate case in progress.

General Manager Tom Heikkinen provided an update on Project H2O, the utility's Advanced Metering Infrastructure project.

11. [28907](#) Report from the Committee on the Environment.

DePue was not present to provide the report.

BOARD SELF-EVALUATION

12. [20013](#) Meeting Evaluation and Discussion

Attachments: [Board self-monitoring checklist.pdf](#)

Ald. Lauren Cnare led the meeting evaluation.

FUTURE AGENDA ITEMS

13. [31338](#) Request to solicit consultant proposals: Water Master Plan, Infrastructure Management Plan, and preliminary Asset Management.

Attachments: [Request to solicit proposals for Master Planning and Infrastructure Managem](#)

14. [31660](#) Request to advertise for engineering services for Well 31 facility design and construction.

Attachments: [Request to Advertise Eng Services.pdf](#)

15. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

No future agenda items were introduced.

ADJOURNMENT

A motion was made by Mayer, seconded by Cnare, to Adjourn. The motion passed by voice vote.